

# “Guide to Grant Writing”

## WORKSHOP SESSIONS



Do you want to know how to win grants and access funding?

Do you need to save time when writing grant applications?

Do you want to have greater success in winning grants?

Yes? Attend a **“Guide to Grant Writing” Workshop**



**Presented by:** Director of Training & Development, Our Community, Patrick Moriarty (far left)

**Supported by:** Executive Officer, Wide Bay Burnett Area Consultative Committee, Cameron Bisley

These sessions are funded by the WBBACC as part of the ‘WBBACC Community Capacity Building Series’ and will be held throughout the Wide Bay Burnett region and will cover all of the critical information you need to know to ensure you have greater success in accessing funding for your important projects.

**The FULL DAY of training will cover:**

- Accessing the Regional Partnerships Funding Program
- Background to sources of grant availability
- Saving time in grant submissions- developing a grant template
- Applying the template to a submission
- Submitting the grant - Steps to take pre and post submission
- Winning/Losing - what to do in each case
- Acquitting and evaluating the grant

### **DATES AND VENUES for the Guide to Grant Writing:**

22 Feb 2007	9:30-3:30pm	Bundaberg (Spinnaker Restaurant)
23 Feb 2007	9:30-3:30pm	Hervey Bay (Kondari Resort)
24 Feb 2007	9:30-3:30pm	Gympie (Gympie Conference Centre)
1 Mar 2007	9:30-3:30pm	Monto (Waratah Wines)
2 Mar 2007	9:30-3:30pm	Gayndah (Shire Hall, Supper Room)
3 Mar 2007	9:30-3:30pm	Kingaroy (South Burnett Enterprise Centre)



### **RVSP by 8 Feb 2007**

Call Roberta (WBBACC) on 4121 7099 or email [info@wbbacc.com.au](mailto:info@wbbacc.com.au). Registration Fee for session is only \$25 which covers venue and catering costs. Training costs are heavily subsidised by the Australian Government via the WBBACC

**See over for further details and registration form.  
Bookings limited**

# BOOK NOW: “Guide to Grant Writing” WORKSHOP SESSION



Please tick preferred date and location

- 22 Feb 2007 9:30-3:30pm Bundaberg (Spinnaker Restaurant)
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As seating is limited to 36 people at each location, we advise allocation can only be on a first come, first served basis

There is a limit of 3 people per organisation for each workshop

## 1 Enter your Details

Name/s	<input type="text"/>		
Organisation	<input type="text"/>	Position	<input type="text"/>
Address	<input type="text"/>		Email <input type="text"/>
		Phone <input type="text"/>	Fax <input type="text"/>

## 2 Select Your Payment Options

Number of Attendees	Price \$	TOTAL
<input type="text"/>	× <input type="text" value="\$25"/>	= <input type="text"/>

CHEQUES Payable to WIDE BAY BURNETT ACC

- a** Post this form to Roberta Roma, Wide Bay Burnett ACC, "The Globe", 190 Cheapside Street, Maryborough. Qld 4650.
- b** Fax order form & credit card details to 4121 7095

## 3 Credit Card Details

<input type="checkbox"/> Visa	<input type="checkbox"/> Mastercard	<input type="checkbox"/> Bankcard	<input type="text"/>
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>			Cardholder's Name
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/>		Signature
Expiry Date	Total Amount		

**For further details** contact Cameron Bisley, Executive Officer, Wide Bay Burnett ACC, phone 4121 7099 or email [cameron@wbbacc.com.au](mailto:cameron@wbbacc.com.au)

