



## Community Recovery Flexible Funding Program

<b>1. FLEXIBLE FUNDING PROGRAM TYPE</b>	<input type="checkbox"/> Community Activity (Event) <input type="checkbox"/> Artistic projects/programs <input type="checkbox"/> Sport and Recreation <input type="checkbox"/> Community Education program <input type="checkbox"/> Disaster Preparedness projects/programs <input type="checkbox"/> Other <i>This is a cover sheet and summary. Attachments are required.</i>		
<b>2. APPLICANT ORGANISATION</b>			
<b>Postal Address</b>			
<b>Contact person for the purposes of this application</b>			
<b>Position in Organisation</b>			
<b>Contact Numbers</b>	<b>Phone (Business Hours)</b>	<b>Mobile</b>	<b>Fax</b>
<b>Email Address</b>			
<b>Website Address</b>			
<b>Is your organisation non-profit?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No (Ineligible)		
<b>ABN</b>		<b>Registered for GST?</b>	
<b>Is your organisation Incorporated?</b>  To be eligible to apply, organisations must be an incorporated not-for-profit community organisation, or be sponsored by one.  If this is a sponsored application, insert as applicant '(sponsor organisation) on behalf of (applicant organisation)', and use the details of the sponsoring organisation.	<input type="checkbox"/> <b>Yes</b> – Tick which category, and attach a copy of a Certificate of Incorporation.  A not-for-profit, community organisation incorporated under: <input type="checkbox"/> The Associations Incorporation Act 1981 (Queensland) <input type="checkbox"/> with not-for-profit objectives under the Companies (Application of Laws) Act 1981 (Queensland) <input type="checkbox"/> the Corporations Act 2001 (Commonwealth) <input type="checkbox"/> the Cooperatives Act 2002 (Commonwealth)  A not-for-profit Aboriginal or Torres Strait Islander organisation incorporated under: <input type="checkbox"/> the Aboriginal and Torres Strait Islander Act 2006 (Commonwealth) <input type="checkbox"/> the Associations Incorporation Act 1981 (Queensland); <input type="checkbox"/> the Community Services (Torres Strait) Act 1984 (Queensland) <input type="checkbox"/> an organisation with not-for-profit objectives, incorporated by any other Act of Parliament  <input type="checkbox"/> <b>No</b> – The application must be sponsored by another Incorporated organisation, which accepts legal and financial responsibility for grant. Attach a copy of the sponsors Certificate of Incorporation and a letter agreeing to auspice the application.		

<b>3. DESCRIPTION OF PROJECT/ACTIVITY/SERVICE</b>  <b>Details</b>  Attach as much information as required and tick one or more boxes to indicate attachments	<input type="checkbox"/> Project Need and Community Benefit Statement <input type="checkbox"/> How this project meets the grant objective statement <input type="checkbox"/> Plans, budgets, scope, estimates and/or quotes <input type="checkbox"/> Evidence of consultation e.g. Letters of support, funding confirmation etc. <input type="checkbox"/> Evidence of other funding sought, and result	
<b>4. LOCATION</b>	Physical Address:	
<b>5. AMOUNT OF FUNDING</b> (Ex GST) OR <b>IN-KIND SUPPORT</b> (list) sought from Council for this project/activity/service/contribution		
<b>6. CERTIFICATION</b>  To be signed by two members of the executive of the Incorporated Organisation or Sponsor Organisation.	<ul style="list-style-type: none"> <li>• I certify to the best of my knowledge that the statements made in this application are true and correct.</li> <li>• I understand that approval of support is subject to agreement between the South Burnett Regional Council and the applicant</li> <li>• I understand that the South Burnett Regional Council does not accept any liability or responsibility for the proposal in this application and that it is the responsibility of the applicant or their sponsor to provide the appropriate insurance cover.</li> <li>• I agree a project summary and financial report (acquittal) will be supplied (including a copy of all required receipts) within 6 weeks of completion.</li> </ul> Name:  Signature: _____ Date: Position:  Name:  Signature: _____ Date: Position:	
<b>7. LODGEMENT OF APPLICATION</b>  Applications must be postmarked before 5 pm on the closing date advertised.  Faxed or emailed applications must be followed up with a hard copy of the cover and signature pages.	Post To:	South Burnett Regional Council Community Recovery Flexible Funding Program PO Box 336 Kingaroy QLD 4610
	Deliver To:	Any South Burnett Regional Council Customer Service Centre
	Fax To:	(07) 4162 4806
	Email To:	vkirby@southburnett.qld.gov.au
<b>8. OFFICE USE ONLY</b>	Date Received DM# <div style="float: right;">Registered Clerk</div>	

# Community Recovery Flexible Funding Program Guidelines

## Purpose of the Program

To provide flexible funding to implement projects that will support community's human and social recovery following a number of natural disasters and to be better prepared to respond to and recover from any future disaster and to put forward proposals that support community recovery, and promote resilience and community cohesion so people feel better prepared for any future disaster. Ideally project priorities should be identified using community development and engagement activities.

## Funding available under this initiative

Funding for this program is jointly funded by the Australian and Queensland Governments to implement community recovery projects to help local communities deal with the impacts of the disasters and to contribute to their disaster preparedness. Through this, the community will have the opportunity to identify what their recovery needs are and help them be better prepared for any future disasters. The community will have a stronger voice and gain better skills in managing their own and their community's recovery.

The Flexible Funding Program will fund projects that support local communities to recover from the impacts of the disasters and to help them prepare for future disasters. The projects need to deliver a community benefit and support the human and social wellbeing of community members based on what is important to them.

## Funding Program

Projects funded through this program must meet the following criteria:

- A. Projects must contribute to the community's human and social recovery from the disaster, support resilience and future disaster preparedness.
- B. Projects must not be eligible for funding or financial assistance from other funding sources (e.g. other NDRRA Assistance Schemes; other Queensland or Australian Government assistance schemes, including the Premier's Disaster Relief Appeal Fund, Flood Fight Back Scheme etc).
- C. Projects must not have on-going funding requirements.
- D. Project/s must be completed by 30 June 2013. No carryover of funding will be approved beyond this date.
- E. Community consultation or support must be evidenced (e.g. letters of support from community groups, minutes of public meetings and forums).

## The Flexible Funding Program will fund projects that promote:

- Building community capacity and resilience
- Healing and community support
- Community connectedness and identity
- Communication and planning for the community's future and disaster preparedness
- Establishment of support networks to build connectedness and resilience and resilience in vulnerable community groups (e.g. residents in aged care facilities, young parents, men's groups, people with a disability)
- Commemorative and reflective gardens
- Public Memorials
- Community events and festivals
- Community arts and cultural projects
- Sport, recreation, health and wellbeing projects
- Community forums and leadership groups
- Engagement activities for community input into Local Community, Economic and Environmental Recovery and Reconstruction Plan (Local Plan)
- Development of a communication strategy promoting community safety and awareness.
- Temporary contracting of specialists, experts, professionals or practitioners to support and deliver endorsed projects
- Neighbourhood and community strengthening activities that focus on capacity building for future events
- Programs to establish and build resilience and delivered in collaboration with Emergency Management Queensland
- Workshops or information sessions on issues such as insurance awareness, seasonal preparation, flood and cyclone-proofing homes
- Other community education and information sessions

### **Targeted projects should be relevant to specific groups including:**

- Children and families
- Young People
- Aboriginal and Torres Strait Islanders
- Culturally and linguistically diverse (CALD) communities
- Seniors

Opportunities to actively involve local businesses and primary producers in the above projects is encouraged

### **The Flexible Funding Program is unable to fund:**

- Individuals, business or primary producers for personal hardship
- Facilities that are not open to the whole community
- Clean up costs
- Losses covered by insurance or claimable through other funding sources
- Privately owned cultural assets, including collections, buildings and spaces
- Capital works/places/objects owned by Local, Queensland or Australian Governments
- Purchase of land or property
- Existing staff positions
- Salaries or general operating costs not directly associated with delivering a project under the funding
- Cash prizes or commercial gifts
- Civil infrastructure such as roads or bridges
- Environmental restoration
- Covering existing debts or budget deficits
- Projects that are not related to recovery from natural disasters activated under NDRRA between November 2010 and March 2011
- Assets, infrastructure or equipment not related to eligible projects (e.g. generators)
- Projects that have a political or religious outcome focus
- Projects that may have a negative impact on existing businesses/services (refer National Competition Policy)
- Individual or personal support services that are eligible for funding under Category A or NDRRA
- Other activities, services, resources, equipment or products that may be eligible for funding through other categories of NDRRA or alternative funding sources.

These guidelines may be updated and revised from time to time as new information, ideas or recommendations emerge.

### **Recognition and acknowledgement of funding sources**

The Flexible Funding Program is jointly funded by the Australian and Queensland Governments under Category C of the NDRRA. It is a prerequisite of receiving NDRRA assistance that the financial contribution made by the Australian and Queensland Governments is acknowledged in all projects and products developed with NDRRA funding through the Flexible Funding Program.

For more information regarding acknowledgement text and signage requirements, please refer to the Guidelines for Acknowledgment and Recognition of Funding Source available from either:

- Department of communities website
    - <http://www.communityservices.qld.gov.au/community-recovery/supportassistance/community-wellbeing/development-recovery-package.html> or
  - Department of Local Government and Planning (DLGP) website
    - <http://www.dlgp.qld.gov.au/grants-and-funding/flexible-funding-program.html>
1. Operation Queenslander : The State Community, Economic and Environmental Recovery and Reconstruction Plan 2011-2013
  2. For information on development of a Local Plan please refer to QRA website <http://www.qldra.org.au/operation-queenslander/localplan>
  3. NDRRA: Community Recovery Package Guidelines 2011
  4. NDRRA declared flood and severe tropical cyclone disasters that occurred between November 2010 and March 2011
  5. Contact QRA or LGAQ for advice about eligibility for funds under alternative schemes.