

South Burnett Regional Council
Annual Report 2010-11



A Year of Consolidation

Our Region

Located north-west of Brisbane, the South Burnett region is only a short drive away from Brisbane, Toowoomba and the Gold and Sunshine Coasts and is surrounded by breathtaking views and rich agricultural land. The traditional indigenous people of the area are the Wakka Wakka people with bora-rings and rock paintings confirming habitation of this area prior to European settlement.

Combining quality living and working environments, the region's relaxed country lifestyle, strong community values and outstanding cultural and natural attractions continue to encourage economic growth within the region. Our strong and diverse economy offers many exciting opportunities for investors and new industry alike. Our region boasts an extensive selection of award - winning tourism facilities including the popular Lake Boondooma and Bjelke-Petersen Dam Visitor and Recreation Park. To the south of the region is the Bunya Mountains National Park providing visitors with spectacular views and an opportunity to explore and experience this unique rainforest. The South Burnett is also Queensland's largest wine making region.

Kingaroy is the regional centre of the South Burnett with services including a commercial airport, regional shopping facilities, government services and many of the industries generally expected in much larger centres. All townships within the region support a vigorous sporting, cultural and social lifestyle with facilities including a range of heritage museums, art galleries, craft outlets, shopping malls, indoor and outdoor sporting and fitness opportunities, local theatre groups, annual festivals and music venues.



18,994
rateable properties

Covers
8,401 km²

5,354
registered animals

FRONT COVER

In March 2010, Council celebrated its third year of operation. In what has been a challenging year, the theme 'a year of consolidation' described what council achieved. Photo: Bunya Mountains (Large Photo), (left to right) An overfull Boondooma Dam, Kingaroy Customer Service Office, Road Construction after flooding in January.

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How to read this Annual Report

This report is divided into three sections; an overview of Council and the organisation, the main body featuring performance reporting, and statutory information including the financial statements. The main body of the report is divided into the five strategic priority areas: *Enhancing our Communities, Growth and Opportunity, Our Environment, Organisational Excellence and Service Delivery and Infrastructure*. Each strategic priority includes information on achievements, challenges, interesting facts and statistics, as well as performance against the Corporate Plan 2009-13.

Status

Council's progress against each strategic priority is illustrated by the following symbols:

- ✓ Achieved Target
- Progressing
- ⊕ Commenced
- ✘ Postponed

Target audience

Our annual report is produced to inform our community of our progress in achieving the outcomes documented in our Corporate and Operational Plans. Our community includes residents, ratepayers, community organisations, businesses, investors, potential funding bodies, sponsors, industry organisations and government departments; local, state and federal.

Striving for excellence in reporting

Council was presented with a Bronze Award at the 60th Australasian Reporting Awards (ARA) in June 2011 for our Annual Report 2009-10. This award acknowledged Council's commitment to providing transparent and accountable reporting to the community.

The awards provide an opportunity for organisations to benchmark their reports against rigorous ARA criteria, which are based on world's best practice.

The Awards are open to all organisations that produce an annual report. The General Awards, under which Council received their Bronze, are a measure of the standard achieved – they are not a competition!

Techniques of good reporting evolve over time but the fundamentals remain constant. Good reporting requires an open willing attitude, attention to detail and accuracy, a sensitivity and responsiveness to stakeholders, a willingness to put in the effort to communicate effectively and a commitment to achieving and improving upon standards. Council embraces these fundamentals and remains committed to excellence in reporting to our community.

Feedback

Your feedback is valuable to us. Should you wish to comment on the content, structure and readability of this annual report please complete the feedback form at the end of the document or contact council's Corporate Governance section on (07) 4189 9100.



Welcome...

Welcome to our third annual report!

It is with great pleasure that Council presents this report on the performance and achievements of the past year.

Our Annual Report is our formal reporting mechanism that assesses the progress towards meeting the outcomes of the five strategic priorities set out in Council's Corporate Plan 2009-13. As an organisation Council is required by legislation to prepare and adopt an annual report each financial year but more importantly this report is the major accountability tool in Council's corporate governance framework, providing non-financial and financial information on the efficiency and effectiveness of operations.

Council is committed to transparent reporting and accountability to the community. This year we have endeavoured to exceed legislative requirements by producing a report that truly captures all aspects of our business. We have outlined our vision, values and strategic priorities, detailed our performance and achievements, the challenges we face and the future initiatives planned to meet these challenges.

We trust that you will enjoy reading this report.



Highlights

A YEAR OF CONSOLIDATION

- Road Maintenance program completed despite the impact of flooding across the region
- 80% of reseal program completed
- Council's financial sustainability has improved to moderate position as assessed by Department of Local Government and Planning.
- Refurbishment of the Kingaroy Art Gallery
- Preservation of the 1938 Art Deco Building
- Solid policy framework established to help achieve the vision of a region of active and healthy communities
- \$703,607 funding secured for healthy community projects
- Good Food Choices Pilot Program, accredited more than 75 South Burnett 'healthy food choices' in 16 venues in Kingaroy
- Progressing with the drafting of a new planning scheme for the South Burnett Region
- 66 vacancies filled
- Commenced a review of Council's Local Laws
- Innovative fundraising delivers needed funds for *Angel Flight*

A YEAR OF CHALLENGE

- The flooding event in December and January has delayed some planned projects for 2010/11 including road construction and reseal programs

Our Scorecard

Council's assessment of its performance in implementing its Corporate and Operational Plans in accordance with section 119 of the Local Government (Operations) Regulation 2010.

	Strategic Priorities	Performance Indicator	Key Performance Indicators
Enhancing our communities	EC 1 - A community with the capacity to develop the area of arts, culture and heritage		<ul style="list-style-type: none"> Community grants and donations program delivered in a timely manner and in accordance with Council's policy & budget allocation. Kingaroy Town Hall & Library Precinct Refurbishment delayed due to wet weather
	EC 2 - An active, safe and healthy community		<ul style="list-style-type: none"> Funding obtained for healthy communities initiatives Immunisation clinics provided at least three times a year Low incidence of public health issues in the region 45% Increase in number of animal registrations
	EC 3 - A community with the ability to manage natural and man-made disasters		<ul style="list-style-type: none"> Local Disaster Management Plan adopted by Council South Burnett Local Disaster Management Group fully activated & functional to manage January flooding event
	EC 4 - A transport system that connects communities		<ul style="list-style-type: none"> Blueprint for the Bush funded project not commenced Work with community organisations to investigate and improve transport options for the region
Growth and Opportunity	GO 1 - The South Burnett is a recognised tourism destination		<ul style="list-style-type: none"> Promotional Plan for Council tourism facilities adopted and implementation of the plan has commenced. Continued to develop & promote Linville to Blackbutt Rail Trail
	GO 2 - A strong and sustainable regional economy		<ul style="list-style-type: none"> Partnered with BIEDO to develop a South Burnett Economic Development Strategy (SBEDS). Consultation with the business community has commenced. Maintained and operated the Coolabunia Saleyards and South Burnett Tick Facilities
	GO 3 - Balanced development that preserves and enhances our region		<ul style="list-style-type: none"> Work has commenced on drafting a new South Burnett Planning Scheme The draft Wide Bay Burnett Regional Plan has been released for consultation.

Our Environment	ENV 1 - Our region's environmental assets are promoted, protected and enhanced		<ul style="list-style-type: none"> Preliminary Climate Change Assessment completed Environment levy program partly completed due to flooding event
	ENV 2 - Environmentally responsible and efficient waste management		<ul style="list-style-type: none"> Waste Services Coordinator appointed Weighbridge for Kingaroy Landfill Facility Concrete wastematter pulverising saves landfill space
Organisational Excellence	EXC 1 - Effective financial management		<ul style="list-style-type: none"> Improve financial sustainability to moderate rating by Department of Local Government and Planning
	EXC 2 - Effective business management		<ul style="list-style-type: none"> Council's information technology network coverage was extended Plant fleet efficiencies achieved as planned
	EXC 3 - A skilled and sustainable workforce		<ul style="list-style-type: none"> 66 vacancies filled Human Resource Management standards developed
	EXC 4 - Ethical, accountable and transparent decision-making		<ul style="list-style-type: none"> Proposed Local Laws and Subordinate Local Laws finalised for community consultation Risk Management Committee established and draft Risk Management Policy circulated internally Audit Committee established, inaugural meeting held
	EXC 5 - An informed and engaged community		<ul style="list-style-type: none"> Community newsletters distributed quarterly Community Plan 2032 project launched with extensive community engagement program - 20 community planning workshops held to date
	EXC 6 - Effective advocacy and strategic partnerships		<ul style="list-style-type: none"> Attendance at regional meetings ongoing Reconciliation Plan not commenced
Service Delivery and Infrastructure	SD 1 - Quality customer service		<ul style="list-style-type: none"> One phone system for Council Reviewing customer request system
	SD 2 - Infrastructure that meets our communities needs		<ul style="list-style-type: none"> Capital works program revised due to flood damage (RTR projects Completed) 28 projects completed - 48% complete Reseal Program 80% complete Blackbutt Wastewater Treatment Plan upgrade commenced

Our Vision, Our Values

Our Vision

Individual communities building a strong and vibrant region.

As a larger regional Council we have come to understand what makes the South Burnett a region of choice for lifestyle, employment and investment opportunity; *our Individual Communities!*

Together with these *Individual Communities* we will build a strong and vibrant region. That is our vision!

Our Values...

Organisational values are fundamental to Councils decision-making processes, guiding the way we do business. Our values form the acronym ACHIEVE, which is what we aspire to do as we deliver outcomes for the region and our community.

- **Accountability** - *We accept responsibility for our decisions and actions*
- **Community** - *Building partnerships, supporting communities and delivering quality services*
- **Harmony** - *Our people working cooperatively to achieve common goals in a supportive and safe environment*
- **Innovation** - *Encouraging an innovative and resourceful workplace and community*
- **Ethical Conduct** - *We behave fairly with open, honest and accountable behaviour and consistent decision making*
- **Vision** - *Our vision is the driving force behind our actions and responsibilities*
- **Excellence** - *Striving to deliver excellent environmental, social and economic outcomes*



Photographs: Nanango Customer Service Centre (Above), Wondai Customer Service Centre (Right)

Strategic Planning Framework

Council's key planning tool, the Corporate Plan was adopted in June 2009. This plan was developed shortly after amalgamation. Council now plans to develop a Strategic Planning Framework to provide an integrated approach to planning which will be underpinned by financial sustainability and supported by longer term planning such as the Community Plan. The Community Plan will document the community's needs and expectations and inform Councils' strategic planning through to 2032.

The adoption of the current Corporate Plan provided Council and our region with a new united direction for the immediate future, to guide our decisions and priorities until the adoption of the Community Plan in late 2011. The Corporate Plan is structured around five key priority areas which collectively demonstrate how we will help deliver positive outcomes for the region.

These priority areas focus on:

- **Enhancing our Communities** - Building vibrant, healthy, supportive and inclusive communities.
- **Growth and Opportunity** - A strong and sustainable regional economy supported by diverse sectors and innovative planning mechanisms.
- **Our Environment** - A sustainable environment, proactively and responsibly managed in partnership with the community for future generations.
- **Organisational Excellence** - An organisation that is characterised by effective leadership, responsible management and quality service delivery.
- **Service Delivery and Infrastructure** - The provision of quality services and infrastructure for our growing community that is planned, provided and managed on sound asset management principles.

Community Planning

This year Council commenced work on a Community Plan which will identify the goals, strategies and policies for implementing the community's long-term vision, aspirations and priorities for the next 20 years. The purpose of the plan is to:

- Inform longer term decisions to be made by Council in relation to policy, planning and resource allocation
- Complement, guide and inform Council's other strategic planning systems and decision making
- Capture expertise, interests and views of stakeholders
- Provide a basis for transparency and accountability for the development and implementation of other plans for Local Government

It is apparent from the feedback we have received so far that our residents love our lifestyle in the South Burnett. That is the overwhelming feedback provided by our community as part of the "Have your Say – Community Planning Process".

The country environment and feel of our individual communities is what our current residents say makes them stay in the region. It is what has also attracted a lot of newcomers as well.

Being able to live in a community with country values and lifestyle close to the bigger metropolitan areas and the coast is a real bonus according to residents. Over the next 20 years our residents want the area to retain its 'country feel' but balance that with economic growth to enable the region to be sustainable into the future.



Awards and Recognition

LGMA Excellence Awards

At the LGMA Excellence Awards 2011 held in April, Kerry Mercer, Manager of Community Facilities received runner up in the *Above and Beyond* category. This exceptional award recognises an individual in local government who has gone *above and beyond* their stated duties to provide added service to their council or community. Kerry was nominated for his passion, dedication and strong leadership in the establishment, development and promotion of the Brisbane Valley Rail Trail in particular the Linville to Blackbutt leg of the trail. Kerry's professional approach has been vital to the success of the rail trail. This award acknowledges his commitment to the local community and his passion for one of the regions iconic attractions. Kerry is worthy of recognition for his commitment to local government and the community.

Congratulations Kerry on receiving Runner Up in this Local Government Excellence Award.

Wondai Visitor Information Centre Wins Another Award

At the Qld Information Centres Association (QICA) Conference held in February, Wondai Visitor Information Centre won Category 2 in the Book Easy Qld VIC of the Year Awards, for Centres with one paid staff member.

This is the third time that the Wondai VIC has won this award, having previously been successful in 2007 and 2009. The Team Leader praised the volunteers who assist her in running the Centre.

This is the latest in a long string of awards won by the Wondai VIC and attached Timber Museum since it opened in November 2001. The Woodcrafters' Workshop was added in 2003. The complex has also won multiple Heritage and Cultural Tourism and Regional Attraction awards in the Fraser Coast South Burnett Tourism Awards, having been inducted into the Winners Hall of Fame on two occasions.

Fraser Coast South Burnett Tourism Awards for Excellence

At the 10th annual Fraser Coast South Burnett Tourism Awards for Excellence held in Hervey Bay in October, Wondai's South Burnett Region Timber Industry Museum complex cemented its place as a tourism leader when it was inducted into the Winners' Hall of Fame.

To be accorded this honour, a tourism enterprise has to win its category for three consecutive years. The Timber Museum complex was first inducted into the Winners' Hall of Fame in 2005, following three wins in the Heritage and Cultural Tourism category. It then repeated the feat in the wider, more competitive Regional Tourist Attraction category. This is the first time that an enterprise has achieved this honour in two different categories at the Awards.

Water Industry Operators Association (WIOA) Young Operator of the Year

This award was introduced in 2010 and aims to provide encouragement to young water industry employees, to recognise excellent performance, initiative and all round attention to detail. Cameron Ansell from Council's water and wastewater section won the *qldwater* Young Operator of the Year Award. His award included a trophy and an all expenses paid trip to the New Zealand Water Operator's Conference.

Bronze award at the Australasian Reporting Awards

The South Burnett Regional Council Annual Report 2009/10 received a Bronze Award at the Australasian Reporting Awards (ARA). The award was presented to Council at a presentation dinner held in June in Melbourne.

The ARA is a benchmarking activity. To receive a Bronze Award a report must provide satisfactory coverage of most of the ARA criteria; present quality disclosures in several major areas; and have no more than one significant short coming.

Well done to the all Council staff involved in preparing the annual report!

Event Snapshot

July 2010	August 2010	September 2010	October 2010	November 2010	December 2010
	Wondai Show	Bloomin Beautiful Blackbutt Festival			
Youth Carnival		Nanango Country Music Muster		Quilting, Cross-Stitch and Australiana Exhibition (woodn't It)	Various Christmas Festivities
	Jazz on the Lawn	Barambah Garden Festival	Nanango Funfest South Burnett Race Day		
January 2011	February 2011	March 2011	April 2011	May 2011	June 2011
Australia Day Celebrations	Burrandowan Picnic Races	Proston Show Wine & Food in the Park	Nanango Show & Rodeo Kingaroy Show	Burrandowan Races Blackbutt Show	Boondooma Yellow Belly Fishing Competition
	Blackbutt Food Festival		South Burnett Orchid Society Show	Big Screen Film Festival	
Taromeo Country Music Social	Nanango Campdraft	Murgon Show Blackbutt Garden & Country lifestyle Expo	Golden Spurs Campdraft		Nanart Festival Funky Future Festival

Please Note: The South Burnett hosts a wide variety of events. Due to space restrictions, a snapshot of events feature in this report. For a comprehensive listing of events in the region go to www.southburnett.qld.gov.au

Mayor's Review



The South Burnett Regional Council's third Annual Report reflects a year of consolidation aimed at cementing our position since amalgamation, bringing together four different philosophies and practices into a new, vibrant regional organisation that truly reflects the values and outlook of the community.

Standardisation of practices across the four former council areas has continued. A review of local laws is nearing completion and a new Planning Scheme is being drafted to replace the four previous schemes. In the long term these will streamline and simplify practices to assist the community and local businesses across the region. Council is working with the community to develop the South Burnett Community Plan – a long term plan that expresses a shared vision of the region's future.

A Strategic Financial Action Plan was adopted by Council and we continue to implement its recommendations, moving Council to a more sustainable position into the future. This has been achieved by reducing our expenditure while still delivering effective services across the region. The starting point for Council was a substantial deficit and a 'weak' financial rating. Today we are rated as 'moderate', meaning Council is considered able to manage unforeseen financial shocks and any adverse changes in our business and in general economic conditions. This is certainly a positive outcome for the region and something of which Council is proud of.

The flood event earlier in the year and the subsequent damage to the roads, bridges and other infrastructure in the region certainly tested our resilience and created major problems for the community and Council. I would like to thank the SES, Police, Rural and Urban Fire Brigades and all the community groups that banded together with Council to assist the Disaster Management Committee in the difficult job we faced. The South Burnett Regional Council and Crow FM joined forces to take a live radio broadcast and breakfast to '5 Towns in 5 Days', raising funds for the Mayor's 2011 South Burnett Flood Relief Fund with an incredible \$37,000 donated for the South Burnett local SES groups.

Council continues to work with the Queensland Reconstruction Authority and State and Federal Natural Disaster Relief and Recovery Arrangement funding program to rectify the flood damage. I recognise the inconvenience being caused to residents and businesses and Council appreciates your continued patience as we work through the completion of existing flood projects.

We have continued to actively pursue and encourage expansion of existing businesses and the establishment of new businesses and enterprises and promote the South Burnett. Council also continues to support the Regional Arts Development Fund Program (RADF), encouraging local artists through the provision of subsidised workshops and training opportunities.

Our Healthy Community Committee has continued to deliver targeted programs and initiatives in conjunction with other local organisations to benefit the health and well being of residents across the region. As part of the Federal Government Healthy Communities Initiative, Council has been successful in gaining a \$700,000 grant for our Healthy Community Program. This project will involve the coordination of three National Programs (Lift for Life, Heart Foundation Walking and Heartmoves), the extension across the region of the very successful Active Local Parks' Program and the implementation of healthy eating programs and workshops. The impact of this funding will be seen over the next few years.

I look back on the year with considerable pride and a real sense of achievement. We have weathered the trials and tribulations of amalgamation and the difficult period of transition. We can now look forward to implementing positive decisions that ensure progress and a bright future for the South Burnett region.

I acknowledge and thank my fellow councillors and Council staff for their ongoing support and assistance. Council's workforce has also put in a stellar effort, especially in the aftermath of the heavy rains and flooding earlier this year.

Let us all continue to work together to make the South Burnett an even better place where we can live, work and play.

David Carter
Mayor

“The South Burnett Regional Council’s third Annual Report reflects a year of consolidation aimed at cementing our position since amalgamation, bringing together four different philosophies and practices into a new, vibrant regional organisation that truly reflects the values and outlook of the community.”



Photograph: January Flooding, Krebs Bridge, Murgon Area

Chief Executive Officer's Report



Welcome to our 2010/11 annual report. The last 12 months has been a period of stabilisation and implementation of a new structure for the organisation effective from 1 July 2010. This has resulted in a more efficient organisation with processes and activities closer aligned to delivering outcomes for the organisations needs and will result in fewer reworks as the new structure is bedded down. Through the structure implementation the workforce has continued to strive to deliver good outcomes for all the communities across our region.

As mentioned in the 2009/10 annual report the Council received and adopted a Strategic Financial Action Plan (SFAP). Council has continued to implement the plan's recommendations and will continue to follow this process to ensure the best outcomes for Council and our community. The outlook for the Council has already improved by the Queensland Department of Local Government & Planning advising that the financial sustainability rating for the South Burnett Regional Council has improved from weak to moderate. This outcome was achieved by the Council securing the new regional Council's first surplus budget. A significant achievement considering the first two budgets of the new regional Council were in the order of \$6 million and \$4 million in deficit. The government and the Council recognised that this could not continue and through the SFAP the process to improve the future outlook for the Council has now well and truly commenced.

The Council has continued to receive Regional & Local Community Infrastructure Program (RLCIP) funding from the Federal Government. Council employees have again injected their energies into designing and delivering the numerous community projects that were funded. These projects would not have been possible without this funding and again I express Council's appreciation to the Federal Government for this fiscal assistance. I would also like to publicly thank the Council employees for taking these projects on with great dedication and delivering them for our community.

The major projects for the year were the refurbishment of the Kingaroy Administration Centre and the Kingaroy Forecourt. Whilst the Kingaroy Administration Centre was upgraded with Council funds from the asset replacement reserve the Forecourt has received substantial funding from the Federal Government under the Regional & Local Community Infrastructure Program – Strategic Projects. The Kingaroy Administration Centre project is now completed and if you have visited this office you would certainly have noticed the changes, especially in the foyer and customer service area as well as the Council Chambers.

The Kingaroy Forecourt is progressing well and is anticipated to be completed later this calendar year. This area when finished will provide a much larger library; more aesthetic public space area, plus a new podium at the front of the Town Hall.

Again this year the Council in connecting with our community, considered it appropriate to get involved in fund raising for a charity. Early in 2011 the Councillors were placed up for auction to raise valuable funds for Angel Flight. There was a large amount of interest in securing a Councillor to work a day in the shoes of a local business. Some fierce bidding occurred and it ended in a tussle between the Mayor and Deputy Mayor as to who would raise the most individually. A great outcome was achieved and almost \$6,000 was raised for this very worthy cause.

Policies and procedures have continued to be a priority throughout this year. As well as the new policies and procedures that have been developed a complete review of the local laws that are in operation has also taken place. The goal of this project is to review all the local laws that were in place with the four former Councils – Kingaroy, Nanango, Murgon and Wondai and deliver one new set of condensed local laws that will operate across the region. This project will be completed by the end of the 2011 calendar year.

The flooding events that occurred across Queensland in December 2010 and January 2011 affected our region as well. Thankfully there was no loss of lives in our Council area and whilst there were some properties and businesses inundated, on the whole we fared better than a lot of the local authorities across the state. However the damage to our road network and the Queensland Main Roads network was substantial. Council engaged consultants to assist with this process and they are working closely with Council officers and the Queensland Reconstruction Authority to gain approval for the repair works required and then call tenders for the works to be undertaken. This process is progressing smoothly and we will shortly see the first round of tenders being called to commence the reconstruction process. The Council has until 30 June 2013 to complete all the repair and recovery works.

This will be the final annual report that will be produced under my term as Chief Executive Officer as I am leaving the organisation to take on a new role in another Council in NSW. I have enjoyed the three years that I have been with Council and I am happy to say that the Council is in a much better state now three years on from amalgamation. I would like to express my personal thanks to the community, the Mayor and Councillors, our wonderful employees in Council and also the contractors and consultants who have assisted Council over the past three years. Where we are now and the foundations that have been laid for the future could not have been achieved without that dedication and commitment. So for now farewell and all the very best for a fantastic Region that has a very bright future.

Anthony Villar Hayward
Chief Executive Officer

***“a period of
stabilisation and
implementation”***

Community Financial Report

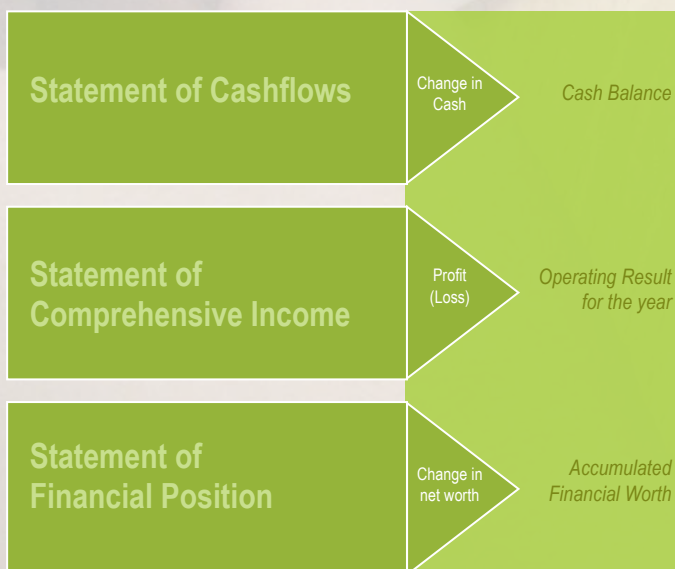


The Community Financial Report is an overview of the key elements of council's financial performance. The aim of the report is to assist readers in evaluating Council's financial position without the need to interpret the financial statements contained in the Annual Financial Statements (page 105)

The next few pages provide a simple explanation on what the financial reports actually mean and what the major financial implications are for Council.

The three main reports are:

- Statement of Cashflows
- Statement of Comprehensive Income
- Statement of Financial Position



Statement of Comprehensive Income

(Refer to page 108 of full financial statements)

This statement shows if we have made a profit or a loss.

Whilst a cashflow statement shows how much money goes in and out of your bank account, what if you had a bill for painting your house and you had just not got around to paying it by the end of the year?

The Income Statement takes into account things like the painting bill that really relate to this year, but you won't actually pay it until next year. It shows both cash transactions and non-cash transactions such as depreciation. These figures are based on accrual accounting principles. For example, all rates issued are included as income even though some ratepayers have not paid. The amount not paid would show in the Balance Sheet as an amount owed to Council.

Sources of Income

(Where the money came from)

Rates and Utility charges are council's main source of income. Other sources such as recoverable works, government grants and subsidies and fees and charges are important sources that assist in funding the future growth of our region

Operating Expenses

(Where the money was spent)

Council provides a wide range of services to the community. This work is done by Council Staff and in some circumstances contractors, and wherever possible, local suppliers and contractors are utilised so the money flows back into our community. The three largest costs are employee costs, materials and services and depreciation. The level of expenditure is monitored through a rigorous budget process.

Snapshot

	2011	2010
Revenue (R)	81,553,926	46,665,652
Expenses (E)	(50,943,380)	(48,458,584)
Operating Result - Profit/(Loss) (R-E)	30,610,546	(1,792,932)

The \$30.6 million operating profit included grant monies received in advance under the Natural Disaster Relief & Recovery Arrangements (NDRRA) for restoration works on infrastructure that was damaged as a result of the flooding events in December and January this year.

The expenditure for these restoration works on roads and other facilities will appear in next financial year's Statement of Comprehensive Income when the monies are spent and the works completed.

Statement of Cash Flow

(Refer to page 110 of full financial statements)

The Statement of Cash Flow is just like your bank statement. If you did a summary of your personal bank statements for 12 months it would be called a cashflow statement.

This statement only reports on cash and shows:

- how much money we started the year with,
- where the incoming money came from,
- where the money was spent, and
- how much money we have left at the end of the year.

As can be seen by the summary below, Council started the year with \$27,422,583 and ended the year with \$49,346,270. This means that for the entire year we received \$21,923,687 more in cash than we spent. This was mainly due to grant monies Council received for flood restoration works as a result of 2010/11 flooding disaster.

Cashflows for the period are separated into operating, investing and financing activities.

Operating activities include all other areas such as rates, user charges, interest, grants, employee costs, materials and services, interest and administration.

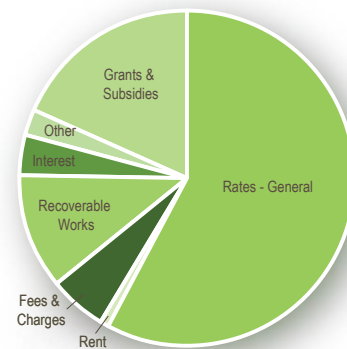
Investing activities include money Council receives and spends when we buy or sell property, plant and equipment.

Financing activities are cash received if Council takes out new loans or cash paid as repayments against loans.

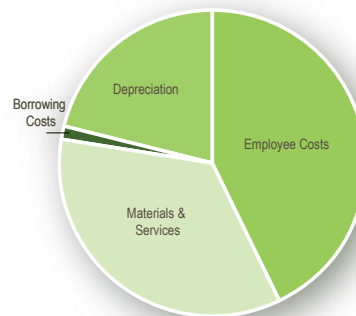
Snapshot

	2011	2010
Opening Cash Balance	27,422,583	28,074,667
Net Cashflow from Operating Activities	9,774,357	7,440,051
Net Cashflow from Investing Activities	13,142,113	(7,160,308)
Net Cashflow from Financing Activities	(902,782)	(931,822)
Closing Cash Balance	49,436,270	27,422,583

Where the money came from



Where the money was spent



What the money was spent on



Statement of Financial Position

(Refer to page 109 of full financial statements)

The previous two statements showed the activity that has happened for a 12 month period.

The Statement of Financial Position shows what Council's net accumulated financial worth is at the end of each financial year. The Statement of Financial Position is broken down into three areas –

- what Council owns (Assets),
- what Council owes (Liabilities) and
- what Council is worth in dollar terms (Equity).

Equity is worked out by taking the total of our liabilities away from our assets.

Assets - What our community owns

The major components of our assets include:

- Cash
- Receivables
- Property, plant and equipment
- Capital work in progress

Property, Plant and Equipment accounts for 89% of Council's assets. This is a significant investment for the community and requires astute management to ensure the level of service provided by these assets is maintained. As at 30 June 2011, Council held total assets worth \$625 million.

Liabilities - What our Community owes

The major components of our liabilities include:

- Payables
- Employee benefits
- Borrowings
- Provisions

This year Council reduced overall borrowings by \$600,969.

Snapshot

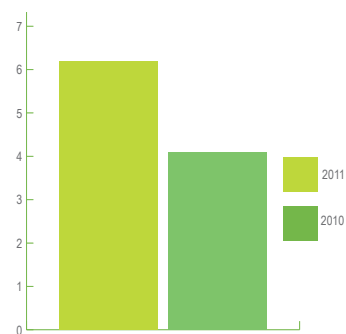
	2011	2010
Assets (A)	625,000,833	521,281,501
Liabilities (L)	(19,294,833)	(18,266,898)
Equity (A-L)	605,706,000	503,014,603

Current Ratio

(Current Assets divided by Current Liabilities)

The current ratio measures Council's ability to meet its short-term commitments.

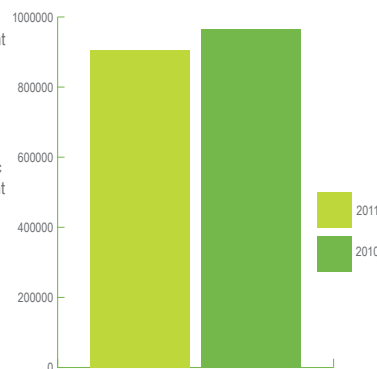
A good ratio is considered to be around 1½:1. Council's current ratio of 6:1 is up significantly from last year. This means Council is in a sound position to pay all of its current bills when they fall due.



Total Loan to Pay

Council will continue working towards reducing the overall amount we owe.

Next financial year Council will be developing a long term borrowing strategy to facilitate effective borrowings that will achieve specific outcomes with affordable repayment plans.



Corporate Governance

Good governance is the leadership and management of all aspects of our organisation to ensure we all work together to achieve our vision; *Individual communities building a strong and vibrant region*. It is about ensuring the organisation is run transparently, goals are achieved and public monies are managed with high standards of propriety and probity. Corporate governance is a framework that enhances planning and reporting practices, assists leadership and management and drives improved performance, moving beyond compliance to focus on meeting strategic objectives and operational goals.

Role of Councillors

Our region covers an area of 8,401 square kilometres and is divided into six divisions, with one councillor elected to represent each division. All voters throughout the region elect the mayor. Our seven elected members represent the community to ensure the governance of the region. In summary, councillors are responsible for:

- ensuring the local government—
 - discharges its responsibilities under this Act; and
 - achieves its corporate and community plans; and
 - complies with all laws that apply to local governments;
- providing high quality leadership to the local government and the community;
- participating in council meetings, policy development, and decision making, for the benefit of the local government area;
- being accountable to the community for the local government's performance;
- complying with the Queensland Contact with Lobbyists Code.

Each councillor participates in the process of formulating, adopting and reviewing our Corporate and Operational Plans. Councillors have regular meetings to make decisions and to discuss local issues. Councillors focus on the policy directions of the local government, not the internal day-to-day administration of the local government. The role of councillors is to make decisions which council officers can then implement on their behalf.

Role of the Mayor

The Mayor has the duties of a councillor with the added responsibility of:

- leading and managing meetings of the local government at which the mayor is the chairperson, including managing the conduct of the participants at the meetings;
- proposing the adoption of the local government's budget;
- liaising with the chief executive officer on behalf of the other councillors;
- leading, managing, and providing strategic direction to, the chief executive officer in order to achieve the high quality administration of the local government;
- directing the chief executive officer, in accordance with the local government's policies;
- conducting a performance appraisal of the chief executive officer, at least annually, in the way that is decided by the local government

- ensuring that the local government promptly provides the Minister with the information about the local government area, or the local government, that is requested by the Minister;
- being a member of each standing committee of the local government;
- representing the local government at ceremonial or civic functions.

Role of the Chief Executive Officer and Employees

Our Chief Executive Officer (CEO) provides leadership to our organisation and is responsible for ensuring Council's local laws, decisions and policies are implemented in line with the Local Government Act 2009, other relevant legislation and Council's Corporate and Operational Plans. The CEO is also responsible for providing timely professional advice to Council and managing a professional relationship with the mayor and councillors.

All employees have the following responsibilities:

- implementing the policies and priorities of the local government in a way that promotes
 - the effective, efficient and economical management of public resources; and
 - excellence in service delivery; and
 - continual improvement;
- carrying out their duties in a way that ensures the local government
 - discharges its responsibilities under this Act; and
 - complies with all laws that apply to local governments; and
 - achieves its corporate and community plans;
- providing sound and impartial advice to the local government;
- carrying out their duties impartially and with integrity;
- ensuring the employee's personal conduct does not reflect adversely on the reputation of the local government;
- improving all aspects of the employee's work performance;
- observing all laws relating to their employment;
- observing the ethics principles under the Public Sector Ethics Act 1994, section 4;
- complying with a code of conduct under the Public Sector Ethics Act 1994 (including the Queensland Contact with Lobbyists Code, for example).

The chief executive officer has the following extra responsibilities:

- managing the local government in a way that promotes
 - the effective, efficient and economical management of public resources; and
 - excellence in service delivery; and
 - continual improvement;
- managing the other local government employees through management practices that -
 - promote equal employment opportunities; and

- are responsive to the local government's policies and priorities;
- establishing and implementing goals and practices in accordance with the policies and priorities of the local government;
- establishing and implementing practices about access and equity to ensure that members of the community have access to
 - local government programs; and
 - appropriate avenues for reviewing local government decisions;
- keeping a record, and giving the local government access to a record, of all directions that the mayor gives to the Chief Executive Officer.

Strategic Planning

Council's key planning tool, the Corporate Plan was adopted in June 2009. This plan was developed shortly after amalgamation. Three years on Council plans to develop a Strategic Planning Framework to provide an integrated approach to planning underpinned by financial sustainability and supported by longer term planning such as the Community Plan. The community plan will document the communities' needs and expectations and inform Councils strategic planning through to 2032.

Council is required to adopt a corporate plan. This document establishes the guiding framework and identifies the goals, objectives and strategies to be pursued by Council to meet the needs and aspirations of the community. The 2009 – 2013 Corporate Plan, will be reviewed in 2012 after the adoption of the Community Plan 2032 to incorporate the needs and aspirations identified through this consultation program.

To effectively achieve the vision and strategic direction of Council's Corporate Plan, an operational plan is prepared. Developed at the beginning of each financial year, the operational plan focuses on strategies for achieving our vision over the next twelve months. The annual budget is integrated with the operational plan detailing planned strategies, goals, activities and priorities for that year.

This corporate framework ensures there is a clear link between community needs and expectations, corporate strategies, direction, priorities, policy, projects and day to day operations.

Performance Monitoring and Reporting

Performance monitoring and reporting are ongoing processes throughout the financial year.

Internal - An internal framework has been established for internal reporting and accountability. Reports are provided to Council on a monthly and quarterly basis to ensure cost efficient and effective services are being provided to the community. These reports include progress reports on the implementation of Council's Corporate and Operational plans and financial reporting of budget performance.

External - The primary tool for external accountability is the annual report. This document is prepared annually to show the community and interested stakeholders how successful Council has been in achieving the strategic goals and objectives outlined in the corporate plan. The report contains detailed financial and non-financial information about Council's activities and performance.

Councillors Statement of Interest Extracts

Pursuant to section 110 of the Local Government (Operations) Regulation 2010 Council has available an extract of each councillors register of interest at the Kingaroy Customer Service Centre and our website www.southburnett.qld.gov.au. The extract for each Councillor includes:

- gifts received;
- hospitality benefits received including sponsored hospitality benefits;
- memberships of organisations.

Remuneration for Elected Representatives

Remuneration levels for councillors are set by an independent state government convened tribunal. Each year the tribunal undertakes a review of the remuneration levels and publishes a report with their recommendations. Remuneration details for 2010/11 reporting year are on page 32.

Councillors' Code of Conduct

Council has a strong commitment to open, accountable and ethical government. The Code of Conduct for Councillors sets out behaviours and responsibilities for councillors as required under the Local Government Act 2009.

The key ethical principles of the code reflect the unique nature of councillors' responsibilities within the context of local government. The ethics principles are:

- integrity of local government;
- primacy of the public interest;
- independence of action;
- appropriate use of information;
- transparency and scrutiny;
- appropriate use of entitlements.

The code sets out the statutory, ethical and behavioural obligations by which councillors must abide. It outlines breaches and penalties under the Local Government Act, and describes how to make a complaint about a breach of the code.

External Audit

Moore Stephens were the auditors appointed by the Queensland Auditor General to audit Council this financial year. This provides a statutory mechanism for an external review of Council's financial operations and other corporate matters affecting the management of the organisation.

Internal Audit

Pursuant to Section 119(1)(g) of the Local Government (Finance, Plans and Reporting) Regulation 2010, following is the report on Internal Audits for the reporting period:

Internal Audit provides independent, objective assurance and consulting services as a capability building resource to add value and improve Council's operations. A revised Internal Audit Policy and Terms of Reference (Charter) in compliance with section 105 of the Local Government Act 2009 and sections 155-156 of the Local Government (Finance, Plans and Reporting) Regulation 2010 were approved by Council in April 2011.

The internal audit function will provide Council and the Chief Executive Officer with:

- Assessments and evaluation of Council operations and activities as these relate to the achievement of set corporate objectives within the context of proper internal controls and risk management
- Reviews of the integrity and reliability of accounting and financial management, compliance with relevant legislation, Council policies and procedures, operating guidelines and delegations
- Reasonable assurance as to the safeguarding of Council's assets
- Advisory services related to improvement of operational effectiveness, efficiency and economy.

To ensure independence and objectivity of the internal audit function, the Terms of Reference (Charter) provide that:

- Internal Audit shall not be involved in the day to day operations of Council and therefore shall have no managerial authorities or duties except those related to the management of the internal audit function
- Direct and unrestricted access to Council and management shall be provided to Internal Audit. It is authorised to review all areas of Council and to have full, free and unrestricted access to Council's operations, data and records, assets and personnel within the scope of internal audit work
- The internal audit activity shall be free from interference or influence in determining the scope of internal audit work, the frequency and timing of examinations and the communication of audit results.

A risk based internal audit approach shall be implemented each financial year. A 3 year plan and an annual internal audit plan will be prepared based on the operational risk assessments to be conducted throughout Council by the end of 2011.

Audit Committee

In April 2011, Council approved the revised Audit Committee Policy in compliance with section 105 of Local Government Act 2009 and the provisions of sections 157 to 160 of Local Government (Finance, Plans and Reporting) Regulation 2010.

The main purpose of the Committee is to provide advisory services to Council in the effective performance of its responsibilities related to internal audit and risk management. The Audit Committee Terms of Reference specifies the role, responsibilities and authority of the Committee.

The Audit Committee's primary duties are:

- Oversee the internal audit and risk management functions to enhance Council's governance, internal control systems and decision making processes
- Ensure the independence, objectivity and effectiveness of internal audit in carrying out financial and operational assessments
- Monitor and review the integrity of financial reports
- Assess and evaluate the internal audit plan to ensure that material business risks to Council's financial and operational environment are prioritised
- Promote transparency, integrity and ethical conduct

The Audit Committee reports directly to Council and is composed of three (3) voting members namely Cr David Carter, Cr Keith Campbell and Mrs Melissa Schroffel (Independent Member). The Chief Executive Officer, Director Finance and Business, Director Community and Corporate Governance, Manager Finance Planning, Manager Corporate Governance and Risk Management Coordinator attend as observers. The first Audit Committee meeting was held on 24 May 2011 at the Kingaroy Council Chambers. The Committee will meet at least four (4) times each financial year. The Corporate Governance Unit provides secretarial functions.



Photograph: South Burnett Regional Council Audit Committee

Risk Management

Council recognises the need for an enterprise wide risk management process that embodies the assessment and prudent management of strategic, operational and project risks. Risk management is an important and strategic initiative towards providing reasonable assurance that organisational objectives are achieved through the identification and efficient management of potential risks. Good corporate governance is promoted by encouraging a culture of prudent risk taking within the tolerable risk limits of the organisation in making informed decisions about opportunities.

The Risk Management Coordinator, appointed in March 2011, is tasked to develop and implement enterprise risk management strategies, systems, policies and procedures. The Risk Management Committee composed of Directors, Managers and Coordinators was established in June 2011 to promote and encourage risk management and a positive risk culture within Council. It also provides feedback and informs the Audit Committee regarding risk concerns and priorities.

In compliance with *section 102 of the Local Government Act 2009* and *section 97 of the Local Government (Finance, Plans and Reporting) Regulation 2010* the Risk Management Policy was drafted and approved by Council in July 2011. Enterprise risk management will be embedded into Council's policy development, strategic and operational planning, review and change management processes. The *AS/NZS ISO 31000:2009 Risk Management* serves as a guide in the implementation of the risk management process.



Our Councillors

The South Burnett local government area is divided into 6 divisions with one councillor representing each division. The mayor is elected by all voters in the electorate. Our councillors represent the level of government that is most connected with the community.

Cr David Carter



Mayor

Council Committees List

- » Kingaroy Private Hospital Limited, Chairman
- » South Burnett Healthy Communities Management Advisory Committee, Chairman
- » Local Disaster Management Committee, Chairman
- » Boondooma Homestead Management Advisory Committee, Chairman
- » Audit Committee, Chairman
- » Community Plan Steering Committee

Community Committees List

- » Burnett Inland Economic Development Organisation (BIEDO), Chairman
- » South Burnett Health Community Council, Chairman
- » Wondai Hospital Health Consultative Committee, Chairman
- » Murgon Hospital Health Consultative Committee, Chairman
- » Nanango Hospital Health Consultative Committee, Chairman
- » Kingaroy Hospital Health Consultative Committee, Chairman
- » Wondai Diggers Memorial and Citizens Club, Member
- » Kingaroy RSL Club, Member
- » Kingaroy Indoor Sports Centre Committee, Member
- » Wide Bay Burnett Regional Organisation of Councils, Vice President
- » Wide Bay Burnett Regional Road Group, Vice President

Council Portfolio Groups

- » Finance, Customer Service and Corporate Planning
- » Roads and Asset Management
- » Economic Development and Tourism, Team Leader
- » Planning and Development
- » Disaster Management, Team Leader

Cr Barry Green



Division 1

Construction of the Blackbutt Sewage Treatment Plant Upgrade began in May 2011. The expansion of the treatment plant has been a priority for Council since amalgamation. I am pleased that Council will now be able to deliver an improved effluent treatment system for the residents in Blackbutt.

Contractors are currently constructing the main structures, including a new primary sedimentation tank and pump station. Work on the lagoon upgrades and electrical supply will continue into the next financial year.

The expansion has been designed to improve performance of the treatment plant and the quality of the treated wastewater will be more environmentally friendly. The design allows for future expansion in view of future growth in Blackbutt and uses minimal power to keep costs down.

Residents can expect the Sewerage Treatment Plant to be completed by the end of 2011."

Community Committees List

- » Bushrangers Rugby League Football Club, President
- » Nanango Race Club Committee, Member
- » South East Queensland Racing Board, Elected Trainer's Representative
- » Nanango & District Tourist and Development Board, Member

Council Portfolio Groups

- » Water and Waste Water, Chairman
- » Economic Development and Tourism
- » Lifestyle and Culture
- » Disaster Management

Cr Debra Palmer



Division 2

"The redevelopment of the Blackbutt to Linville section of the former rail corridor into an award winning rail trail acknowledges the importance of the rail trail not only as a public recreation facility, but also from a cultural and natural heritage perspective.

Council manages and maintains the 23km Blackbutt to Linville section of the Brisbane Valley Rail Trail. It is the first rural rail trail to be developed in Queensland, and when completed will be the longest rail trail in Australia. The 148km Brisbane Valley Rail Trail, beginning at Ipswich and travelling north to Blackbutt, is expected to be completed in 2012.

Council is a proud partner in this project which serves to preserve our heritage and provides yet another quality recreational facility within our region."

Council Committees List

- Arts Culture & Heritage Management Advisory Committee
- Workplace Health and Safety Committee

Community Committees List

- Blackbutt Pool Committee
- Brisbane Valley Rail Trail Steering Committee

Council Portfolio Groups

- Water and Waste Water
- Lifestyle and Culture
- Environment
- Governance and Corporate Performance, Team Leader

Cr Damien Tessmann



Division 3

"This year has been a year of contrasts for the organisation. Highs such as the upgrade in our financial rating have been welcomed but lows such as the disastrous flooding in January posed a unique challenge. However, out of those contrasts Council was able to see other goals achieved such as the commencement in construction of the Dr Ellen Kent Hughes Forecourt and the upgrading of the TJ O'Neill Library.

Successfully obtaining federal RLCIP stimulus funding meant that Council could start work on a unique project to upgrade an area that received very little use into a modern and attractive public space to be used by generations to come. The Forecourt which will bare the name of Queensland's first female Councillor and pioneering medical doctor who was elected to the Kingaroy Shire Council in 1923, Dr Ellen Kent Hughes, is to be yet another jewel in the crown for Kingaroy, adding to the appeal of our great town.

The upgrading of the Kingaroy Library (named after an iconic Kingaroy Mayor) means that this building will continue to service our community for decades to come and will be able to cater for the changes that will no doubt occur with library services into the future.

This project reflects our ever evolving community in Kingaroy and I am proud to have played a small part in it."

Community Committees List

- Regional Animal Advisory Committee, Deputy Chair
- Nanango Race Club
- Rotary Club of Kingaroy Inc.
- Tick & Sale Yards Committee
- Kingaroy Junior Redbacks Soccer Club
- Kingaroy Senior Citizens Club
- Nanango Show Society, Poultry Steward
- Kingaroy Police Consultative Community Committee
- South Burnett Neighbourhood Watch Cluster Group, Secretary
- Kingaroy Liquor Accord

Council Portfolio Groups

- Finance, Customer Service and Corporate Planning
- Economic Development and Tourism
- Environment, Team Leader
- Governance and Corporate Performance

Cr Keith Campbell



Division 4 - Deputy Mayor

"Council has continued to build on its financial performance in 2010/2011 following the detailed financial analysis performed by Orion Consulting (David Spearitt) during 2009/10. Council has moved from a huge deficit three years ago and a "weak" financial rating to now being rated as "moderate" which means that Council is considered able to manage unforeseen financial shocks and any adverse changes in business and general economic conditions.

History will record year 2010/2011 as one that evidenced unbelievable damage across the region's entire road network due to the December – January floods. Significant property damage in individual cases added to the toll. The Local Disaster Management Committee with the support of Police and Emergency Services personnel rallied to the urgency of the situation to ensure safety and restore services as quickly and effectively as possible. Safety to our residents was of paramount importance and despite the tangible damage to roads, bridges, culverts and some property owners personal losses, no lives were lost.

The success of the South Burnett Healthy Communities Committee achieved a significant boost with a grant of \$703,607 being awarded as part of the Federal Governments' Healthy Communities Initiative. The South Burnett Regional Council was one of only seven (7) Council's in Queensland successful with this grant. The scope of the work developed through the Healthy Communities Committee is to encourage residents to adopt healthier lifestyles. Working toward building a healthier community with lifestyle choices in healthy food and physical exercise, Council has partnered with a number of organisations through the South Burnett in order to achieve its goals."

Council Committees List

- Kingaroy Private Hospital Limited
- South Burnett Healthy Communities Management Advisory Committee
- Local Disaster Management Committee
- Audit Committee

Community Committees List

- Kingaroy District Meals on Wheels Inc.
- St. John's Lutheran Primary School
- Finance Legal and Property Committee, St. John's Lutheran Church
- South Burnett CTC
- SB Care Inc.
- Peanut Festival Committee
- Christmas Carnival Committee
- Australia Day Committee
- Kingaroy Chamber of Commerce Inc.
- South Burnett Community Network Committee
- Performing Arts Complex Committee

Council Portfolio Groups

- Finance, Customer Service and Corporate Planning, Team Leader
- Roads and Asset Management, Team Leader
- Planning and Development
- Governance and Corporate Performance
- Disaster Management

Cr Kathy Duff



Division 5

"This year has been exciting because our Council is working on a Community Plan. This Plan is a State Government requirement and will help to shape the future of our region for the next twenty years. It will sit above all other plans in Council and will inform the way we do things into the future.

This has been a fabulous opportunity for Councillors and Council staff to work closely with the community to establish the real priorities for our region. Some of the highlights have been a workshop that included a "yarning circle" with indigenous youth at Cherbourg as well as meeting with members of the rural fire brigades to get their views on better ways to do things.

Everybody has been keen to make a difference and have their say and we have received over 1000 individual surveys, heaps of submissions and Councillors and staff have conducted workshops with numerous groups.

The challenge now is to put together the Draft Plan and make sure that we have it right before finalising it in December. Councillors and staff are committed to making sure that this is a plan of action. We want to work closely with the community to progress the priorities to ensure that our region can be the best it can possibly be into the future."

Council Committees List

- Boondooma Homestead Management Advisory Committee, Member
- Reconciliation Action Plan Working Group, Member
- Community Plan Steering Committee
- Grants & Donations Committee

Community Committees List

- Wide Bay Regional Sport & Recreation Committee, Member
- South Burnett PCYC Steering Committee, Member
- Proston Sports Reserve Committee, President
- Active South Burnett Committee, Member
- Barambah Branch of the Queensland Rural Women's Network, Member
- South Burnett Branch Australian Stock Horse Society, Member
- Australian Campdraft Association, Member
- Graham House Transport Reference Group, Member
- Murgon Judo Club, Patron
- Crow FM Community Radio Station, Board Member
- Proston AP & H Society Inc has changed from Vice President to Member
- Kingaroy & Wondai RSL, Member
- Qld LNP Member
- Catholic Church, Member of the Parish Pastoral Council
- Durong Agforce, Member
- Barambah Branch of Queensland Rural Womens Network, Member
- Active South Burnett, Member

Council Portfolio Groups

- Finance, Customer Service and Corporate Planning
- Roads and Asset Management
- Lifestyle and Culture, Team Leader
- Environment

Cr Cheryl Dalton



Division 6

“Over the past year Council has put in place the ground work towards an integrated South Burnett Planning Scheme and more importantly recognising that we need to have a user friendly planning scheme that is responsive to the community needs and aspirations. We have worked with the community and industry stakeholders to overcome some of the issues that hinder development and create unnecessary red tape. Some of the initiatives that assist our community are; fast track processing of shed applications (5 day turnaround), no ‘as of right’ placement of duplexes in residential areas (these must come to council for a decision) and electronic lodgment of planning applications to name a few.

This year has also been one where we have been able to focus on the core financial issues of council and put in place some long term financial measures to ensure our financial sustainability. Unfortunately we were put into a dire financial position when amalgamation occurred with one financially distressed Council (Murgon), two weak rated councils, (Nanango and Wondai) and one moderately rated council (Kingaroy), which combined gave us an overall weak rating. I am proud to be a part of the decisions that have turned our financial situation into a surplus budget position and understood that difficult decisions were to be made for the long term sustainability of the Council, we can now concentrate on building on this success and trying to alleviate some of the pressure on our community.

The Arts Culture and Heritage Committee has been very active during the year and has approved a wide range of Regional Arts Development Fund applications as well as putting into place projects to increase the availability of Cultural opportunities to our Community. A major project of the Committee this year was the controversial production of “Steaming” which stimulated a lot of community debate and regardless of the position taken it was a great opportunity to bring a world renowned play into our midst and provided a springboard for future events.”

Council Committees List

- » Arts, Culture and Heritage Management Advisory Committee, Chairperson
- » Regional Arts Development Fund Committee, Chairperson
- » Community Plan Steering Committee

Community Committees List

- » Tick & Sale Yards Committee
- » Voluntary Auditor for the Wooroolin Scout Group
- » Member of the DERM Resource Operating Plan
- » Member of the DERM Burnett Water Resource Plan Community Reference Panel

Council Portfolio Groups

- » Planning and Development, Team Leader
- » Water and Waste Water
- » Lifestyle and Culture
- » Environment



Division	Representative
Division 1	Cr Barry Green
Division 2	Cr Debra Palmer
Division 3	Cr Damien Tessmann
Division 4	Cr Keith Campbell
Division 5	Cr Kathy Duff
Division 6	Cr Cheryl Dalton



Councillor Remuneration

Remuneration levels for Councillors are set by an independent State Government convened tribunal. Each year the tribunal undertakes a review of the remuneration levels and publishes a report with their recommendations. In accordance with Section 42(5) of the Local Government (Operations) Regulation 2010 council resolved not to adopt the increased remuneration of the Mayor and Councillors published within the Local Government remuneration tribunal report gazetted on the 7 December 2010. Therefore pursuant to Section 114(1)(a) and (b) of the Local Government (Finance, Plans and Reporting) Regulation 2010, Council resolved on 12 January 2011 the following remuneration rates and amalgamation loading:

- **Mayor** - 82.5% of the rate payable to a member of the Queensland Legislative Assembly being \$107,696.00 plus the amalgamation loading set by the Tribunal.
- **Deputy Mayor** - 52.5% of the rate payable to a member of the Queensland Legislative Assembly being \$68,534.00 plus the amalgamation loading set by the Tribunal.
- **Councillor** - 45% of the rate payable to a member of the Queensland Legislative Assembly being \$58,743.00 plus the amalgamation loading set by the Tribunal.

The Councillor remuneration details for 2010-11 are outlined in the following table:

	Cr Carter	Cr Green	Cr Palmer	Cr Tessmann	Cr Campbell	Cr Duff	Cr Dalton
Salary	\$114,011.90	\$61,679.55	\$61,679.56	\$61,679.55	\$72,017.53	\$61,679.55	\$61,679.55
Superannuation Contributions	\$13,045.96	\$7,124.21	\$7,124.21	\$7,124.21	\$8,314.38	\$7,124.21	\$7,124.21

Councillor Expenses

Council is required under section 45 of the Local Government (Operations) Regulation 2010 to adopt a Councillor Expenses Reimbursement Policy to provide for the payment of reasonable expenses incurred by councillors for discharging their duties and responsibilities as councillors and the provision of facilities to the councillors for this purpose. On the 27 May 2009 council drafted and adopted its own Reimbursement of Expenses and Provision of Facilities for Councillors policy. This policy was approved by the Department of Local Government Sport and Recreation and a public notification issued.

Pursuant to Section 114(1)(c) of the Local Government (Finance, Plans and Reporting) Regulation 2010, Councillors were provided with electronic equipment and facilities to enable them to perform their duties.

The councillor expenses incurred during the year are outlined in the following table:

	Cr Carter	Cr Green	Cr Palmer	Cr Tessmann	Cr Campbell	Cr Duff	Cr Dalton
Telephone	\$1,195.18	\$1,075.35	\$329.69	\$1,200.00	\$1,094.66	\$1,200.00	\$752.66
Vehicle	\$5,879.85	nil	nil	nil	nil	nil	nil
Vehicle Allowance	nil	\$1,560.00	\$3,510.00	\$1,560.00	\$1,560.00	\$5,850.00	\$5,775.00



Code of Conduct for Councillors

Pursuant to Section 114(1) of the Local Government (Finance, Plans and Reporting) Regulation 2010, the following complaints relating to Councillors were reported in the 2010-2011 reporting period:

Complaint Details	
Complaints received under Council's General Complaint Policy	1
Complaints received under Council's General Complaint Policy, that relates to an alleged breach of Councillor's Code of Conduct	1
Complaints about alleged breaches of Councillors Code of Conduct that were referred to in the Conduct Review Panel	nil
Actual breaches of Councillor's Code of Conduct	nil
Complaints made to Ombudsman about decisions made by Council in relation to enforcement of Councillor's Code of Conduct	nil

Councillor Meeting Attendance

Pursuant to Section 114(1)(e) of the Local Government (Finance, Plans and Reporting) Regulation 2010, following is a table of Meeting Attendance by Councillors for the reporting period:

	Cr Carter	Cr Green	Cr Palmer	Cr Tessmann	Cr Campbell	Cr Duff	Cr Dalton
Council Meetings Attended	17	17	17	17	17	17	15
Special Meetings Attended	2	2	1	2	1	2	1
Total Meetings Attended	19	19	18	19	18	19	16

* The Mayor and Councillors attended many other meetings, including public meetings, meetings with residents, portfolio meetings etc.

Our Organisation

Council is the governing body that appoints a Chief Executive Officer (CEO). The CEO has responsibility for the day to day management of operations in accordance with the strategic priorities and plans of Council. Four Directors together with the CEO form the Executive Team and lead the organisation.

The Executive Team meets on a weekly basis to oversee and manage the operations of Council, and once every three weeks to discuss forthcoming Council agendas then again to specifically discuss strategic and policy issues. Members of the Executive Team attend all Council meetings and provide Council with information and advice to enable them to make informed decisions on strategic and policy issues. This executive team is supported by departmental managers and staff that have responsibility for affecting the policies and directions set by the Council.



Photograph: Kerry Mercer, Manager Council Facilities, 'Runner Up' ('Above & Beyond' Category) LGMA Excellence Awards

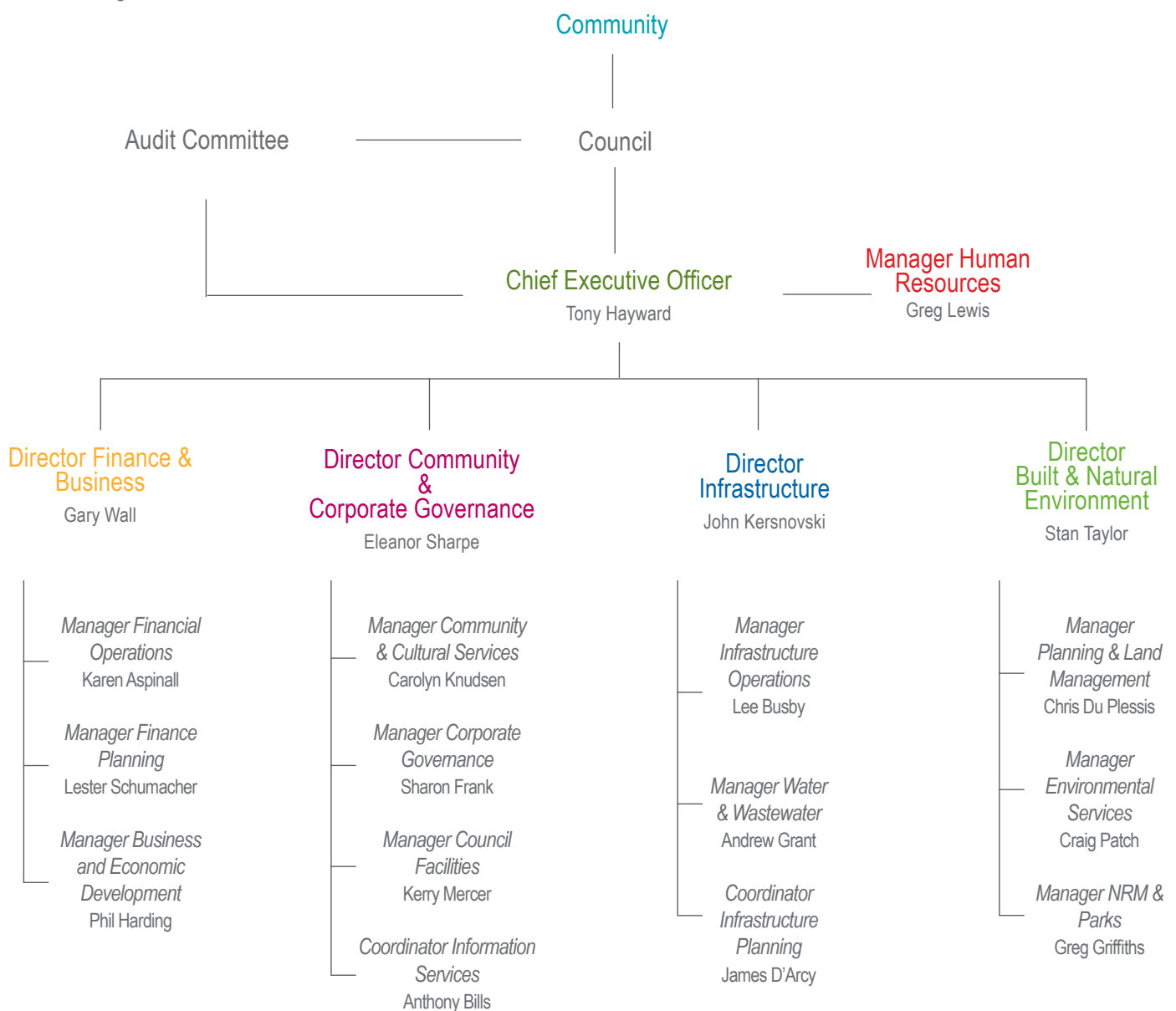
Organisational Structure

The Leadership Team includes the Executive Team and all department Managers. The Leadership Team is characterised by a diverse skill set with gender, age, sector and geographical diversity, all contributing to the strength of the administration underpinning the directions of Council. There are twelve department managers and two other key strategic areas of focus.

In March 2010 Council commissioned the CEO to develop a new organisational structure to commence at the beginning of this financial year on which this annual report is based, (ie 1 July 2010). It was viewed as timely to revisit the structure which was first set in place at amalgamation and reflect on the operational experiences of the previous two years in creating an organisational structure that streamlined operations and was more in tune with the needs of our community.

The outcome was an organisational structure with a reduced number of directorates, from five to four, and the creation of a management team that better represented the business needs of Council that was necessary in delivering the goals of the Corporate Plan 2009-13.

This new organisational structure is as follows:



Executive Management



Photograph: Murgon Customer Service Centre

Tony Hayward



Chief Executive Officer

Commenced in Position

- › 14 July 2008

Commenced in Local Government

- › In 1984

Positions held

- › Whitsunday Shire Council Chief Executive Officer
- › Junee Shire Council General Manager
- › Hervey Bay City Council Senior Management
- › Gosford City Council Senior Management

Qualifications

- › Bachelor of Business Studies – majoring in Local Government
- › Graduate Diploma of Management – Majoring in Human Resource Management
- › 12 years private sector experience in the insurance and computer industry
- › Certificate IV in Workplace Training & Assessment

Memberships

- › Life member Charles Stuart University
- › Fellow AIM
- › Fellow Local Government Managers Australia (LGMA)

Current Portfolios

Executive Services

- › Council Meetings (Agendas & Minutes)
- › Councillor Support
- › Grant Writing & Management
- › Community Engagement & Consultation
- › Corporate Communications
- › Media & Corporate Image

Human Resources

- › Recruitment & Selection
- › Workplace Relations
- › Performance Management
- › Organisational Development
- › Learning & Development
- › Payroll Services
- › Workplace Health & Safety

John Kersnovski



Director Infrastructure

Commenced in Position

- › 26 March 2010

Commenced in Local Government

- › 1978

Positions held

- › South Burnett Regional Council Director Engineering
- › South Burnett Regional Council Director Governance
- › South Burnett Regional Council Interim Director Sustainability
- › Kingaroy Shire Council Chief Executive Officer
- › Kingaroy Shire Council Deputy Chief Executive Officer
- › Kingaroy Shire Council Shire Engineer

Qualifications

- › Bachelor of Engineering (Civil)
- › Local Government Engineers Certificate of Competency
- › Registered Professional Engineer of Queensland

Memberships

- › Member Local Government Managers Australia (LGMA)
- › Member, the Institution of Engineers, Australia (MIE Aust)
- › Fellow Institute of Public Works Engineering, Australia (FIPWEA)
- › Chartered Professional Engineer (CP ENG)
- › National Professional Engineers Register – Category 3 (Civil)

Current Portfolios

Infrastructure Operations

- › Roads Infrastructure Maintenance
- › Construction – Roads, Drainage, Foot & Cycleways
- › Bridges, Drainage & Flood Mitigation
- › Traffic Facilities
- › Street Lighting

Water & Wastewater

- › Bulk Water Supply (Storage & Treatment)
- › Water Service Delivery
- › Wastewater Treatment
- › Wastewater Service Delivery
- › Systems Management
- › System maintenance
- › Construction –, Water & Waste Water

Infrastructure Support

- › Disaster Management
- › State Emergency Services
- › Design Services & Infrastructure Planning
- › Depots



Director Finance and Business

Commenced in Position

- › 15 March 2008

Commenced in Local Government

- › 1971

Positions held

- › South Burnett Regional Council Director Corporate Services
- › South Burnett Regional Council Interim Director Corporate Services
- › Kingaroy Shire Council Deputy Chief Executive Officer
- › Kingaroy Shire Council Director Corporate Services
- › Kingaroy Shire Council Director Environmental Health & Natural Resource Management
- › Kingaroy Shire Council Manager Rating and Property
- › Kingaroy Shire Council Creditors Officer
- › Kingaroy Shire Council Loan and Cost Clerk
- › Kingaroy Shire Council Payroll Officer

Qualifications

- › 38 years experience within local government in our local area.

Current Portfolios

Financial Operations

- › Procurement
- › Stores
- › Rates
- › Accounts Receivable & Payable
- › Cash Management
- › Insurance
- › Finance Registers
- › FBT, Payroll Tax, GST
- › Trust Accounts

Finance Planning

- › Asset Management
- › Asset Financial Management
- › Budget Preparation & Monitoring
- › Financial Planning, Reporting & Compliance

Business & Economic Development

- › Leases (Commercial & Community)
- › Sale of land - residential & industrial (incl. dams)
- › Council Land Stock
- › Company Boards, Advisory Boards & Committees
- › Economic Development
- › Regional Development
- › Business Development
- › Tourism Facilities
- › Swimming Pools
- › Plant & Fleet Management
- › Airports
- › Housing
- › Coolabunia Saleyards
- › Soil Laboratory

Eleanor Sharpe



Director Community and Corporate Governance

Commenced in Position

- > 15 March 2008

Commenced in Local Government

- > 2001

Positions held

- > South Burnett Regional Council Director Lifestyle and Culture
- > South Burnett Regional Council Interim Director Lifestyle and Culture
- > Wondai Shire Council Acting Chief Executive Officer
- > Wondai Shire Council Deputy Chief Executive Officer
- > Wondai Shire Council Manager Strategic Projects
- > Wondai Shire Council Finance Manager

Qualifications

- > Bachelor of Business (Human Resource Management)
- > Master of Professional Accounting
- > 8 years experience within Local Government
- > 16 years experience within the Queensland Education Department

Memberships

- > Member Local Government Managers Australia (LGMA)

Current Portfolio

Corporate Governance

- > Local Laws & Policy Coordination
- > Legal
- > Regional Bodies
- > Indigenous Affairs
- > Strategic Planning & Performance
- > Information Privacy
- > Right to Information
- > Delegations
- > Corporate Registers
- > Internal Audit
- > Risk Management
- > Customer Service

Information Services

- > Information & Communication Technology
- > Records Management
- > GIS
- > Council Internet
- > Council Intranet

Community & Cultural Services

- > Visitor Information Centre
- > Art Galleries
- > Museums
- > Regional Promotion
- > Tourism Development & Marketing
- > Event Management
- > Art Development & RADF
- > Libraries
- > Healthy Communities
- > Sport & Recreation
- > Community Assistance (Grants & Donations)
- > Youth
- > Aged Care
- > Boondooma Homestead

Council Facilities

- > Council Buildings & Special Maintenance
- > Halls
- > Public Facilities
- > Rail Trails
- > Public Conveniences

Stan Taylor



Director Built and Natural Environment

Commenced in Position

- > 18 November 2010

Commenced in Local Government

- > 1966

Positions held

- > Whitsunday Regional Council Director Planning and Development
- > South Burnett Regional Council Manager Planning and Development
- > Richmond Valley Council Director Planning and Environmental Services
- > Gympie Regional Council Consultant Town Planner
- > Richmond River Council Manager Planning and Environment Services
- > Redlands Shire Council Assistant Manager Planning and Development
- > Gold Coast City Council Manager Development
- > Tweed Shire Council Development Control Planner
- > Brisbane City Council Principal Planner

Qualifications

- > Assoc. Diploma Built Environment Technician
- > Post Graduate Diploma Urban & Regional Planning
- > Post Graduate Certificate of Management

Memberships

- > Planning Institute of Australia (PIA)
- > Member of Australian Institute of Management (AIM)

Current Portfolios

Planning & Land Management

- > Statutory Planning
- > Strategic Land Use Planning
- > Infrastructure Charges
- > Compliance Services

Environmental Services

- > Health Services
- > Nuisance Control
- > Animal Management
- > Policing Local Laws
- > EPA
- > Waste Management
- > Cemeteries Management

NRM & Parks

- > Weeds & Pest Management
- > Natural Resources
- > Stock Routes
- > Livestock Services/Tick Facilities
- > Sporting Facilities
- > Parks Development
- > Recreational Reserves
- > Parks & Gardens



ENHANCING OUR COMMUNITIES

Building vibrant, healthy, supportive and inclusive communities

PERFORMANCE SUMMARY

OVERALL PROGRESS

EC 1 *A community with the capacity to develop the area of arts, culture and heritage*

- EC 1.1 Work in partnership with Community Organisations ✓ *Achieved Target*
- EC 1.2 Build the Capacity of our arts, heritage and library facilities to become vibrant community centres ↗ *Progressing*

EC 2 *An active, safe and healthy community*

- EC 2.1 Develop and provide in partnership a range of sporting and recreation facilities ↗ *Progressing*
- EC 2.2 Advocate and support community initiatives that promote healthy lifestyles ✓ *Achieved Target*
- EC 2.3 Manage identified public health and environmental issues in accordance with relevant legislation ✓ *Achieved Target*
- EC 2.4 Partner, investigate and implement plans to increase community safety in public areas ↗ *Progressing*

EC 3 *A community with the ability to manage natural and man-made disasters*

- EC 3.1 Maintain an effective Counter Disaster Management Framework ✓ *Achieved Target*

EC 4 *A transport system that connects communities*

- EC 4.1 Advocate and partner with other organisations to develop regional transport solutions ✗ *Postponed*



GOAL *A community with the capacity to develop the area of arts, culture and heritage*

DELIVERED OUTCOMES

Art in Place Strategy

Council has developed a Public Art Strategy for the Kingaroy Town Hall Forecourt and Library Precinct refurbishment. Creating a welcoming space for the broader South Burnett Region, the precinct will provide open space for the community to gather, relax and be entertained. At a cost of \$2.2 million the refurbishment has been one of Council's major projects for the year.

As a geographically central point for the region, it was important that the space reflected through art the key stories of the many communities of the region. This was the focus of a series of public art workshops conducted to develop the strategy. The precinct will provide a neutral meeting place, connecting the region through stories in public art.

The Public Art Strategy for the Kingaroy Town Hall Forecourt and Library Precinct will be used to support Council's application for funding to art+place, Queensland Public Art Fund.

Arts, Culture and Heritage Committee

This advisory committee to Council was established in 2009 to support the Council's goal of 'a community with the capacity to develop the area of arts, culture and heritage'.

The Committee hosted two major arts events in 2010-11, 'Steaming' and 'FilmFest'. 'Steaming' by Jally Productions was the inaugural performance in an annual program to be provided for the community through the Arts, Culture & Heritage Committee on behalf of Council. 'Steaming' generated great interest from the Community with the committee planning to host another performing arts spectacular 'Flamenco Fire Primavera' in September 2011.

Big Screen Film Festival – Gets even bigger in its fifth year.

It's been hailed the biggest and best Big Screen Film Festival ever with over 1800 people enjoying great Australian Films. The spectacle hosted by the National Film and Sound Archive in partnership with South Burnett Regional Council, and sponsorship support from Heritage Community Branch and Foodworks Nanango exceeded all expectations.

This year's guest Sigrid Thornton was a highlight with more than 215 people attending the Red Carpet opening night held at the Nanango Cultural Centre, the next day 115 people attended the screening of the Australian classic movie *The Man from Snowy River*. People were overwhelmed by the generosity of Sigrid Thornton who entertained the large crowd with a question and answer session and stayed on to sign over 100 autographs.

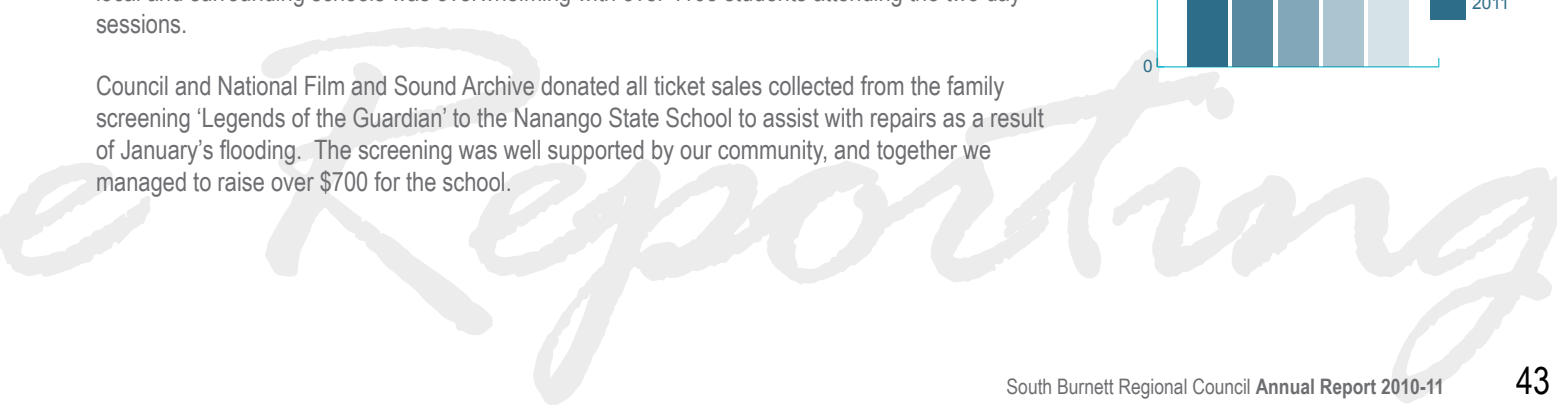
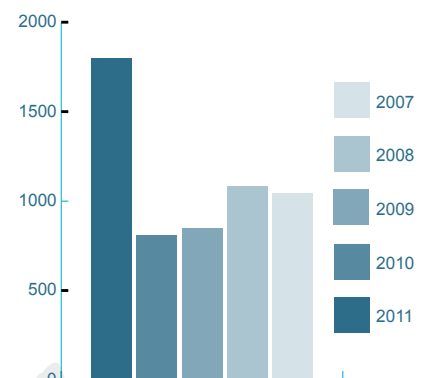
The National Film and Sound Archives (NFSA) worked with Council and the local schools to select films that appealed to each age group from Prep to Secondary school students. The support from local and surrounding schools was overwhelming with over 1168 students attending the two day sessions.

Council and National Film and Sound Archive donated all ticket sales collected from the family screening 'Legends of the Guardian' to the Nanango State School to assist with repairs as a result of January's flooding. The screening was well supported by our community, and together we managed to raise over \$700 for the school.

HIGHLIGHTS for the year

- Refurbishment of Kingaroy Art Gallery
- Preservation of the 1938 Art Deco Building, Kingaroy
- Revamped educational area of Kingaroy Heritage Museum
- Mosaic Collection Management Software introduced across museums
- Kingaroy Information Arts Heritage Precinct 5th Birthday celebrations attended by over 1000 people
- 'Steaming' Performance
- Big Screen Film Festival
- Kingaroy Town Hall Forecourt and Library Precinct nearing completion

Big Screen Film Festival Attendance Statistics



This year saw the festival move to the Nanango Cultural Centre which created an intimate atmosphere for movie buffs of all ages. National Film and Sound Archive also trialed two screenings at the Satellite Cinema in Kingaroy which was well received by the community.

Council in partnership with the National Film and Sound Archive are looking forward too and are busy planning the 2012 film festival.

Boondooma Homestead

Boondooma Homestead has been very successful this year in receiving recognition and awards due to the volunteers continued support and efforts to keep Boondooma Homestead operating. Boondooma Homestead had a special mention at the Tourism Awards held in October, Buddy Thomson was recognized in the Australia Day Awards for his contribution to the community and heritage and they have been nominated in the National Trust of Queensland Bendigo Bank Heritage Awards 2011 Awards. The Homestead has had some additions during this year including installation of an additional ablution block to accommodate numbers on large functions such as Bush Balladeers and Scots in the Bush.

A Building Committee has been formed to better coordinate building projects on site. This committee is formed with members including representatives from the Planning and Infrastructure department. The committee will be reviewing the current five year plan for Boondooma and creating a new 5 year master plan to allow better planning and structure for on going projects on site.

The Bush Balladeers/Muster function held in April was again very successful with 2,500 visitors over the week long event.

Libraries

During the year an evaluation of the facilities and services available was undertaken in the region. Change and development has taken place to make our Libraries relevant to their users.

The facilities review which was completed in 2010-11 will drive the continued development of the Libraries in the short term, particularly in the Wondai Library and Museum and in the longer term in Nanango, Blackbutt and Proston.

Refurbishments

The facilities were upgraded in Nanango, Wondai and Proston with a major upgrade and relocation of the Murgon Library in conjunction with the Customer Contact Centre.

All Libraries were able to improve the accessibility of their collections with new shelving, magazine storage and new boxes for picture books. These improvements add greatly to the ambience and functionality of the Libraries for customers.

A major renovation of the Kingaroy Library, in association with the development of the Forecourt/ Town Hall façade was partly completed in this year. The size of the Library will be nearly doubled. A coffee shop, accessible from within the Library, is integrated in the design of the building, along with specific areas for children and young adults and there are plans to utilise the wonderful outdoor forecourt areas for Library events and activities.

During this renovation the Kingaroy Library relocated to temporary shop-front premises in Haly Street. This presented challenges because of space limitations but basic services are still able to be provided and the community has accepted any shortcomings with good grace.

CHALLENGES we face

- Need for more Volunteers
- Comprehensively recording heritage and museum collection
- Providing suitable storage facilities for museum collections



Digital formats

In an increasingly digital world our Libraries now deliver many services electronically by way of the website and the on-line catalogue.

- Subscriptions to Your Tutor homework help for students and *Who else writes like?* readers' advice.
- Information organised into specialised databases eg: health, family history, current affairs, the world's newspapers, books and literature and many other subjects. These are provided free by the State Library of Queensland.
- Reservations on items from all Libraries, renewals of loans, requests for InterLibrary Loans or suggestions for purchase and reviews contributed by other members

All of these can be accessed remotely 24 hours a day.

We also communicate electronically with members using their e-mail address or SMS messages to their mobile phone rather than using paper notices about overdue books or reservations which are ready to collect.

e-audio books

The increasing popularity of "talking books" led to the decision to incorporate e-audio books into the collection in 2011-12. These too will be available remotely via the Libraries' on-line catalogue where one click will enable the download of the title to be saved to any of a number of portable devices and enjoyed at leisure.

A special project for the year saw the incorporation of large screen television sets and popular Wii games into the facilities of all of the Libraries. It was anticipated that these would be particularly attractive to young people and they have proved popular especially during school holidays.

Social and Educational Programs

Social and educational programs provide an opportunity for community members to interact, learn and share in a safe and friendly environment that is neither work, nor home but a "third place", accessible to all.

Events such as author visits, trivia quizzes, the Living Library days and the extremely popular Knit and Natter mornings have been consistently well attended in all locations.

Family and Early Literacy programs, a priority of the State library of Queensland for all Queensland Libraries are supported by Story times for pre-schoolers and holiday activities for school aged children and their parents or carers. All Libraries provide these sessions on a regular basis.

South Burnett Libraries took part in Australia-wide events such as National Simultaneous Story time and this year the Queensland Food Tales series of visits by food writers included Nanango and Wondai Libraries. These events attract audiences of 35 or more people in each Library each time they are held.

Education and help in using the Internet is a high demand among Library customers and the delivery of formal classes, self-paced programs and tutoring has occurred in several Libraries throughout the year. Especially important has been the installation of a National Broadband for Seniors kiosk in the Proston library, with volunteer tutors delivering individual assistance.

FUTURE INITIATIVES

- In partnership with the Ambassadors of the Brisbane Valley Heritage Group develop Interpretive Signage along the Brisbane Valley Rail Trail
- Continue working with State Government on the development of the Kingaroy to Theebine Rail Trail
- Undertake a Facilities Audit
- e-audio book to be incorporated into library collection in 2011-12

e Reporting

Collection services

Access to the complete regional collection continues to be a major advantage for our members. They also appreciate the prompt availability of Inter-Library loans from not only other Queensland libraries but institutions interstate as well. The on-line request system and the use of a local courier service help greatly in the delivery of this access.

During this year a staff member was appointed as Supervisor of Technical Services to oversee the complex process of delivering new items to the shelves for Library customers, from Standing Orders to make sure we get the latest popular items as they are published, to sourcing items that customers request we add to the collection, all in a timely manner.

Collections respond to local demand with the rotation of stock between Libraries on a regular basis, particularly in the popular Large Type, Audio book and DVD collections. Local purchase of magazines by each Library also caters for local demand.

Statistics

Members - 13,674 people are members of the libraries: that's about 41% of the population.

Loans - Members borrowed 166,379 items: that's just over 12 loans for every member.

New items - We added 7,150 new items to the collection: we have 83,500 items for people to borrow.

Visitors - The libraries were visited 142,960 times; that's the equivalent of every person in the region going to a library 4 times in the year.

Electronic communication

- Members placed 2707 reservations on-line
- 2946 members receive e-mail notifications
- 4170 members get their messages by SMS

Regional Arts Development Fund

The Regional Arts Development Fund (RADF) is a partnership between South Burnett Regional Council and Arts Queensland to support professional artists, emerging artists and arts practitioners living in regional Queensland.

RADF funding assists professional arts practitioners across the arts spectrum by facilitating employment opportunities via workshops, or projects for the arts community requiring professional tutors. The program focuses on the development of quality art and arts practice for, and with, regional communities.

There were a total of twenty-seven applications in the 2010/2011 funding year with twenty-two of those being approved to the value of \$52,693. Although numbers in the 2010/2011 funding year were down by six from the previous year, the quality of applications were of a very high standard. The most popular categories of funding were Building Community & Cultural Capacity and Developing Regional Skills.

Examples of a few commendable RADF workshops include Jumping Ant Arts, sculpting in clay with Kate French, South Burnett Woodcrafters, construction of heirloom trinket boxes and Wondai Regional Art Gallery's 'Out of the Box' workshop.

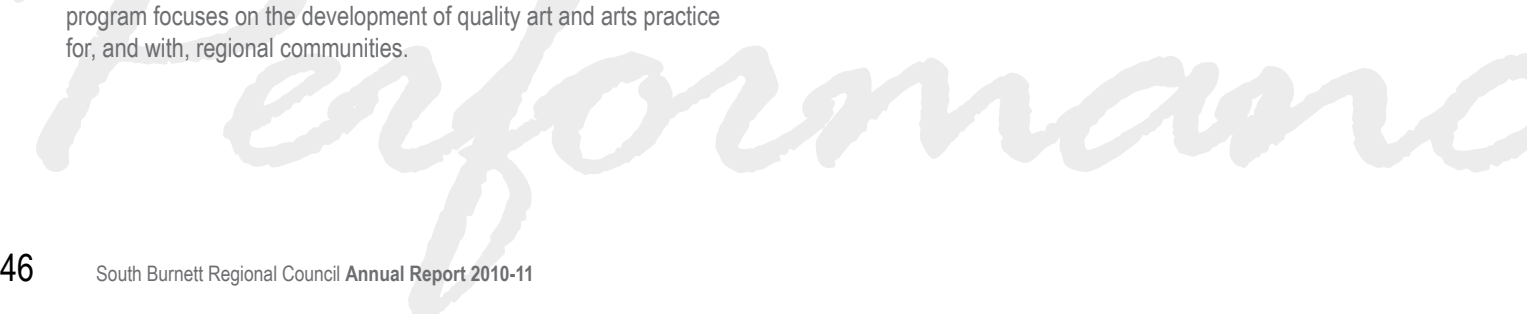
Jumping Ant Arts sculpting in clay workshop involved working with renowned sculpture Kate French to make aspiring 3D heads from a photo in order to practice their visual arts. Final pieces can be seen in photo below. The end result of this workshop was phenomenal and further workshops with Kate French are expected for the region.

The South Burnett Woodcrafters successfully applied for a workshop in order to construct and finish an heirloom trinket box using their wood crafting skills and to learn new techniques. The trinket boxes made were used as a skill builder and potentially could be sold to the public.

The Wondai Regional Art Gallery conducted a workshop using the concept of showing participants items in a box for a period of time and then hiding them and asking the participants to remember as many as they could. With the items that they could remember, they were to create a work of art which was then displayed in the gallery. This workshop had a great deal of interest and was very successful.



Photographs:
'Out of the Box' workshop, Wondai Regional Art Gallery (left)
3D Sculptures - Jumping Ants Arts Sculpting Day (below)



Australia Day Celebrations and Awards

Council announced the 2011 Australia Day Award Winners at the region's official awards ceremony held on the eve of Australia Day, Tuesday 25 January. It is Council's intention to hold this event at a different venue in the region each year and this year it was held at the Nanango State High School Hall.

The ceremony began with a flag party conducted by the 123 Army Cadet Unit, which was followed by the Australian National Anthem, sung by local talent Melissa Mangan. Miss Melinda's Dance Troup performed some entertaining dance routines, followed by the official opening and welcome by Mayor David Carter.

Mayor David Carter said, "Having your name put forward for one of these prestigious awards is a great honour and shows recognition and appreciation from your local community for all that you do above and beyond the normal expectations. I hope that both our winners and our nominees are very proud of their achievements and I want to sincerely thank our community for their support."

The 2011 South Burnett Region Australia Day Award winners were:

CATEGORY	WINNER	HIGHLY COMMENDED
South Burnett Citizen	Roslyn Gregor	
Kingaroy Citizen	Marie Shaw	
Nanango Citizen	Val Goodman	
Murgon Citizen	Heather Purser	
Wondai Citizen	Buddy Thomson and Arthur Hoffman	
South Burnett Young Citizen	Keiran Snow	
Kingaroy Young Citizen	Rachel Winter	
Nanango Young Citizen	Danica Miller	Sarah Coughlan
Murgon Young Citizen	Peter Laughton	
Wondai Young Citizen	Benjamin Bird	
South Burnett Community Event	Wondai Garden Expo	
South Burnett Small Communities	Kumbia Kindergarten	
South Burnett Cultural	James Mangan and Elaine Madill	
South Burnett Junior Sports person	Lauren Hume	Mikeely Roberts
South Burnett Senior Sports person	Colleen Gunn	Corey Smith



Reporting

GOAL

An active, safe and healthy community

DELIVERED OUTCOMES

Networks and Consultation

Council is fortunate to have a strong network of interagency support for a Healthy Communities agenda and significant passion for active and healthy lifestyles, both personally and professionally by key interest groups and stakeholders within the region. Council established a Healthy Communities Committee (HCC) in 2008 in response to a growing population and rising prevalence of chronic disease within the community. The group meets on a monthly basis to drive a strategic direction for HCC activities in the region.

The committee comprises members from Australian Sports Commission, CTC Youth Services, Darling Downs Population Health Unit, Department of Communities (Sport and Recreation), Disability Services Queensland, Go Getta Girls Running Group Inc (Community Member), Graham House Community Centre, Queensland Health, RHealth, Rotary (Community Member), South Burnett Community Network, South Burnett PCYC, Tarong Energy, Endeavour Foundation, Burnett Inland Economic Development Organisation (BIEDO), South Burnett Regional Council and Active South Burnett.

HIGHLIGHTS for the year

- Solid policy framework established to help achieve the vision of a region of active and healthy communities
- Secured \$703,607 funding for healthy community projects and initiatives
- Good Food Choices Pilot Program accredited more than 75 South Burnett 'healthy food choices' in 16 venues Kingaroy

FUTURE INITIATIVES

- Seek Funding for a Open Space, Sport & Recreation Strategy
- Regional Walk/Cycle Plan
- Introduce healthy eating & catering policy for Council events & meetings
- Dog off leash area Earle Park Kingaroy

Healthy Communities Plan

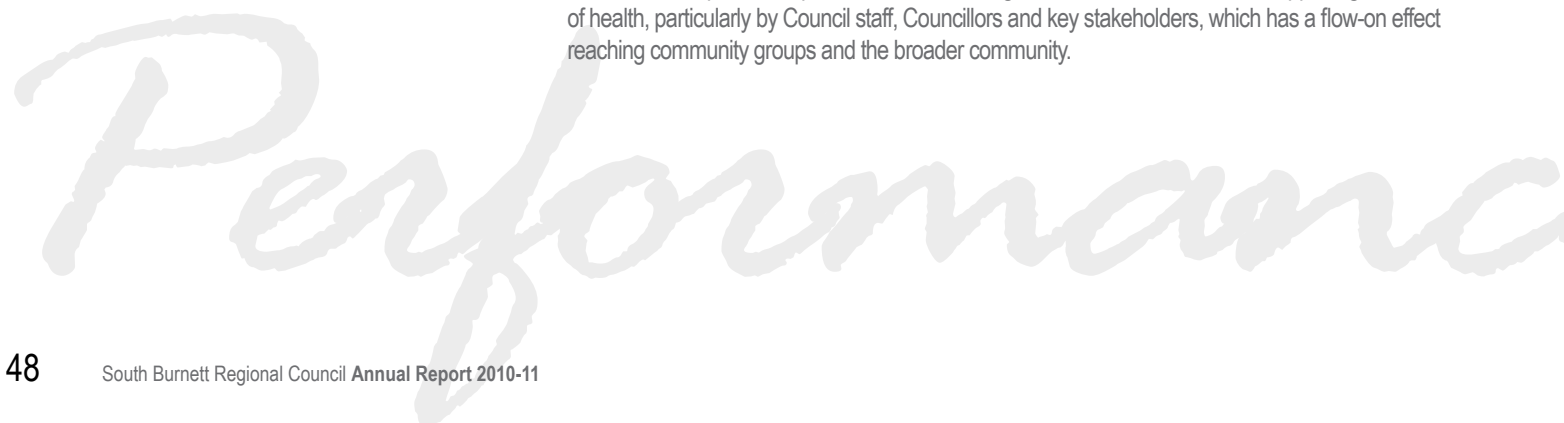
In 2010, Council, in consultation with members of the Healthy Communities Committee (HCC) commissioned the 'South Burnett Healthy Communities Plan' (SBHCP). A copy of the plan is available from Council's website (www.southburnett.qld.gov.au).

There was extensive consultation undertaken in developing the plan including

- Internal consultation with Councillors and Council staff;
- Targeted consultation with partners from the Healthy Communities Committee;
- A Community survey of general community members;
- Six community focus groups with representatives of the general community, key interest groups and sport and recreation organisations; and
- A range of other meetings with community groups and networks, sport and recreation organisations, government and non-government agencies and schools.

The final plan provides a solid policy framework to help achieve the Vision of 'a region of active and healthy communities'. It provides a focus for the Healthy Communities Committee based on cooperation rather than duplication! It has energised and provided inspiration for all members who were involved in the plans development and adoption.

The plan has provided the committee with the ability to 'stay on track' and work towards common goals identified in the plan. The plan has also enabled greater awareness of what is happening in the area of health, particularly by Council staff, Councillors and key stakeholders, which has a flow-on effect reaching community groups and the broader community.



Healthy Communities Committee Projects

A number of projects have been undertaken over the last 12 months by either the committee or with the committee's support. They include:

Healthy Communities Plan

Based on the South Burnett Healthy Communities Plan, Council was successful in obtaining funding from phase 2 of the COAG Healthy Communities Initiative and are working on a number of other initiatives from the plan. \$703,607 is available over the next two years to undertake a number of projects and activities.

South Burnett Health & Lifestyle Expo

The Expo Series consisted of three expos focusing on physical activity & performance development, health & wellbeing & funding all you need to know. In total 84 participants attended and 23 organisations from all areas of South Burnett were involved.

Good Food Choices Program

This pilot program, developed by RHealth and supported by the HCC, aims to provide food businesses within the region incentives to make healthy food choices available to customers. To date, RHealth's Community Nutritionist has accredited more than 75 dishes in 16 venues across Kingaroy.

Other initiatives include:

- South Burnett Year 5 Fun Days - 12 schools attended with a total of 350 children participating in a variety of 16 different activities;
- Deadly Treadlies – Aims to increase the capacity of Youth at Risk to cycle;
- Activity Bites – Cards with bite size activities for people to do;
- Attendance at Health Expos – to showcase physical activity opportunities available in the South Burnett; and
- Active Parks – Connecting residents to physical activity opportunities in local parks.

CHALLENGES we face

- Encouraging increased physical activity and better nutrition within the community



Photograph: 'Light and Local' Festival

Immunisation

This financial year, Council again conducted school based immunisation services. A total of 908 vaccines were administered. The vaccines administered were for cervical cancer, Hepatitis B, Chicken Pox, Diphtheria, Tetanus and Pertussis.

Council's Immunisation program was well supported and made possible by the great team of Immunisation Nurses within the South Burnett.

Public and Environmental Health Regulatory Functions

Council administers a number of pieces of state legislation which require various activities to be licensed and inspected in order to help mitigate the potential for health impacts to the public or the environment. These include food premises, skin penetration businesses, flammable and combustible liquid storages and environmentally relevant activities.

There were two hundred and six (206) food business licences issued for the 2010/2011 financial year. Forty-five flammable and/or combustible liquid storage licenses were also issued. There were three (3) Higher Risk Personal Appearance Services regulated within the South Burnett. There are fifteen (15) broad categories of Environmentally Relevant Activities that Council has devolved responsibility for from the State Government. Some of these activities range from concrete batching plants, to motor vehicle workshops to chemical storage. Council has sixty eight (68) of these various activities presently registered.

By way of Local Law compliance statistics, there were one hundred and twenty seven (127) footpath permits issued for the 2011 financial year. There is also another twenty seven (27) other miscellaneous local law permits issued during this period.

A revision of Council's Local Laws commenced this financial year. Since amalgamation the existing local laws of the Kingaroy, Murgon, Nanango and Wondai Shire Council's continued to remain in place. This revision once completed is planned to deliver one set of uniform local laws across the South Burnett region.



Animal Control

Council's Dog Off Leash area in Nanango was unfortunately damaged by the flooding in early 2011. The enclosure has been removed and what materials possible have been salvaged. It is Council's intent to re-erect this enclosure again but in another location. One which will hopefully not be susceptible to flooding. The re-establishment of this facility is likely to be installed in the 2011/2012 financial year.

Council hosted a number of subsidised microchipping days within the South Burnett with days at Kingaroy, Nanango, Wondai and Murgon. In excess of 1,500 animals were microchipped. Council is also looking at helping to facilitate bringing out a mobile microchipping vehicle to aid in assisting residents with getting their animals microchipped. This vehicle will travel through the South Burnett stopping off at various locations. Council will advertise dates and locations once details are finalised.

PetPEP programs were again run in conjunction with the Australian Veterinarian Association (AVA) and the schools within the South Burnett. A total of six hundred and eighty eight (688) students learnt about responsible pet ownership.

Council upgraded its Wondai/Murgon Animal Housing facility this financial year, more than doubling its animal housing capacity. The facility was a joint initiative with CTC Employment Services and Council. The project involved a number of long term unemployed persons who gained invaluable skills in the construction industry. Many of whom went on to obtain fulltime employment as a result of the skills that they had learnt on the job.

This financial year saw the introduction of the State government's compulsory cat and dog registration legislation. A total of 4450 dogs and 884 cats were registered in this financial year across the South Burnett. This was a 45% increase in animal registrations from 3604 in 2010.

Animal Registrations up by 45%

GOAL

A community with the ability to manage natural and man-made disasters

DELIVERED OUTCOMES

The South Burnett Local Disaster Management Group (SBLDMG) was fully activated on Monday 10 January 2011 as a result of the recent flooding events which caused significant damage, inundation and isolation across the region.

They delivered services to address issues that faced many residents and businesses throughout the South Burnett Region. These issues included the safety of people, road access, immediate response issues, evacuation centre activation and other critical and life threatening issues.

On the receding of the flood waters the SBLDMG focused on community recovery.

For the community, primary producers and businesses, the recovery involved avenues for:

- Financial assistance;
- Assistance from Blazeaid (450 volunteers from Victoria who assisted farmers with reconstructing their fences damaged by floodwater);
- Counselling services; and
- Other volunteers who offered their skills and assistance in cleaning up of residential and commercial properties co-ordinated by Council.

Following the floods, a debrief meeting was held with the SBLDMG and two major issues were identified; that there was a need to activate the Emergency Operating Centre (EOC) earlier and staffing of the EOC particularly Call Centre Administration need to be renewed. Council plans to provide appropriate staff with emergency management fundamentals training toward the end of 2011.

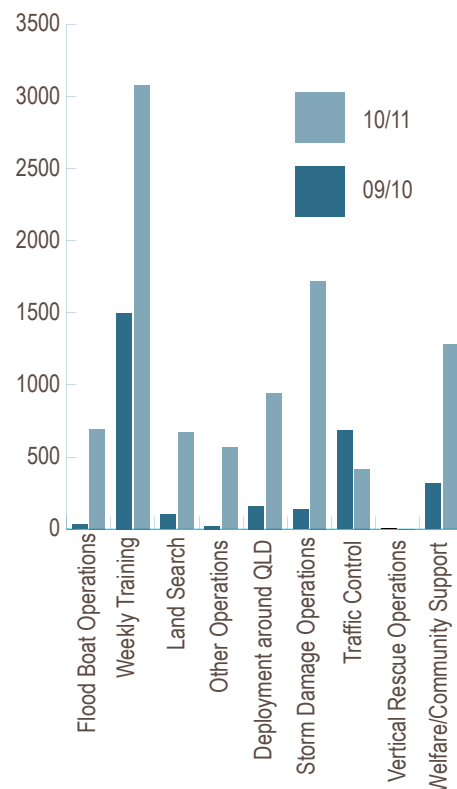
Following the flooding event 'Guardian' software has been installed into Council's computer network. This will streamline the recording of response for assistance and distribution to relevant agencies /organisations for action and other administrative functions.

In any emergency event, the readiness of the community reduces the risk and damage to property and this reduction is related to the degree of preparedness by residents, business, government and primary producers.

FUTURE INITIATIVES

- Disaster Response Centres installed with emergency lighting and telecommunications
- Emergency Management Fundamentals training
- Develop a framework for community Assistance & Recovery to incorporate into Disaster Management Plan

SES Volunteer Hours Spent on Operations



Flood Disaster Relief Appeals

On 20 January 2011 the Mayor and Councillors of the South Burnett Regional Council launched the Mayor's 2011 Flood Relief Appeal. All donations from this appeal are going towards assisting local State Emergency Service (SES) groups across the region to obtain urgently needed equipment upgrades.

Fundraisers such as the Christ in Crisis concert (held in Wondai) and the 5 Towns in 5 Days, which was hosted by Council and CROW FM were very successful in helping to further raise funds for the Mayor's 2011 Flood Relief Appeal. Approximately \$39,000 was raised which is an amazing effort.

A committee was set up to determine the distribution of funds to the local SES groups. The committee has now received all the applications from the SES groups and is in the process of assessing the applications.

The Council also received a very kind donation of \$6,000 from the Uniting Church of Australia, Kawana Waters Congregation to assist our local community organisations after the floods earlier this year. Council disbursed the funds to the following organisations: South Burnett Lifeline operation (\$1200), South Burnett Salvation Army (\$1200), South Burnett Centacare (\$1200), South Burnett Saint Vincent De Paul Operations (\$1200) and Graham House Community Centre (\$1200).



Photograph: Kingaroy State Emergency Service assisting with Mayor's Flood Disaster Relief Appeal

PALS Project

The Murgon SES Support Group Inc in conjunction with the SES groups in the South Burnett Region initiated a lighting project, PALS™ (Personal Assistant Lighting System).

The Personal Assistant Lighting System (PALS™) project evolved over many years of listening to and observing SES groups struggle with using heavy, loud generators; hot lights and long cords and for some groups, to have dedicated trailers to transport generators to supply power for lighting.

The Project was nominated for Department of Community Safety, Minister's award for Excellence in community safety 2011. The group will be notified of the results at a presentation by the Honourable Mr Neil Roberts in July. The PALS project was nominated under the 'ZEROharm' category.

The project is progressing at a fast pace and doing very well. The project was delayed however over Christmas as all of the SES members were required for flood relief work.

The Murgon SES Support Group Inc was successful in receiving funding from the Tarong Community Partnership Fund. This funding enabled the support group to give eight PALS 3.0 (Crowd Lighting Tubs) to the South Burnett SES groups. These groups included; Blackbutt, Nanango, Kingaroy, Kumbia, Wondai, Proston, Murgon and Goomeri.

The project has received \$48,000 in donations to purchase a vehicle to move the lights around the area. The lights have also supported five different community groups in their event lighting needs.

Deployment

Our local SES groups were deployed during the flooding events that affected so much of the state and cyclone Yasi.

The SES members were involved in various activations including:

- town resupply of food;
- transport medical teams from Murgon to Cherbourg and Murgon to Wondai;
- transport of critically ill/injured persons from Moffatdale to Murgon and from Murgon to Kingaroy Hospital with awaiting ambulances on either side of the flooded rivers; and
- teams assisted in the clean up after cyclone Yasi devastated the Mission Beach area.

SES Volunteer numbers have increased by 20% in our region since the flooding events in December and January. The disaster events this year had a positive effect on volunteer numbers. The community saw first hand how valuable their work is during times of disaster.

GOAL

A transport system that connects communities

DELIVERED OUTCOMES

Transport Disadvantage Scheme

Council has secured funding to implement a (*transport disadvantage scheme*) through Blueprint for the Bush Strengthening Rural Communities Rural Service Access funding initiative.

This project will be progressed next financial year and finalised by June 2012.

Council plans to appoint a project officer to promote current transport services and work in partnership with interested organisations to investigate and improve transport options for the region.

FUTURE INITIATIVES

- Project Officer to progress the Transport Disadvantage Scheme



Photograph: Official Opening of the 'Mondure Lions Bus Shelter'



GROWTH AND OPPORTUNITY

A strong and sustainable regional economy supported by diverse sectors and innovative planning mechanisms

PERFORMANCE SUMMARY

OVERALL PROGRESS

GO 1 *The South Burnett is a recognised tourism destination*

- GO 1.1 Work with stakeholders to develop, market and promote the South Burnett as a premier tourist destination within the South East Queensland Country Region
- GO 1.2 Develop and promote Council-owned tourism facilities

- *Progressing*
- ✓ *Achieved Target*

GO 2 *A strong and sustainable regional economy*

- GO 2.1 Develop and implement an Economic Development Strategy that identifies opportunities for economic expansion and development within the region
- GO 2.2 To partner with industry sectors to assist in their future sustainability and growth

- 🕒 *Commenced*
- *Progressing*

GO 3 *Balanced development that preserves and enhances our region*

- GO 3.1 Support the region's growth through integrated, planned and timely delivery of infrastructure
- GO 3.2 Be an active partner in the implementation of the statutory Wide Bay Burnett Regional Plan
- GO 3.3 Implement policies and plans that support appropriate planning and development for business, industry and community needs

- *Progressing*
- ✗ *Postponed*
- ✓ *Achieved Target*



Photograph: Yvonne Cope, 'Windy Weather, Kingaroy' (2010 Discover South Burnett Photographic Competition)

GOAL

The South Burnett is a recognised tourism destination

DELIVERED OUTCOMES

Changeover to Toowoomba Golden West South Burnett Tourism

Discussion between Local Government, Local Tourism Organisations and Regional Tourism Organisations on the possible merger of Toowoomba Golden West Tourism and South Burnett Tourism commenced in 2009-10. During 2010-11, the discussions were progressed to a proposed merger and subsequently after extensive consultation with the key stakeholders, the merger between Toowoomba Golden West Tourism and South Burnett Tourism occurred in December 2010 forming Toowoomba Golden West South Burnett Tourism (TGWSBT). This merger has to date proven to be advantageous for the South Burnett region as there are stronger linkages with experience based tourism product and greater support to the region's tourism operators through the Regional Tourism Organisation, TGWSBT. Toowoomba Golden West South Burnett Tourism is now considering a possible merger with Southern Downs Granite Belt Tourism and if successful, is likely to create a South East Queensland Country regional tourism body.

Moore to Blackbutt Rail Trail

The Brisbane Valley Rail Trail is a significant feature within the South Burnett Region being in the top three tourism experiences promoted to the visitor. The Ambassadors who support the Moore to Blackbutt component of the Rail Trail work closely with Council to ensure that the trail is well maintained. Additionally the Ambassadors provide support to organised group tours and official Council familiarisation trips. The Ambassadors engage with the tour participants sharing stories, telling tales and sharing good ol' country fare— home baked morning teas and lunches – ensuring the authenticity of the experience.

The flooding during the year had a huge impact on accessibility to the trail. Volunteers worked tirelessly at a 'Working Bee' to restore, repair and re-open the Linville to Moore section. Volunteers came from as far as Brisbane, Caboolture and Nambour to lend a hand.

The 'Working Bee' was a great success with the trail from Blackbutt to Moore reopened after the restoration work was completed.

The volunteers, assisted by Bush Care Services and SEQ Catchments, planted one hundred (100) Lomandra seedlings, one hundred (100) Dianellas seedlings, twenty (20) Wattle trees and Moreton Bay Fig trees at the Boundary Creek crossing. With shovels and rakes in hand, the group cleared debris from the creek crossing and enjoyed a well earned lunch at the Moore Hall afterwards.

During the year the Rail Trail was extended, and the Blackbutt to Nukku section of the Rail Trail was opened to the public through a joint initiative between Council, Toowoomba Regional Council and the Department of Local Government and Planning.



HIGHLIGHTS for the year

- Progress made for a possible merger with Toowoomba Golden West Tourism & South Burnett Tourism
- Council Tourism Facilities Plan adopted

Performance

Queensland On Tour Roadshow

About 200 representatives of the Queensland tourism industry, including a number of South Burnett personnel, took part in the “Queensland On Tour Roadshow” to spread the message that “Nothing beats Queensland” and that the State is well and truly open for business, ready to welcome visitors after the flooding and cyclone experienced earlier in the year.

Two teams boarded coaches to travel from Brisbane to Sydney along different routes, while the other two teams flew to Melbourne and then travelled north to Sydney, converging for the Camping and Caravan Show on Saturday 7 May.

It was a fantastic opportunity to spread positive messages to potential visitors, highlighting all the great things to see and do throughout Queensland. Accommodation packages from the South Burnett’s Lake Boondooma Caravan and Recreation Park and Yallakool Park on BP Dam were among the enticing holiday “giveaways” offered along the way. The networking among operators was an added bonus which will have long lasting benefits to all the regions involved.”

Tourism Promotional Plan

The Tourism Promotional Plan for this year outlined the tools Council applied to accomplish the marketing objectives. The primary source markets for the region were identified as:

1. Brisbane
2. Sunshine Coast
3. New South Wales
4. Toowoomba

During 2010-11, Tourism Queensland redefined their marketing approach from destination to experience based. ‘Connectors’ were identified, by Tourism Queensland, as the primary consumer market for the South Burnett region. A review of council’s Promotional Plan 2010-11, benchmarked to the Tourism Queensland experience based marketing strategy, acknowledged that the Plan was valid with no adjustments required.



Photograph: 'Queensland On Tour Roadshow' Group

GOAL

A strong and sustainable regional economy

DELIVERED OUTCOMES

South Burnett Economic Development Strategy

Council has made significant progress in developing the first Economic Development Strategy for the South Burnett region. A number of focus group meetings with the business community have been held to develop regional Economic Development Strategies. It is anticipated that the overarching strategy will be finalised in 2012.

Coolabunia Saleyards

Coolabunia Saleyards is an important facility for our rural economy.

Council invested \$130,000 upgrading the saleyards to meet workplace health and safety standards and user convenience. The upgrades include:

- Installing kick rails on the boardwalks
- Replacing timber walkways
- Installing new stairs
- Installing solar lighting
- Building and installing new customer seating in the bull ring
- Refurbishing the amenities
- General pen repairs.

Approximately 13,100 cattle were processed through the yards during the year.

Boondooma and Bjelke-Petersen Dams

The December/January floods had significant impact on Lake Boondooma Dam and Bjelke-Petersen Dam Caravan and Recreation Parks. Following the floods considerable effort has gone into rejuvenating the parks. The dams are full and the parks are in pristine condition for the 2011/12 season. Over 25,000 people have stayed at these recreational facilities during the year.

HIGHLIGHTS for the year

- Progress made in preparing a South Burnett Economic Development Strategy



FUTURE INITIATIVES

- Economic Development Sustainability Forum
- Economic Development Supply Chain Model
- Industrial Land Review
- Kingaroy Airport Master Plan
- South Burnett Economic Development Website
- South Burnett Economic Development eNewsletter

Performance

GOAL *Balanced development that preserves and enhances our region*

DELIVERED OUTCOMES

A significant trend experienced during the financial year was the reduction in the number of development applications for planning, building and plumbing work submitted to Council. This trend was not unexpected given the depressed state of the development and housing industry in Australia. There has however, been an increase in the number of requests to extend the time to implement existing approvals or to change the conditions of development approvals. Applicants generally listed a lack of finance as their reason for requiring changes or extension of time.

Development Assessment

The current development trend has allowed Council to take advantage of the reduced pressure on resources to review and improve internal processes to ensure that Council continues to meet and in some cases respond well within the statutory requirements for processing development applications under the Sustainable Planning Act 2010 (the SPA). A new streamlined internal referral system has been adopted to fast track comments and requirements from other internal assessors.

CHALLENGES we face

- Reduction in the revenue as a direct result of a reduction in the number of development applications for planning, building and plumbing
- Drafting a new planning scheme for the South Burnett Region

Council is currently the only local government within the Wide Bay Burnett that administers a planning scheme that requires a development permit for building work not associated with a material change of use on vacant land. This requirement is triggered where a land owners wishes to construct a shed in the rural and rural residential zones and there is no existing dwelling/house on the site. Over time the benefit of this requirement has been questioned particularly given the delays and additional cost to obtain an approval. Council resolved to prepare an amendment to the four current planning schemes and to simultaneously adopt a risk smart style process to consider and issue approvals within five business days. This process was successfully implemented and resulted in significantly reduced process times and the level of documentation required by Council. It is expected that the proposed change to the planning schemes can be adopted shortly after the Minister for Local Government and Planning has accepted the changes.

New Planning Scheme

With the introduction of standardised planning scheme provisions by the State government, Council is obliged to follow these provisions in the drafting of a new consolidated planning scheme. The State government also released a statutory guide that sets out the process Council has to follow when drafting a new planning scheme. A major component of the drafting process involves stakeholder consultation to set the strategic land use direction for the region. With the launch of the community consultation to inform the Council's community plan it was decided to focus on targeted stakeholder consultation to inform the drafting of the new planning scheme. This process is likely to minimise the risk of stakeholder fatigue as the community plan consultation also informs the planning scheme. Council is currently finalising the stakeholder engagement strategy and it is anticipated that the majority of the next financial year will be utilised to complete the proposed stakeholder consultation. Council proposes to keep the community informed with the progress by regular updates in the media and on Council's web site.

In the interim planning staff have commenced with a review of the provision contained in the current four planning schemes and the drafting of certain components for example land use codes that is anticipated to not require significant amendments as a result of stakeholder consultation.



Priority Infrastructure Plan

A significant component of the new planning scheme is the inclusion of a Priority Infrastructure Plan (PIP). A PIP is the key tool in a planning scheme for integrating land use planning and infrastructure planning. The purpose of the PIP is to identify the infrastructure that Council is responsible to provide and fund via a charge levied on developments. Trunk infrastructure like water supply and reticulated sewerage infrastructure is usually shared by more than one development and is normally provided by Council and funded via the infrastructure charge. The plan is supported by a number of planning assumptions regarding the future population growth and demand for additional residential, commercial and industrial land within the priority infrastructure area identified in the plan.

It is anticipated that Council may have to prepare an amendment to the existing planning schemes to adopt the final priority infrastructure plan to allow for the funding of trunk infrastructure.

Swimming Pools

The Queensland Development Code Mandatory Part 3.4 adopted in November 2010 introduced new swimming pool safety standards. Pool owners are responsible for ensuring pool barriers are maintained and damaged fencing or barriers are fixed immediately. From 1 December 2010, pool safety certificates are required when selling or leasing a property with a pool. The main role of pool safety inspectors is to inspect pools to determine whether or not they comply with the pool safety standards. In order to expand the existing building certification services of Council three officers successfully completed all requirements to act as swimming pool safety inspectors. These inspectors are qualified to inspect swimming pool safety barriers for compliance with the standards and can issue a pool safety certificate where it is determined that the swimming pool complies with the appropriate standards.

The State government has expanded the current Smart EDA system that provides for the electronic lodgement of development applications to also include applications for compliance permits and certificates for regulated plumbing and drainage work. Council is currently investigating the feasibility of extending the Smart EDA system as it has the potential to decrease the processing time for future compliance applications.

A significant challenge for Council during the next financial year would be the drafting of a new planning scheme that reflects the needs and aspirations of the community. It is foreseen that most of the drafting will be facilitated by Council staff reducing the need for external consultants.

FUTURE INITIATIVES

- Audit of Swimming Pool Register
- Draft Planning Scheme through first State interest check by March 2012





OUR ENVIRONMENT

A sustainable environment, proactively and responsibly managed in partnership with the community for future generations

PERFORMANCE SUMMARY

OVERALL PROGRESS

ENV 1 *Our region's environmental assets are promoted, protected and enhanced*

ENV 1.1	Include natural resource management priorities in the planning scheme	✘	<i>Postponed</i>
ENV 1.2	Manage the diverse array of natural assets that exist in the region	↗	<i>Progressing</i>
ENV 1.3	Investigate and implement strategies to reduce greenhouse gas emissions and non-renewable resource use	↗	<i>Progressing</i>
ENV 1.4	Implement strategies to improve the environmental water quality of our region's rivers and water storage facilities	↗	<i>Progressing</i>
ENV 1.5	Maintain and enhance quality habitat for native fauna and flora particularly endangered, rare and vulnerable species	↗	<i>Progressing</i>
ENV 1.6	Manage weed and pest infestations	↗	<i>Progressing</i>
ENV 1.7	Engage and assist the community and private land owners in environmental stewardship	↗	<i>Progressing</i>

ENV 2 *Environmentally responsible and efficient waste management*

ENV 2.1	Develop and implement a Regional Waste Management Plan	↗	<i>Progressing</i>
ENV 2.2	Provide cost effective waste management facilities and operations	↗	<i>Progressing</i>



GOAL *Our region's environmental assets are promoted, protected and enhanced*

DELIVERED OUTCOMES

Climate Change Assessment

Council in conjunction with Tarong Energy participated in a preliminary climate change assessment to identify where there may be significant impacts on the community in the future. The assessment was organised by Dr Barton Loechel, Social Scientist with CSIRO seeking input from local government authorities in mining regions regarding how climate and climate changes may impact on our organisation and communities. Climate change is expected to affect the mining industry in numerous ways and the CSIRO is undertaking this project to better understand the flow-on effects to mining communities and local government in particular.

Some of the key issues raised in brief were:

- flooding, bush fires, evaporation;
- increase in storm severity;
- disruption to transport, supply and services;
- water supply;
- effect on crop production and food supply;
- increased temperature and UV exposure;
- impact on energy supply and essential services;
- increased economic impacts;
- social impacts and
- environmental impacts.

Environmental Levy Program - projects and initiatives for the year

African Boxthorn eradication program, funded under Councils environmental initiative, was rolled out after initial surveys to determine the level of local infestation and how best to target the areas of greatest risk. There were approximately 40 landholders who received up to \$2000 to assist with the management of this pest plant.

A **Board Leaf Privet** control program in the Stewart River catchment area assisted sixteen (16) landholders with a variety of treatment options and technical support. The project involved Council staff undertaking some 200 hours of weed removal and poisoning. The project covered an area of 86.6ha along 24.2km of the Stewart River.

Another not so welcome result of the recent flooding was a large scale **Parthenium weed** outbreak along the Barambah Creek. The treatment programme organised by Council was very successful with some 95% of landholders taking up the opportunity for assistance in the form of a chemical treatment program along the creek banks within both South Burnett and Cherbourg Council areas. The project treated an area of approximately 30 km² within the creek banks over a 2 week period.

A second large scale project targeting **Giant Rat's Tail Grass** is currently being undertaken in the Nanango area. The project has already gained the support of the landholders within the target area and is providing assistance to the group through chemical distribution, contract labour and technical support. Both the Parthenium and Giant Rat's Tail Grass programs are scheduled for follow up treatment programs in the 2011-12 financial year.

FUTURE INITIATIVES

- Parthenium and Giant Rat's Tail Grass Eradication Follow up Program scheduled for 2011-12
- Biodiversity and Climate Change Strategy
- Partnership Program that facilitates access and use of plant equipment to assist in addressing specific natural resource issues.

GOAL *Environmentally responsible and efficient waste management*

DELIVERED OUTCOMES

Waste Management

This financial year saw the appointment of a Waste Services Coordinator. This position has been vacant since amalgamation and this has consequently impacted upon management of the waste services across the region. Now that this position has been filled, Council is able to get on with the job of better managing its various waste facilities across the South Burnett. This appointment has also corresponded with activity on the Strategic Waste Management Plan. The Waste Management Plan (WMP) is a strategic document that will set the future direction for waste management and help guide waste decision making in the South Burnett.

As part of the WMP process Council is looking at its current waste facilities in light of agreed levels of service and its capacity to manage these sites in accordance with the state government's environmental legislation. Council is also working with the Department of Environment and Resource Management (DERM) to improve compliance at various waste facilities.

This financial year also saw the expiry of the Nanango Landfill Supervision and Maintenance Contract. A new contract was awarded for this facility. Council also continued to make improvements this facility during the 2010/2011 financial year.

Council changed over its Roll On Roll Off (RORO) truck during the year. This vehicle is crucial in the management and servicing of its various transfer station sites, not to mention catering for the waste needs of the many community events that are held throughout the year.

A weighbridge for Kingaroy Landfill/Transfer Station Facility

Council was awarded an Infrastructure Grant from DERM for the installation of a weighbridge at the Kingaroy Landfill/Transfer Station facility. This funding is directly linked to the State's imminent introduction of the State's Waste Levy, which will come into effect on the 1 December 2011. It is anticipated that all

commercial and Industrial waste presented for disposal at any of the Council's waste facilities after this date will be charged \$35.00 per tonne in addition to the normal waste disposal fees and charges. It is expected that more information about the State's Waste Levy will come out in the 2011/2012 financial year, before the commencement date of 1 December 2011.

HIGHLIGHTS for the year

- Recycled waste increased by 15% to 258 tonnes

Commissioning of the Proston and Kumbia Transfer Stations

The commissioning of the transfer stations has continued to be delayed, due to the State Government not having made a definitive decision on what level of scrutiny would be acceptable under their new waste legislation and levy. It is hoped that a clear position will be articulated shortly and these two long awaited facilities can be completed and become fully operational.

Blackbutt Waste Transfer Station

The transfer station has had a number of upgrades and improvements this financial year. The installation of barricading and railings at the skip bins has also improved resident's safety while at the site.

Recycling Services Opportunities

Many residents have been requesting improved recycling services/opportunities. These requests are being considered as part of the WMP planning process. Unfortunately recycling is not economically sustainable in itself. That is, the income received from the sale of recyclable products does not cover the expenses incurred in collecting, extracting, processing and transporting the recyclable items to market. Therefore any increase in recycling services will incur a cost. If any additional recycling opportunities are to be introduced, Council will endeavour to secure the most cost effective and workable solution for the South Burnett and its residents.

Illegal Dumping

Illegal dumping increased significantly this financial year. It is also concerning that given the imminent introduction of the State government's Waste Levy as of 1 December 2011 for all commercial and industrial waste that this trend may continue into the 2011/2012 financial year.

Accessing Memerambi Transfer Station now 24/7

The Memerambi Transfer Station ceased to be fully staffed during opening hours. This facility is now being trialled as being accessible 24/7 via a secured key and padlock system. Keys can be temporarily obtained from the Wooroolin Cafe or the Memerambi Shop. Alternatively, local residents were able to get a key for a small retainer.

Concrete Wastematter Pulverising saves Landfill Space

Council commenced pulverising its concrete waste stockpile at the Kingaroy Transfer Station. This waste has been diverted from landfill over the last couple of years, thus maximising this finite landfill air space asset. The cost of pulverising is rather expensive, but when taken into perspective with landfilling costs, diversion cost savings and beneficial reuse income or savings, this is good waste management practice.

Natural Resource Management

For the Natural Resources Management (NRM) team it was a particularly challenging year to achieve the planned outcomes due to the onset of one of the largest wet seasons in recorded history followed by the cleanup efforts that followed for some months afterwards. With our waterways almost constantly flowing followed by significant flooding, ground saturation at such high levels meant that planned projects and field work was constantly interrupted. This event added another layer of unpredictability and practical completion dates were continually being revised.

The NRM operations also amalgamated with the parks functions forming a much larger department now referred to as NRM and Parks. Similarly this type of merger is adopted by many of the Councils around Queensland as the operations of these two former areas of operations are complimentary in many aspects making for a more strategic and efficient service delivery throughout the larger amalgamated regional boundaries. This was achieved by pooling existing employees, plant and equipment and provides Council with a greater flexibility to address and adapt to change as required to service our larger community.

None the less there was still a large number of our projects that were eventually completed and certainly a good time to review Councils strategic direction in this area. One of these new and upcoming projects will be the compilation of a Biodiversity and Climate Change Strategy. This will focus on managing our natural resources holistically and provide Council and the community with the information and resources to reduce our carbon emissions.

Flora and Fauna Habitat Restoration Work Program

The Mount Wooroolin reserve has received a significant upgrade to both the picnic facilities associated with the lookout and to a pedestrian trail leading up from the base. This work has been undertaken in partnership between Council and Community Training Centre (CTC). The participants have worked tirelessly on the walking trail addressing erosion, usability, functionality and safety.



Business Planning

A program outline has been implemented to address the management of councils NRM and Park resources to achieve sustainable management, equity of service and maintenance. This strategy is based on the following:

1. conserving the natural and cultural resources and working towards maintaining the diversity and improving the value of the regions natural areas;
2. promoting the natural and recreational assets, providing opportunity and lifestyle choices for the public and to showcase the aesthetics and values of our region to both residences and visitors alike;
3. involving staff in both the formulation and design phase ensuring that changes are equitable and appropriate for all areas with a focus on incorporating business planning, implementing best management practices and performance monitoring through our existing KPI processes;
4. implementing this strategy with the support of the elected Councillors; and
5. providing a quality and consistency of service, meeting community demand and efficiently utilising resources.

The program will be delivered in four (4) stages as follows:

1. Business and Planning
2. Service Level (frequency)
3. Resources and Implementation
4. Performance optimising and monitoring

Regional Parks

The parks area of Council's service delivery is also undergoing change towards ensuring that equity of service is delivered across the South Burnett. This is based on the usage of an area and means that regardless of geographical location, if the use of a particular parkland is high, the appropriate level of resourcing and service is provided to that area.

Consultation with staff, visitors and residents has already started in some areas to obtain the base data. The next phase is the drafting of business plans that eventually form the basis for calculating individual service schedules for council maintained areas to ensure that our region is presented at its best for all users.

Resulting from this first stage is individual programs called Service Schedules. These schedules are designed in multi-layers coordinating other routine maintenance activities to coincide with each other and adopt set timeframes (days, weeks, months as above). This coordinated approach presents these areas at their best and optimises performance and provides for monitoring.

To successfully ensure that Council provides facilities that cater for the current and future needs of our region the parks department is undertaking concept planning for a number of our parks and recreation areas across the region. These include:

Parks - McMahon, Pioneer, Bore Paddock, Senior Citizen and Memorial Parks

Recreation Reserves - Cooyar Falls, Murgon CBD, Mount Wooroolin, Wooroolin Rest Area,

Youth Spaces – Kingaroy Skate Park, Murgon Skate Park, Wondai Skate Park, Proston Skate Park, Nanango Skate Park

FUTURE INITIATIVES

- Biodiversity and Climate Change Strategy
- Implementing a Strategic Waste Management Plan

CHALLENGES we face

- The largest wet season in recorded history has delayed some planned projects until 2011/12
- Declared pests and weed infestation mapping for the South Burnett region and council controlled land was significantly delayed due to wet season





Annual Reporting



ORGANISATIONAL EXCELLENCE

An organisation that is characterised by effective leadership, responsible management and quality service delivery

PERFORMANCE SUMMARY

OVERALL PROGRESS

EXC 1 *Effective financial management*

- EXC 1.1 Develop and implement long term financial plans and indicators to achieve optimum use of resources and alignment to strategic priorities ➤ *Progressing*
- EXC 1.2 Optimise Council's revenue, based on realistic and equitable policies and practices ✓ *Achieved Target*

EXC 2 *Effective business management*

- EXC 2.1 Develop and implement information and technology solutions that meet corporate and customer needs ✓ *Achieved Target*
- EXC 2.2 Ensure document management systems and practices cover the full range of Council's activities and are compliant with statutory requirements ➤ *Progressing*

EXC 3 *A skilled and sustainable workforce*

- EXC 3.1 Develop a Strategic Human Resource Management Plan ➤ *Progressing*
- EXC 3.2 Promote a 'safety first' environment ➤ *Progressing*
- EXC 3.3 Develop an organisational culture and structure which reflects our shared vision and values ⌚ *Commenced*
- EXC 3.4 Develop and promote an environment where our people feel valued and rewarded for their performance ➤ *Progressing*
- EXC 3.5 Develop and implement employment programs to provide opportunities for targeted groups ➤ *Progressing*

EXC 4 *Ethical, accountable and transparent decision-making*

- EXC 4.1 Develop and implement a governance framework that delivers good organisational management ➤ *Progressing*
- EXC 4.2 Implement management plans to reduce risk to Council and the community ✓ *Achieved Target*

EXC 5 *An informed and engaged community*

- EXC 5.1 Develop a range of initiatives to engage and inform the community ➤ *Progressing*
- EXC 5.2 Develop a community plan that identifies our region's aspirations and direction for the future ➤ *Progressing*

EXC 6 *Effective advocacy and strategic partnerships*

- EXC 6.1 Advocate Council's strategic position on key issues to government sectors ➤ *Progressing*
- EXC 6.2 Develop and maintain close working relationships with State and Federal governments, agencies, corporate entities and community groups ➤ *Progressing*

GOAL *Effective Financial Management*

DELIVERED OUTCOMES

Financial Sustainability

In 2009, the sustainability and reporting process for Queensland local government commenced. This process includes the implementation of the national frameworks for sustainability, which seek to ensure that all local governments in Australia adopt long-term planning processes.

There is now a clear focus on asset management planning, long-term financial management planning and community planning across Australian local government.

Council submitted a Financial Management (Sustainability) Return to the Department of Local Government and Planning to cover a 10 year period commencing with 2010 – 2011 financial year. The Department's evaluation of the data included in that return was that Council was now in a moderate financial position. This was a shift from the previous weak financial position. What this assessment means is that Council is financially viable for the 10 year outlook.

Council has been working hard to achieve this result since amalgamation and has done so by:

- Implementing a stringent appraisal of all operating expenditure and absorbing forecast cost increases;
- Analysing and implementing appropriate rating levels in the region;
- Reviewing Fees and Charges;
- Reviewing charges for Water, Waste Water and Waste; and
- Undertaking the key recommendations made by Orion Consulting Network Pty Ltd.

During this time Council has also fully funded its depreciation expense which is a commendable outcome and augers well for the renewal and replacement of all assets.

The 2010 – 2011 Budget was designed specifically to not only achieve best possible financial results but also to move the weak financial rating to a moderate rating. This is part of the journey to working toward the next level being a strong financial position. Having achieved a moderate rating the next part of the journey is to work toward a strong and sustainable financial position.

FUTURE INITIATIVES

- Long Term Financial Plan
- Review Queensland Treasury Corporation Financial Sustainability Forecasts
- Review and improve 10 year Capital Works Planning



Strategic Financial Plan

During the 2009-2010 financial year Orion Consulting Network Pty Ltd was appointed by the Queensland Department of Infrastructure and Planning (DIP) to be a Business Coach for Council. In April 2010 a report from Orion Consulting Network Pty Ltd was adopted. That report made recommendations on a range of strategies designed to improve Council's financial performance and long term sustainability.

Key recommendations made by Orion Consulting Network along with the actions taken by Council to date are shown in the table below.

Recommendation	Performance to 30 June 2011
Eliminate budgeting in deficit	The first budget adopted by South Burnett Regional Council anticipated a deficit of \$6.4 Million. The second a deficit of \$4.5 Million. The 2010 / 2011 budget was developed to provide Council with a surplus of \$730,040.
Fund Depreciation for all asset classes	Depreciation of all asset classes was budgeted to be fully funded in the budget for the financial year to 30 June 2011.
Implement an Executive Restructure which is estimated to yield a saving of \$250000	A restructure was undertaken which saw a reduction of one Director from the Executive Team.
Address the asset replacement backlog of significant assets.	Depreciation as a source of funds is fully utilised to fund asset replacement and renewal programs for all asset classes including new asset acquisitions.
Prepare Asset Management Plans	Asset Management Plans were commenced during the year and are to be adopted and implemented during the 2011 -2012 financial year.
Implement a Capital expenditure priority process	Council has developed a 10 Year Capital Works Program. The program allows Council to plan and prioritise its capital expenditure with a view to improving the overall performance of Council's assets. The emphasis on Capital expenditure for the 2010/2011 Financial Year was to improve the standard of Council's existing assets further reducing Council's maintenance expenditure and improving the service provided to the region. In the year under review \$24,314,832 is estimated to be spent on capital projects from all funding sources.
Implement the 'Boland Report' recommended savings regarding Fleet Management	Several recommendations of the Boland report have been implemented with the balance of recommendations under review.
Improve the Operating Surplus Ratio	The Operating Surplus Ratio is an indicator of the extent to which revenues raised cover operational expenses only or are available for capital funding purposes. The recommended % is between 0 – 15%. South Burnett Regional Council has a 1.27% Operating Surplus Ratio in 2011 and is estimated to increase to 6.24% in 2020.
Improve the budget discipline and implement the use of Business Cases.	Business Cases have been developed in fleet management and will be introduced for asset acquisitions along with the implementation of the Asset Management Plans.
Improve the 2011 Budget preparation timing and process.	A timetable was put in place for the development of the 2010 – 2011 budget which included an improved consultation and collaboration process. This is a process which is the subject of continuous improvement.
Introduce a Waste levy	This charge was introduced as part of the 2010 - 2011 budget yielding and estimated \$1,137,000 in revenue.

Long Term Financial Plan

10 Year Financial Forecasts are produced as part of each annual budget. Those forecasts form the basis of an analysis in terms of certain ratios. The ratios/indicators listed below are those currently used by the Department of Local Government and Planning to analyse Councils' performance over the longer term which currently is a minimum of 10 years.

The indicators for Council are all within the acceptable ranges except for the Asset Sustainability beyond 2016. Despite of that result, the indicators as shown on the attached table have allowed the Department of Local Government to form an opinion that this Council is in a moderate financial position during that 10 year period.

Indicators outside the range are acceptable provided Council is aware of the result and there is a plan in place to manage the issues. In the case of Asset Sustainability these ratios/indicators will be the subject of further analysis and management by Council as part of the preparation and implementation of the Asset Management Plans for all asset classes.

Key documents for long term financial planning will be the Community Plan, the Asset Management Plan and the 10 Year Financial Plan. Those documents once completed will be an integral part of the preparation of the 2012 – 2013 budget.

Evaluation element	Indicator
<p>Infrastructure capital sustainability</p> <p>The measures are seeking to identify:</p> <ul style="list-style-type: none"> the level of consumption of the existing asset base the level of renewal of the existing asset base the local government's capacity to fund the level of investment needed. 	<p>Over the period of the forecast—at least 10 years—with measures expressed annually and on a rolling average basis:</p> <ul style="list-style-type: none"> asset sustainability ratio asset consumption ratio interest coverage ratio asset renewal funding ratio.
<p>Financial capital sustainability/viability</p> <p>The measures are seeking to identify:</p> <ul style="list-style-type: none"> the working capital capacity the financial capacity of the local government as represented in the statement of financial position the ability to fund the ongoing operations of the local government. 	<p>Over the period of the forecast—at least 10 years— with measures expressed annually and on a rolling average basis:</p> <ul style="list-style-type: none"> working capital ratio net financial liabilities ratio operating surplus ratio.

Debt Management – Policy, Planned Borrowing, Debt Levels

Each year Local Governments must adopt a policy about borrowings.

The debt policy must state –

- The new borrowings planned for the current financial year and the next 9 financial years; and
- The time over which the local government plans to repay existing and new borrowings.

The following repayment terms

- General: Between 9 and 20 years dependent on asset
- Water: 20 years
- Waste Water: 20 years
- Waste: 15 – 20 years dependent on asset

All external borrowings will be raised at the most competitive rates available, in accordance with the requirements of the State Government.

At 30 June 2011 the value of outstanding debt was \$9,695,185 compared to \$10,597,968 a reduction of \$902,783. Council has been actively managing its' debt pool along with the Queensland Treasury Corporation since the amalgamation of the previous four Councils.

The following table shows the proposed future borrowings as well as their intended purposes. Those borrowings will be the subject of further consideration by Council and will only be raised based on:

- Need,
- An analysis of the proposed project nearer to the intended timeframe and,
- Consideration of the any outcomes from the key strategic documents like the Community Plan, Asset Management Plan and the long term Financial Plan.

Project	2013/2014	2014/2015	2015/2016	2016/2017	Total
Nanango Aquatic Centre Upgrade	100,000				100,000
South Burnett Community Hospital Refurbishment			5,000,000		5,000,000
Kingaroy Water Supply - Low Level Zone		1,020,000			1,020,000
Kingaroy Waste Water - Mains Replacement	600,000	600,000			1,200,000
Nanango Waste Water - Mains Replacement		100,000			100,000
Blackbutt Water Supply - Treatment Plant				600,000	600,000
Total New Borrowings	700,000	1,720,000	5,000,000	600,000	8,020,000

Asset Management Plans

The existence of asset management plans for key infrastructure assets is a necessary predecessor to local governments having a comprehensive long-term financial plan that supports planning and decision-making processes.

It is expected that whole of life costing, community planning and asset management planning will be introduced into local government budgeting processes by January 2012 in preparation for the 2012–13 annual budget.

Asset management plans must underpin the 2012–13 budget for Queensland local governments. For local governments that have not previously done so, the asset management plans will need to be formally adopted in conjunction with the formal adoption of the 2012–13 budget.

The preparation of the Asset Management Plans commenced during the year under review with the intention of the Plans being finalised by Council in September 2011.

Key elements of the Asset Management Plans for all asset classes will be:

- • Providing quantitative data in respect to all asset classes,
- • Establishing service levels for assets,
- • Determining future demand which will be determined from the long term planning documents,
- • Risk Management,
- • Life Cycle Management and
- • Improvement and monitoring of asset plans.

Planning for Budget 2011 - 2012

Planning for 2011 – 2012 Budget commenced in February 2011 concluding in June 2011 with the Budget proposed to be finally adopted in July 2011.

A process was designed along with a set timeframe to finalise this major project. The key elements of the project were:

- • Develop the Operational Plan to June 2012,
- • Undertake rate modelling workshops,
- • Compile Draft Budget for consultation,
- • Hold budget review sessions,
- • Develop a final budget to meet the needs of the organisation and the region.

This process was designed following the recommendation of Orion Consulting Network as a collaborative tool and to develop capacity across the organisation. The development, monitoring and controlling of the organisations budget is the subject of continuous improvement always with an eye to improving Council's financial sustainability rating.

The rigorous process of improving budget processes along with subsequent monitoring and control since amalgamation has led to the improved rating from Weak to Moderate by the Department of Local Government and Planning.

Impact of Natural Disaster 2010 – 2011

Following the significant impact on Council's assets by the flood events of 2010 and 2011 preliminary repair estimates were prepared to enable Council to access any financial assistance which may be available under the Natural Disaster Reconstruction and Recovery Arrangements.

Consultants' early estimates to repair the following asset classes were:

- Road Network - \$144,125,000
- Waste Water Infrastructure - \$1,846,000
- Water Supply Infrastructure - \$225,000
- Recreation Facilities - \$1,990,458
- Waste Facilities - \$9,500
- Cemeteries - \$10,000

Not only has the natural disaster caused significant damage to the Regions' Assets it has caused Council to undertake a significant revaluation of the road asset at 30 June 2011. Council's are required to disclose the depreciated Fair Value of their assets in the Annual Financial Statements. Because of the significant damage caused to the asset classes as can be seen from the repair estimates Council had to undertake a complete revaluation of the assets in particular the Road Network.

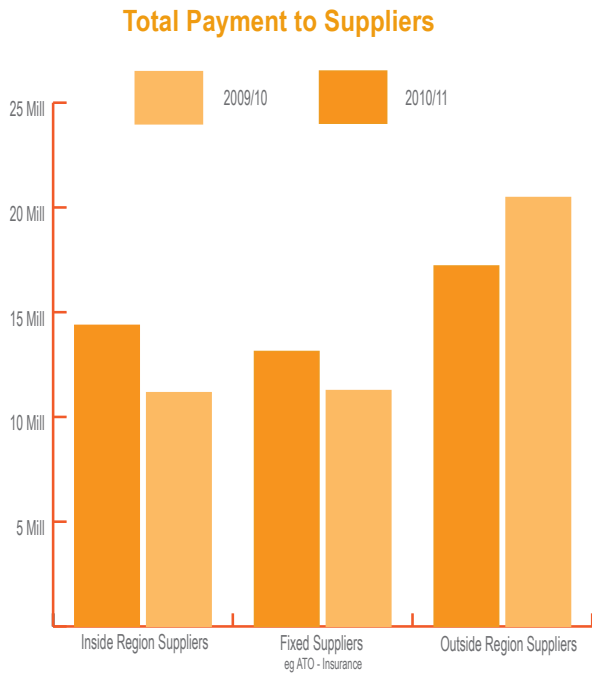
Consultants were engaged to undertake that revaluation. The revised asset values have been disclosed in the Audited Financial Statements in this report.

Negotiations with the Queensland Reconstruction Authority to access the financial arrangements to enable undertaking the necessary reconstruction continued during the year under review to ensure optimal outcomes were achieved for the region and to ensure that State expectations were met and guidelines followed.



Creditors

The graph below shows total payments to suppliers over the past two financial years. These payments are for all goods and services received including electricity, telephone, tax payments and insurance as well as delivery of services for road construction, architect fees.

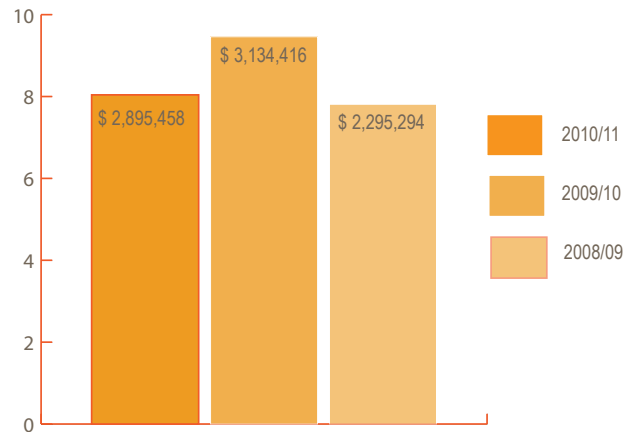


Payments to suppliers outside the region includes services obtained locally but with billing and payment made to a head office which includes the purchase of tyres and fuel.

The impact of the Global Financial Crisis is starting to show in the South Burnett with the level of rate arrears being held by Council almost doubling over the last three years. During this period the level of Rate Arrears has risen from 1.4 Million to almost 2.9 Million dollars with formal Rate Arrangements increasing from 238 to 517 as ratepayers continue to feel the impact.

Council encourages as many ratepayers as possible to contact them if they are having financial difficulty to enable them to assist you. Rate payers who have a formal rate arrangement are not charged interest from the date of commencement of the arrangement and legal action is not taken while this arrangement is in place and commitments are being met.

Comparison of the Last 3 years Rating Arrears Balances



Reporting

GOAL *Effective Business Management*

DELIVERED OUTCOMES

Technology Connecting Council and Community

Council facilities and services operate across the region. To improve service delivery and increase efficiency it was decided to extend network coverage to all locations in stages. This will allow for users of all these facilities to access council's corporate data and voice network as well as network shares and applications. In essence this means that all of our information technology systems in all of our facilities 'talk to each other'.

Facilities that have been connected this year include:

Water Services

- Kingaroy Sewerage Treatment Plant
- Gordonbrook water treatment Plant
- Wondai Water treatment Plant
- Murgon water treatment Plant

Other facilities

- Wondai Timber Museum
- Murgon Visitor Information Centre
- O'Neil Square - Economic development
- Temporary Library (throughout the renovation process)

Providing network access allowed for internal and external information, tasks and requests through a more efficient process increasing the overall productivity.

FUTURE INITIATIVES

- Long Term Borrowing Strategy Developed
- Implementing Asset Management Plans
- New Business System
- Information Technology Disaster Recovery Strategy
- Blackbutt Customer Service Centre and Proston Library connect to Council IT Network



Performance



Photograph: Schuberts Road Floodway Damage

Disaster Recovery Plan

The flooding event in January highlighted the vulnerability of Council's information technology systems. It highlighted the need for information to be reliable and readily available in the event of a disaster.

A review of our current disaster recovery policy has identified a number of areas where Council's systems need to be improved.

As a short term solution, Council purchased a backup generator for the Kingaroy Office at the cost of \$30,000. The Kingaroy Council office has been established as the major disaster centre in the event of an emergency. Most disasters (whether they be flood, fire or other events) normally affect the power supply at some point during the event and this new generator will enable a disaster coordination centre to be established and remain operational regardless of disruptions to power.

In next year's budget Council has put aside funding to ensure that we develop a strategic plan which will look at our RTO (Recovery Time Objective) and RPO (Recovery Point Objective). In essence this means that in the event of a disaster/failure of our computer systems (e.g. system crashes, networks failure, power outages), that a maximum total of 1 hour data loss and a maximum outage of 24 hours will be achieved in a worst case scenario.

Plant and Fleet

Throughout the year Council has worked through processes to maximise plant efficiencies and has achieved cost efficiencies in the vicinity of \$500,000.

The Plant and Fleet efficiencies were achieved by:

- Replacing the practice of servicing plant in overtime hours and undertaking servicing in ordinary time
- Implemented full plant usage recovery rates to cover both operating expenses and new plant replacements ensuring capital is available for future purchases
- Reduction in Fringe Benefits Tax associated with Council motor vehicles
- Reduction of the Council motor vehicle fleet by 12 vehicles

Annual Reporting

GOAL *A skilled and sustainable workforce*

DELIVERED OUTCOMES

Volunteer Famil Tours

During the year, volunteers attended a number of familiarisation (famil) tours which helped them update their knowledge of the local and surrounding areas. These famil tours also assisted our new volunteers by helping them to know where our tourist attractions are and what they have to offer. There were 5 tours:

- Kingaroy Booie area
- Murgon, Cherbourg, Goomeri Region Famil Tour
- Gympie Region Famil Tour
- Toowoomba Famil Tour
- South Burnett Region Famil Tour

Volunteer Forum

The Volunteer Training Forum is an annual event, bringing together all volunteers from the Visitor Information Centres, Museums, Art Galleries and Libraries to enjoy a day of networking and information gathering in a relaxed environment.

Team Leaders were joined by guest presenters to offer a variety of sessions directly relevant to the volunteers and the duties they perform in Council owned enterprises. Robyn Reilly spoke on "Customer Service for Volunteers in Today's World"; Adelaida Hadzic from Tourism Queensland gave an update on the Sunshine Way; and Carolyn Knudsen provided feedback from consultation sessions on the Community and Cultural Services Facilities Service Review.

Councillors joined the volunteers for afternoon tea, during which the latest edition of "Touring the South Burnett" was launched.

Volunteer Incentive Program

We believe that Council is one of the first to develop a Volunteer Incentive Program recognising highlights the valuable contribution that volunteers make to the community through our community and cultural facilities. Council undertakes a program to provide training, recognition and opportunities for volunteers to interact in a safe and supported environment whilst networking with other volunteers across the South Burnett.

HIGHLIGHTS for the year

- 66 Vacancies filled
- 5 Volunteer Famil Tours
- Performance Management training for supervisors
- HR Management Standards developed
- Implemented the Field Multi-Skilled Competency - Based Classification Structure
- Parental Leave Guidelines developed
- Participated in Local Government Association Queensland Management Challenge



Volunteers are provided with training based on an Annual Skills Audit. The volunteer training available includes:

- one on one tool box sessions;
- updates on WHS, practices, procedures relevant to the facility in which they volunteer in;
- centre familiarisation tours of the regions attractions and points of significance;
- annual volunteer forum; and
- basic computer use, internet and data entry of council collections in Museums, art gallery and libraries.

Volunteers are provided with social networking and formal recognition by the team leaders providing daily morning and afternoon tea, celebrating milestone celebrations – birthdays, weddings, retirements and arranging a whole of shire volunteer Christmas Party where over 200 volunteers are transported to a local venue to enjoy a Christmas Lunch.

Council provides volunteers with formal recognition annually with years of service badges and certificates to coincide with International Volunteer Week.

Council supports and recognises government agencies such as Centrelink's Mutual Obligation Agreements and works with the South Burnett high schools enabling them to complete their Active Citizen and Duke of Edinburgh programs at Council facilities.

Council offers its volunteers a variety of rewards such as Volunteers Shirts, Name Badges, Christmas Party, Birthday & Christmas gifts and 20% discount off merchandise & artwork purchases.

The success and benefits to Council since the introduction of the Volunteer Incentive Program has been increased volunteer hours, improved customer service, improved volunteer knowledge & performance and increase in visitor satisfaction.

CHALLENGES we face

- Finalising an Enterprise Bargaining Agreement



Photograph: Trevor Otto, Works Coordinator

Human Resources

Development and Implementation of Human Resources Information System (HRIS)

Human Resources commenced the development of a Human Resources Information System during the year. The aim of this system is to provide management of human resources with accurate organisational data relating specifically to Council's corporate structures, workforce establishment and employee data. The system will allow data to be collated and provided to management on a regular basis in a variety of formats at an individual, sectional, departmental and directorate level.

The system will allow a more strategic approach to human resource management with the improved development of the recruitment and selection process and employee relations.

Competency based pay system

The implementation of the Field Multi-Skilled Competency-Based Classification Structure was finalised in August 2010.

The structure continues to assist with the multi-skilling of staff and provides State Award employees with annual increments within their pay classification, similar to office staff who receive yearly incremental increases by virtue of their governing Award.

Incremental increases for State Award employees were applied on 13 August 2011 as part of the Multi-Skilled Competency-Based Classification Structure.

Ongoing formal training is planned for all supervisors in the implementation of the new structure.

Transition of employees into new Corporate Structure

During 2010-2011 Human Resources has continued to work with management to transition employees into the new corporate structure. Position descriptions are continuing to be developed in liaison with supervisors/managers with individual translation letters being tailored to suit each individual employee's circumstance.

We will continue to see further transitions as employees are allocated in the new structures.

Performance Management

In March 2011 supervisors attended the in-house Performance Management Workshop. The session was facilitated by the Local Government Association of Queensland.

Supervisors were involved in the creation of the Performance Appraisal Form and Supervisor's handbook. This is an important step in raising the awareness of supervisors who will be directly involved in undertaking performance appraisals for employee's in the future.

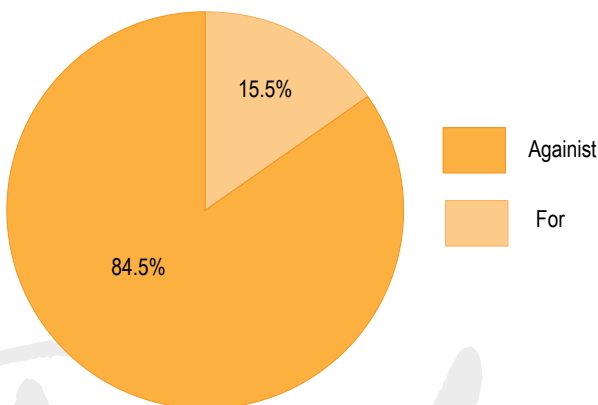
Ongoing coaching is underway to develop Supervisors and Team Leaders in appraisals.

Human Resource Management Standards

Throughout 2010/2011 Human Resources has continued to progress the development and implementation of policies and procedures related to Human Resources Management issues.

Human Resources also intend to adopt the HR Management Standards to assist supervisors/managers to better understand their responsibilities for ensuring that the employee's time is used efficiently. Procedures and guidelines have been introduced to assist with the implementation of the HR Management Standards. These include the Management of Absenteeism and Excessive Leave Entitlements procedures.

EBA Voting Results



A Skilled and Sustainable Workforce

Safety is everyone's responsibility

The Workplace Health and Safety unit whilst promoting Council's workplace health and safety systems and practices have been actively working with staff to prevent and minimise incidents and accidents.

Training has been high on the list of priorities to reduce the risk of harm in the workplace. A number of audits have been conducted in preparation for the upcoming harmonisation process due early next year.

Processes have been and are currently under review to reflect the upcoming legislative changes to make a seamless transition to harmonisation.

Council recognises the commitment of staff to providing a safe environment to work, this is evidenced by the level of participation and enthusiasm demonstrated by the members of the various safety committees and workplace sub-committees.

These dedicated people meet on a regular basis to promote and progress safety initiatives across the organisation in all the regions. Our Safety Unit regularly interacts with neighbouring Councils and at the industry level.

Enterprise Bargaining – Expiry of 2008 Certified Agreements

With the expiry of the 2008 Certified Agreements on 15 March 2011, the Joint Consultative Committee (JCC) (formerly known as the LGEG) and the Unions have been negotiating throughout 2010/2011 to develop two new Certified Agreements.

Numerous meetings were held during the year including a 3 day lockdown session for intensive negotiations held in November 2010 with the yearly wage increase being at the heart of the discussions.

Management and Unions were unable to reach an agreement and Management invited employees to vote on the Certified Agreements from Wednesday, 20 July to Friday, 22 July 2011.

The minutes of each JCC Meeting are made available to all staff via the staff intranet, and are also provided to the Leadership Team.



Paid Paternity Leave

From 1 January 2011 the Federal Government introduced the Paid Paternal Leave Scheme. Eligible employees are entitled to payment of up to 18 weeks paid parental leave at the current national minimum wage rate of \$570.00 per week (before tax).

The Paid Parental Leave Scheme does not entitle the employee to a right to leave and does not change any of the employee's existing leave entitlements in accordance with Council's Certified Agreements and relevant Awards.

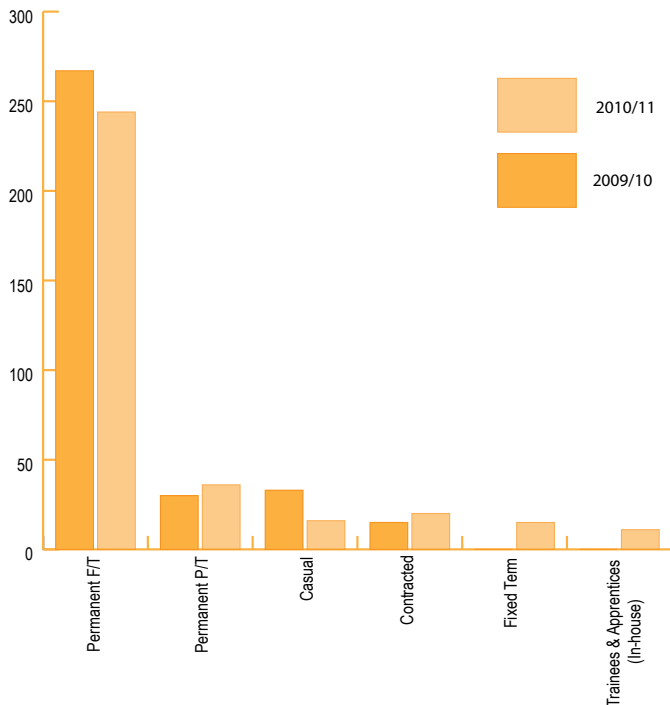
The Family Assistance Office will be responsible for administering the Paid Parental Leave Scheme and ensuring that Government funds are transferred to Council.

In March 2011 Human Resources implemented the Parental Leave Guidelines to assist its employees with the provisions of the Federal Government scheme.

Our People

As at 30 June 2011, 342 people were working for Council including 7 elected representatives. In addition to our established workforce we engaged 17 Trainees and Apprentices - 8 employed through MRAEL and 11 employed in house.

Our people



Trainees & Apprentices

In February 2011, South Burnett Regional Council employed 10 full time trainees and apprentices selected from over 320 applicants for positions in the following departments within Council:

- Engineering
- Horticulture
- Business Administration
- Civil Construction
- Laboratory

In May 2011, two school-based trainees were employed by Council and placed in positions at the Libraries in Kingaroy and Nanango. Council also employs an apprentice plumber.

By directly employing trainees and apprentices, Council makes considerable financial savings. Combine this with Council having a dedicated Learning & Development Officer responsible for monitoring and mentoring our trainees and apprentices, they now receive more comprehensive support, training and guidance to assist them through their training.

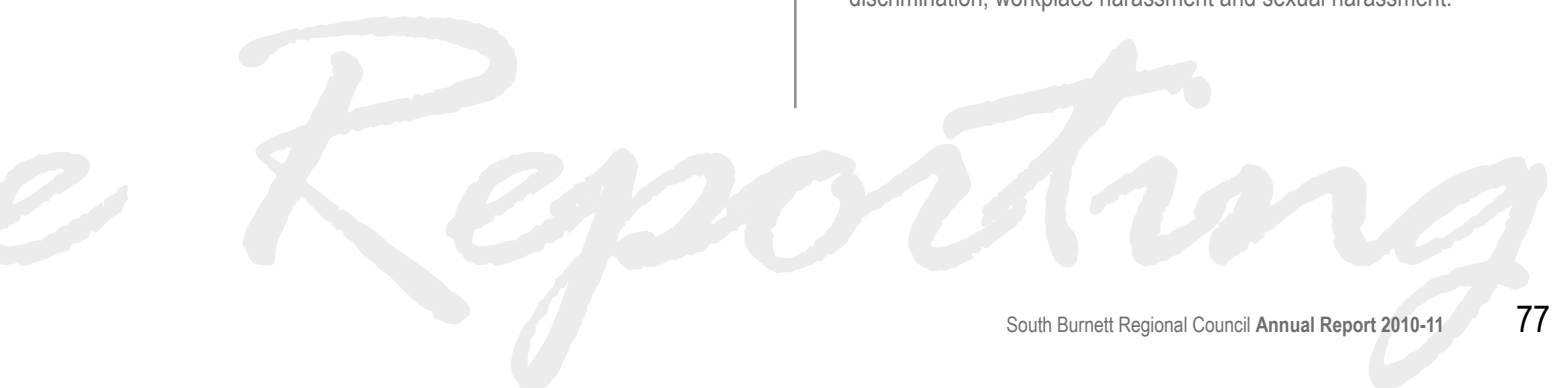
In addition to the new starters in February, Council also hosts 7 trainees and apprentices employed and managed by MRAEL (Group Training) throughout various sections of Council including Horticulture and Engineering.

Training

Council recognises the importance of providing career development opportunities to existing employees and has therefore supported selected staff through various training courses including fluoridation, basic road design, civil construction supervision, customer service, map info, pool safety inspector training as well as fleet management and waste strategies. Due to Council's responsibility for multiple functions, the training provided throughout 2010/2011 has been on a wide range of topics.

Council places top priority on Workplace Health and Safety training, and works hard to ensure that compliance training objectives are achieved.

Internal training continues throughout the year ensuring staff remain up to date on Equal Employment Opportunity and Harassment Prevention Policies. The aim of these sessions is to educate employees in their obligations under legislation regarding discrimination, workplace harassment and sexual harassment.



Recruitment

Up to 30 June 2011, 66 vacancies were filled.

Positions were identified by Management from within the following areas:

- Executive Services (4)
- Community and Corporate Governance (12)
- Finance and Business (7)
- Built & Natural Environment (10)
- Infrastructure (17)
- Casuals (4)
- Cadets (2)
- Trainees and Apprentices (10)

LGMA Management Challenge

This year Council nominated a team to participate in the Local Government Managers Association Management Challenge.

At the Management Challenge, the team was given a number of tasks to complete within deadline which included meeting and collaborating with other teams, mock interviews with disgruntled employees, role playing with an angry ratepayer and business people intent on distraction, policy writing, reporting, budgeting, environmental policy development, training strategy development in the face of huge budget cuts and multimedia presentations - all while being closely monitored by a variety of observers and judges in the room who recorded and scored the team dynamics and ability to work under pressure. The team nearly took out the People's Choice Award in the poster competition with a unique eye-catching design promoting The South Burnett Regional Council and the benefits of the region.

Every member of the team gave positive feedback about the challenge, with all wanting to compete in the event in 2012.

Professional Development

The Leadership Team participated in a six month 'Leadership Development and Productivity Improvement Program' which commenced in September 2010 and concluded in early August 2011.

This program was designed and developed to engage leaders to build greater capacity within their teams to meet Council's commitments, innovate through the introduction of new practices to improve customer satisfaction and apply new thinking to long standing unproductive practices and improvements in the productivity to the leadership capabilities of the Leadership Team.

Objectives of the program included:

1. Develop greater leadership capacity by Leaders:
 - Building high performing teams focused on productivity and efficiency; and
 - Being more resilient and leading change through constructive conversations that build productive and robust relationships.
2. Improve productivity and efficiency by:
 - Developing greater capacity and resilience to quickly manage human resource matters and other issues affecting team performance;
 - Develop proficiency in effectively and efficiently allocating and mobilizing human, physical and financial resources; and
 - Achieving productivity and efficiency targets established for each Leader.

As a result of the benefits the leaders received by engaging in the program, Councillors were offered to engage in a similar program titled 'Leadership and Community Engagement Skills'. The program will run over 4 months and is designed to assist Councillors to enhance their ability to engage with people from different cultural, educational and socio economic groups that exist within the South Burnett Region.



GOAL *Ethical, accountable and transparent decision-making*

DELIVERED OUTCOMES

Community Plan 2032– Have your Say

This year Council commenced working on a Community Plan which will identify the goals, strategies and policies for implementing the Community's long-term vision, aspirations and priorities for the next 20 years.

It is apparent from the feedback received so far that our residents love the lifestyle of the South Burnett. That is the overwhelming feedback provided by our community as part of the "Have your Say – Community Planning Process".

What has happened so far

Council has been undertaking extensive community consultation to get the communities views on what is important to them now and what we should be doing over the next 20 years to make sure the South Burnett is still a great place to live, work and play.

There are a number of ways in which the community has been asked to be involved. There has been an opportunity for residents to complete an "Individual Survey". To date we have received over 100 surveys. We have also conducted over twenty (20) workshops with a variety of organisations to gain their input.

In addition a Youth Art Competition will be held later this year to get some 'visual input' from this very important section of our community. Prizes of \$300 (1st) \$150 (2nd) \$50 (3rd) are being offered for the best artwork that depicts either a favourite thing they like about the South Burnett or what they want the South Burnett to look like in 20 years time.

Where to from here

A draft report is currently being prepared and will be made available for comment by the community by November 2011. In the meantime, comments and suggestions can still be provided by going to our website www.haveyoursay.southburnett.qld.gov.au

Local Law Review

Council commenced reviewing its local laws in line with a State government mandated review of local laws following amalgamation. Council currently administers 100 local laws across the region, which will be repealed on the 31 December 2011.

The purpose of the review is to streamline the existing four sets of local laws that govern the Kingaroy, Murgon, Nanango and Wondai areas into one functional and contemporary suite of local laws for the South Burnett. Council has drafted a suite of five (5) proposed local laws and twenty-one (21) subordinate local laws (and one repealing local law), a significant reduction which Council envisages will not only streamline the administration of local laws across the region, but also assist with ensuring consistency for all South Burnett residents affected by local laws.

The next stage of the review process will be consultation with the community next September about the proposed local laws and subordinate local laws. Council will assess any submissions from the community on a merit basis and in consideration of the overarching principles upon which local laws are based.

HIGHLIGHTS for the year

- A review of Council's Local Laws
- Community Plan 2032 project launched with an extensive community engagement program

GOAL *An informed and engaged community*

DELIVERED OUTCOMES

Community Engagement

The new *Local Government Act 2009* places greater emphasis on community engagement and involvement in Council decision making. Residents also expect to be consulted on matters that affect them. Council has adopted a community engagement policy that details how it will engage with key stakeholders about issues that affect them.

Community Planning Consultation

This year Council commenced its biggest ever consultation program for the community plan 2032 project. A variety of activities and approaches were used to effectively engage all sectors of the community from residents, community groups, business & industry, employees, and school children.

The consultation program commenced with a week long launch. Over twenty workshops with organisations were attended by senior staff and councillors across the region to date, with over 500 people attending. A further sixty-seven submissions were as a result of direct contact with organisations.

Councillors and Staff spent two days at Kingaroy Shopping World listening to people's vision for the future. Workshops were also held with staff and Children's Art Competition that reflected on what is special about the South Burnett and provided an artistic vision for the future.

Based on the level of community participation this was without a doubt the most successful community engagement program undertaken by council to date.

Informing our Community

Council endeavours to keep residents of the region informed of Council news and events through a variety of communication channels. This information is conveyed through quarterly newsletters, eNewsletters, media releases and fortnightly advertisement in the local newspaper.

Council maintains a website www.southburnett.qld.gov.au that contains information concerning Council. Publications such as the corporate plan, operational plan, annual budget and annual report provide details of Council's plans and activities and are publicly available.

Council commenced planning for a 2012 Community Directory which is a handy guide to our region's non-profit and community organisations.

Members of the community are welcome to attend Council meetings.

CHALLENGES we face

- Engaging with all sectors of our community

HIGHLIGHTS for the year

- Most extensive community engagement program to date undertaken for the Community Plan 2032 Project

FUTURE INITIATIVES

- Community Engagement Tool Kit resource for employees
- Community Planning Committee with members of the community to monitor progress of the Community Plan

COMMUNITY PLAN 2032 Consultation Program Results

- 238 Community Survey responses received
- 1100 people attended workshops across region
- 138 letters sent directly to community groups
- 67 organisations contacted by phone



GOAL *Effective advocacy and strategic partnerships*

DELIVERED OUTCOMES

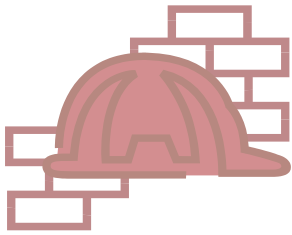
Innovative fundraising delivers needed funds for Angel Flight

LGMA put the challenge out to Councils to come up with the most innovative method of raising money for their chosen charity Angel Flight, a foundation that coordinates non-emergency free flights for financially and medically needy people anywhere in Australia.

Council was the winner, raising \$5,361.15 by holding the innovative 2010 “Work a Day in Your Shoes Charity Auction”. The event was held in the Kingaroy Town Hall Forecourt and broadcast live on 1071 and Crow Fm. Various South Burnett businesses that perform all sorts of activities, from earthmoving, to butchers and real estate agents all came on board and supported the event.

Council was kindly supported by the Kingaroy Rotary Club, Woolworths and Supa IGA who provided the barbecue breakfast.





SERVICE DELIVERY AND INFRASTRUCTURE

Building vibrant, healthy, supportive and inclusive communities

PERFORMANCE SUMMARY

OVERALL PROGRESS

PERFORMANCE SUMMARY		OVERALL PROGRESS
SD1	<i>Quality Customer Service</i>	
SD1.1	Establish customer service standards within resource capabilities that promote the delivery of quality services to all customers	✘ <i>Postponed</i>
SD2	<i>Infrastructure that meets our communities needs</i>	
SD2.1	Partnering to provide a transportation network that allows safe and efficient access to residential, employment and recreational destinations	➤ <i>Progressing</i>
SD2.2	Planning and providing water and wastewater systems that meet the economic, environmental and social requirements of the community	➤ <i>Progressing</i>
SD2.3	Plan for and develop service levels for plant and buildings	➤ <i>Progressing</i>
SD2.4	Develop and implement Asset Management Plans for all classes of assets	➤ <i>Progressing</i>



GOAL *Quality customer service*

DELIVERED OUTCOMES

One Phone System for Council

It is estimated that the new phone system installed this year will save over \$50,000 annually. Prior to the installation of the new system, calls made between our offices by staff cost money. A call placed between Murgon and the Wondai offices was charged at the rate of a local call (45c each time) and calls between Murgon and Kingaroy were charged at STD rates. The new system eliminates these call charges.

The establishment of a 1300 number has also meant that those residents who dial our new number 1300 789 279 from a landline will only ever be charged a local call cost – regardless of where they call from. So don't forget....next time you call Council use 1300 789 279.

Next year we also plan to improve further on our phone system by improving the messaging on hold and call routing to assist in dealing with public calls more efficiently.

FUTURE INITIATIVES

- Review Customer Request System
- Develop a centralised Customer Service Knowledge Base



GOAL *Infrastructure that meets our communities needs*

DELIVERED OUTCOMES

Operations

Operations within the Infrastructure Services Department are responsible for the management of Capital and Maintenance Work relating to roads (Department of Transport and Main Roads (DTMR) and Council's road - sealed and unsealed), bridges, car parks, drainage and footpaths.

Operations have one hundred and ten (110) skilled staff working across such fields as administration, technical support, supervision, plant operations and general labouring. Council is also keen to build its capacity and success for the future through school based opportunities within the Operations Section.

Road construction and maintenance continues to be a high priority for Council with a total expenditure of \$7.9 million for the financial year with a budgeted investment in roads and associated infrastructure of:

- Maintenance - Roads, drainage and footpaths \$4 million
- Construction - Roads and bridges \$7.47 million
- Reseal Program - \$1.15 million

Road Reseal Program

To support the Regional Roads Group's (RRG) 'Capability Development Plan' the South Burnett and North Burnett Regional Councils engaged in a joint purchasing and resource sharing initiative within the Wide Bay regional group to create potential savings.

Jointly, the Councils advertised a Tender for approximately 1,252,000 litres of bitumen and 6,339m³ of screenings with SBRC contributing approximately 601,854 litres of bitumen and 2,969m³ of 10mm screenings respectively.

Council's total reseal budget consists of 2 funding sources; \$1.15m sourced from Council general revenue and \$226,000 from Roads to Recovery, totalling \$1.376m. Of the 1,373 kilometres of Council's sealed network, 5.5% of the network, ie 73.3 kilometres or 345,025m² was resurfaced.

The reseal program is normally scheduled for revisit around mid to late October, however the unseasonal flooding impacted on fully completing the allocated budget due to:

- Roads being identified for a reseal being damaged
- Council reprioritising the capital and maintenance programs and available staff to address the immediate flood waters and infrastructure damage thereafter
- The timing of the program being rescheduled into the cooler months.

Corporate/Operational Target – 100% expenditure of allocated budget

Performance – 80% expenditure

Road Construction Program

Council receives a significant amount of its funding from Federal and State Government through initiatives such as:

- Roads to Recovery (RTR)
- Traffic Infrastructure Development Scheme (TIDS)
- Black Spot
- SafeST
- Regional and Local Community Infrastructure Program (RLCIP)
- Queensland Rails (QR for the next 5 years)

Additional capital works projects are funded through Council's own revenue.

HIGHLIGHTS for the year

- 80% of Reseal Program completed
- 48% of Construction Completed
- 107% of Maintenance Program Completed

CHALLENGES we face

- Ageing water & wastewater infrastructure
- Managing the impact of the 2010/11 flooding event on our road infrastructure & works programs

Roads, drainage, construction, and rehabilitation works commenced or completed during the year included:

Projects	Description
Sandy Creek Bridge Replacement	Replace existing bridge and approaches, remove sidetrack
D'Aguilar Highway (Yarraman - Kingaroy)	Shoulder sealing and safety improvements
Kingaroy-Burrandowan Road	Special Drainage Works - Erosion works
Memerambi-Gordonbrook Road	Gravel Resheeting
Burnett Highway (Nanango-Goomeri)	Delineation and line marking
Maidenwell Bunya Mountains Road	Improvements to signage, delineation and sight distances
Bunya Highway (Kingaroy-Goomeri)	Roadside Signage
Memerambi-Gordonbrook Road	Improvement signage
Kingaroy-Cooyar Road	Delineation and sight improvements
Nanango State Primary School	Safe walking and peddling program

Black Spot	
Youngman Street and Avoca Street Intersection	New installation, traffic lights

SafeST	
South Burnett Catholic College	Install passenger set down facility
Nanango Primary School	Install passenger set down facility

Transport Infrastructure Development Scheme (TIDS)	
Tingoora Chelmsford Road	Realignment
Peterson Drive	Widen and Seal. Intersection Improvements
Silverleaf Road - Oakey Creek Bridge	Replace bridge and approaches
Manumbar Road	Rehabilitate and widen
Ellesmere Road (Lillian Avenue to Kumbia Road)	Overlay and seal
Wilson Road / Mannuem Road	Intersection improvements
Avoca Street	Overlay

Corporate/Operational Target – A minimum 85% expenditure of total allocated budget
Performance – 48% expenditure
 Flooding event impacted significantly on planned works.

Roads to Recovery (RTR)	
Nanango Brooklands Road	Improve intersection and upgrade road to 8 m formation and 6.5 m seal
Old Esk Road	Road upgrade to 8 m formation and 6.5 m seal
Old Esk North Road - Stage 2	Road upgrade to 8 m formation and 6.5 m seal
Ellesmere North Road	Improve intersection and upgrade road to 8 m formation and 6.5 m seal
Redmans Road	Reseal
Malar Road	Reseal
Couchmans Road	Reseal
Hillsdale Road	Reseal
Edward Street	Reseal
Albert Street	Reseal
Mary Street	Reseal
Earl Street	Reseal
Prince Street	Reseal
Gladys Street	Reseal
Hodge Street	Replace pavement and kerb and channel
Albert Street	Replace pavement and kerb and channel, replace 2 stormwater pits
Carroll Street	Replace pavement and kerb and channel
Carinya Street	Replace pavement and kerb and channel, replace 2 gully pits/ grates
Daphne Street	Replace pavement and kerb and channel

Revenue	
Gore Street	Reconstruct Cul-de-sac and install kerb and channel and drainage
Parson Street	Reconstruct Cul-de-sac and install kerb and channel and drainage
Hector Munro Lane	Installation of solar lighting

Road Maintenance Program

Council's road maintenance program continues to be a challenge to deliver the community's expectations. Delivering a safe sealed and unsealed road network to a level of service acceptable to the community continues to be our main focus.

The over expenditure of the maintenance budget is the direct consequence of the damage caused by the flood events in October and December 2010 and January 2011. The damage sustained by the road network directly impacted on the condition level of the road and the amount of roads requiring maintenance. Where minor to moderate deterioration of the road surface is normally expected the flood damage accelerated the deterioration spread of damage over the region.

Corporate/Operational Target – A minimum 85% expenditure of total allocated budget
Performance – 107% expenditure

These flood events caused significant damage across the South Burnett region. Council submitted emergent works claims to the Federal Government via the Queensland Reconstruction Authority (QRA) under the Natural Disaster Relief and Recovery Arrangements (NDRRA) totalling \$4.6m and an estimate reconstruction cost of \$144m. Additionally, the Department of Transport and Main Roads claims for damage to the regions Main Roads network totalled \$2.64m.

Department of Transport and Main Roads

Council continues to deliver its Routine Maintenance Performance Contract (RMPC) to DTMR. This year's contract totalled \$1,812 m inclusive of reseal preparations. This year, Council completed 100% of the contract. As part of the State Government's road safety initiative Council also delivered seven minor Traffic Road Safety Initiative (TRSI) projects which targeted vegetation clearing, replacement of road signs, installation of additional road edge posts and guardrails maintenance.



Perform

Water and Wastewater

This year was an interesting year for Water and Wastewater. From the diverse variety of projects undertaken to the floods in January 2011 it was an eventful and challenging year. Water and Wastewater staff showed their resilience, tenacity and skills in overcoming all the challenges the year presented.

Water and Wastewater are focusing on improving the quality of service by concentrating on asset replacement and better monitoring and control of the infrastructure.

Wastewater

Construction of the Blackbutt Wastewater Treatment Plant upgrade is well under way with the pouring of the primary concrete structures completed. The mechanical and electrical equipment will be installed next and commissioning due by the end of 2011, weather permitting.

Water and Wastewater undertook pipe-bursting of sewer mains in Nanango during the year. This allowed replacement of sewer with a larger diameter pipe even when the existing sewer is under public or private infrastructure.

Wastewater pump stations are gradually being converted to digital controllers and probe level sensors. This will allow alarms for all pump stations to be brought back to the Water and Wastewater monitoring system, allowing a faster response time and better service. Proactive monitoring will also allow identification of problems before they occur.

Bulk Water

Bore pumps in Nanango were upgraded to allow the town to be supplied by one pump whereas previously two pumps ran in parallel to provide flow. This will allow lower level restrictions during peak demand periods.

Kumbia reservoir was replaced with a purpose built poly tank. The existing reservoir was at the end of its useful life, suffering from severe corrosion. Use of poly tank technology is relatively new in local government and has allowed the replacement to occur at a lower cost than steel, but with a longer life.

The Blackbutt high level reservoir rearrangement will allow connection across storages and greater capacity between treatment plant runs; improving the efficiency of the system and reducing operating costs.

Powder coagulant dosing at Gordonbrook replaced by liquid dosing, creating a safer and healthier work environment and a more reliable water quality.

Water Reticulation and Pump Stations

Harris Road and Golf Course Pump Station Kingaroy were upgraded during the year with new pumps and sheds sheltering the equipment from the elements.

Water Mains Replacement

9km of water main was replaced during the year, 6km rural and 3km urban. This means that Proston Rural scheme is well positioned for the efficient delivery of water services for decades into the future. Town water mains now provide a more reliable service than previously.

Staff Development

Training is progressing for water and wastewater employees including Certificate III in Civil Construction and licences for plant operators. Water and Wastewater has three (3) team members are undertaking Engineering Associate Diplomas.

Cameron Ansell winning Queensland Young Operator of the Year demonstrates that Water and Wastewater are making progress with innovative projects and improving employee knowledge and opportunities.

Water Usage

Council now has standard water restriction levels across the region. As the majority of the shire is now on Level 1 restrictions, residential water consumption has increased by about 20% which is acceptable given the climatic conditions.

HIGHLIGHTS for the year

- Cameron Ansell wins Queensland Young Operator of the Year Award

Kingaroy Town Hall Forecourt & Library Project

In 2009, Council received funding from the Federal Government to provide upgrades to the Kingaroy Town Hall Forecourt and many other projects throughout the South Burnett Region. The upgrade to the Kingaroy Town Hall Forecourt was part of a larger project prepared by qualified architects with community consultation. The funding money received in 2009 only covered Stage 1 of 4 stages of the project.

Council was again presented with an opportunity in late 2009 to apply for further funding through the Federal Government. The objective of the funding from the Federal Government was in an effort to stimulate the economy to minimise the impact of the global financial meltdown at that time and had exceptionally strict guidelines as to how the funding could be spent.

In early 2010 Council was advised by the Federal Government that their application of \$1.6 Million to upgrade the Kingaroy Town Hall Forecourt & Library Precinct, by completing stages 2, 3 and 4 of the original plan, was successful.

Once this advice was received, Council executed the funding agreement and commenced finalising the plans for the project. The scope of the work incorporated:

- Extension of the existing Library to allow for differing demands now required for library centre/community hubs;
- Verandah along the front of the administration building covering the ramp;
- Inclusion of a café adjoining the library;
- Addition of a concrete podium on Town Hall façade;
- Seating around the podium area;
- Two (2) underground rain water tanks to service the new forecourt area;
- Extension of new ramp from administration building to Town Hall podium to allow disability access to the front of the hall;
- New stairs to access to front of Town Hall;
- Installation of a water feature;
- Additional outdoor seating and verandah around two (2) sides of the library fronting the forecourt; and
- Upgrades to the Town Hall Reception Room entrance.

Due to the flooding event in December 2010 and January 2011 the project suffered major delays in obtaining the materials required to move forward with the project.

Residents and visitors will be encouraged to use the space for whatever reason - to eat lunch, to relax or to hold an event for the community.



Performance



Statutory Information

In addition to Council's continued implementation of its Corporate Plan and Operational Plan in accordance with its adopted strategies, as demonstrated in this report, Council is required to provide information on statutory requirements under various legislation.

This section contains a range of information important to Council as an organisation, including:

- Statutory information;
- General organisational information relating to staff policies; and
- Other information considered of interest in an Annual Report.

Separate and Special Rates and Charges, Concession and Exemptions

Pursuant to *Section 119(1)(c)(ii)* of the Local Government (Finance, Plans and Reporting) Regulation 2010 the following levies and charges were imposed:

Separate Charge - Environmental Levy

That in accordance with *Section 92(5)* of the Local Government Act 2009 and *Chapter 2 Part 8* of the Local Government (Finance, Plans and Reporting) Regulation 2010 and on the basis of the principles laid down in Councils Revenue Statement. Council make and levy a Separate Charge - Environmental Levy of \$25 for the year ended 30 June 2011 to be levied equally on all rateable properties within the Council area for the purpose of funding projects specifically for the protection of the environment. Such projects have been identified as:

- To design and implement natural resource management strategies or plans at a local or regional scale
- To implement on the ground works for the enhancement and protection of areas identified as having significant environmental values within the South Burnett Region such as reserves, waterways, flora and fauna habitats, remnant vegetation, cultural or heritage significant sites etc.
- To design and implement renewable energy initiatives to address climate change issues
- To address salinity and water quality issues in the South Burnett Region
- To address declining remnant vegetation issues in the South Burnett Region
- To research control measures, carry out field trials and eradication works for environmental weeds identified in Council's Pest Management Plan
- To deliver Natural Resource Management training to Council staff and community organisations
- To develop education and awareness materials relevant to Natural Resource Management and Sustainable communities within the region
- To purchase of land for conservation purposes

This levy generated total revenue of \$437,879 for the 2010/11 financial year, which was expended on numerous environmental programs during the year refer to page 61.

Special Charge - Rural Fire Charge

That in accordance with *Section 92(3)* of the Local Government Act 2009, *Chapter 2 Part 6* of the Local Government (Finance, Plans and Reporting) Regulation 2010, and on the basis of the principles laid down in Councils Revenue Statement and section 128A of the Fire and Rescue Service Act 1990, Council will make and levy a special charge of \$25.00, on all rateable land within the region, other than rateable land that is liable to pay an urban fire district levy (pursuant to section 107 of the Fire and Rescue Service Act 1990).

Revenue raised will fund the ongoing provision and maintenance of rural fire fighting equipment for the rural fire brigades that operate throughout the rural areas of the South Burnett Region.

The overall plan for the Rural Fire Levy is as follows:-

- (a) The rateable land to which the plan applies is all rateable land within the region, other than rateable land that is liable to pay an urban district fire levy (pursuant to section 107 of the Fire and Rescue Service Act 1990).
- (b) The service, facility or activity for which the plan is made is the ongoing provision and maintenance of rural fire fighting equipment for the rural fire brigades that operate throughout the rural areas of the region.
- (c) The time for implementing the overall plan is 1 year commencing 1 July 2010 and ending 30 June 2011
- (d) The estimated cost of implementing the overall plan is \$210,000.
- (e) The level of contribution each brigade receives will be decided by the Local Area Rural Fire Services Committee.

The Council is of the opinion that the rateable land to be levied with the special charge specially benefits from the fire emergency response capability that is provided by the rural fire brigades, which capability would be substantially (if not completely) diminished if the rural fire brigades did not receive the funding provided to them by Council as a direct consequence of the levying of the special charge.

This levy generated revenue of \$212,050 for the 2010/11 financial year which was distributed to brigades during the year.

Special Charge - Swickers Kingaroy Bacon Factory

In accordance with *Section 91(3)* of the Local Government Act 2009 and *Chapter 2* of the Local Government (Finance, Plans and Reporting) Regulation 2010. Council is of the opinion that land owned by Swickers Kingaroy Bacon Factory Pty Ltd will specially benefit from the construction of a water main to provide sufficient flow to meet the requirements for fire safety installations installed in abattoir buildings.

Accordingly, Council make and Levy special charge of \$7150.00 for the financial year ended 30 June 2011 to be levied on the parcels of rateable land owned by Swickers Kingaroy Bacon Factory Pty Ltd and set out hereunder to repay the interest and redemption on the loan raised to construct the required water main.

The land to be specifically benefited by the provision of the service is described as under:-

Location – Kingaroy Barkers Creek Road, Kingaroy.

Real Property Description – Lot 1 on RP 61586, Lot 2 on RP 84725, Lot 2 on RP 37039, Lot 4 on RP 37039, Parish of Wooroolin, County of Fitzroy.

Separate Charge - Waste Management Levy 2010/2011

In accordance with *Section 92(5)* of the Local Government Act 2009 and *Chapter 2, Part 8* of the Local Government (Finance, Plans and Reporting) Regulation 2010, Council make and levy a Separate Charge - Waste Management Levy of \$65.00 for the year ending 30 June 2011 to be levied equally on all rateable properties within the Council area.

Specifically for the purpose of funding a service, facility or activity identified as:

- Providing and maintaining waste facilities and services that are not met from other fees and charges collected on a user pays basis; and
- Meeting public expectations in matters of disposal of refuse that affect public health and visual amenity of the area.

The levy generated a total revenue of \$1,138,052 in the 2010/11 reporting period.

Separate Charge - Community Rescue & Evacuation

In accordance with *Section 92 (5)* of the Local Government Act 2009 and *Chapter 2 Part 8* of the Local Government (Finance, Plans and Reporting) Regulation 2010 and on the basis of the principles laid down in Councils Revenue Statement, Council make and Levy Separate Charge - Community Rescue & Evacuation Levy of \$2 per annum for the year ended 30 June 2011, to be levied equally on all rateable properties within the Council area for the purpose of sponsoring the airborne emergency rescue & evacuation transport providers that service the South Burnett Region.

The levy generated a total revenue of \$35,018 in the 2010/11 reporting period.

Concessions on various Special, Separate and Utility Charges

In accordance with the provisions of *Chapter 19* of the Local Government (Finance, Plans & Reporting) Regulation 2010, Council granted a concession off various rates and charges for the financial period ending 30 June 2011 as:

Land Owned By a Religious Entity:

- (a) Churches, Church Halls & Pastor's Residences
 - Remission of Environmental Levy and Waste Management Levy
- (b) Schools (including vacant land used in conjunction with School)
 - Remission of Environmental Levy and Waste Management Levy
- (c) Aged Care Facilities
 - Remission of Environmental Levy and Waste Management Levy

Land Owned by a Community Entity

- (a) Queensland Country Women Associations
 - Remission of Environmental Levy and Waste Management Levy
 - Remission of Water Access Charges, Sewerage Charges and Waste Collection Charges
- (b) Scout Associations, Girl Guides Associations and Blue Light Organisations
 - Remission of Environmental Levy and Waste Management Levy
 - Remission of Water Access Charges, Sewerage Charges and Waste Collection Charges
- (c) Kindergarten, Child Care, Endeavour, Senior Citizen and other Welfare Facilities
 - Remission of Environmental Levy and Waste Management Levy
 - Remission of Water Access Charges, Sewerage Charges and Waste Collection Charges

Land used for Showgrounds or Horseracing:

- (a) Showground's
 - Remission of Environmental Levy and Waste Management Levy
 - Remission of 75% of cost of water access, sewerage and waste collection charges provided to showground's facilities. Services provided to commercial activities such as caravan parks, sub-leases or recreational facilities are not exempt.

(b) Racegrounds

- Remission of Environmental Levy and Waste Management Levy
- Remission of Water Access Charges, Sewerage Charges and Waste Collection Charges

Land used for Charitable Purposes:

- (a) Aged Care Facilities – Non Religious
 - Remission of Environmental Levy and Waste Management Levy
- (b) Charitable Organisations
 - Remission of Environmental Levy and Waste Management Levy

Land used for other Community Purposes:

- (a) Community Owned Halls
 - Remission of Environmental Levy and Waste Management Levy
- (b) Museums, Theatres etc
 - Remission of Environmental Levy and Waste Management Levy
 - Remission of Water Access Charges, Sewerage Charges and Waste Collection Charges
- (c) Sporting Groups & Associations
 - Remission of Environmental Levy and Waste Management Levy,
 - Remission of Water Access and Sewerage Charges

Concession of Water Consumption Charges - Murgon Leather Company

As a result of the change in methodology for water access and water consumption charges, the Murgon Leather Company will receive an estimated 100%, and tens of thousands of dollars increase, in consumption charges. The impact of this increase will severely impact this particular ratepayer, and this increase is far above the increase experienced by any other business in the region. The Murgon Leather Company has a small workforce of around 40 employees, but it has a significant impact on the local Murgon Community. In order to protect and foster the ongoing growth of this community, Council has determined to provide a concession to lessen the adverse impact of the change in methodology has on the water consumption charges for Murgon Leather Company for 2010/2011

In accordance with *Section 54(1)(c)* of the Local Government (Finance, Plans and Reporting) Regulation 2010, Council provided a concession of thirty percent (30%) of the water consumption charges for water consumed by the Murgon Leather Company on property identified hereunder during the 2010/2011 financial year.

Concession of Water Consumption Charges - Haemodialysis Machines

Council has determined that where ratepayers or residents require the use of a Haemodialysis machine for health reasons, then Council will grant a remission of water consumption charges.

In accordance with *Section 54(1)(c)* of the Local Government (Finance, Plans and Reporting) Regulation 2010, Council allowed an annual remission of 190Kl on the water usage to any patient who qualifies for and operates a home Haemodialysis machine supplied by Queensland Health.



Photograph: Carrol Nature Reserve, Kingaroy

Waiving of Minimum General Rates

Council has determined that some classes of properties should be exempt from the minimum general rate. Generally these properties are small parcels of land used for a pump site or small parcels of land worked in conjunction with other properties held in the same ownership

In accordance with *Section 54 (1)(c)* of the Local Government (Finance, Plans & Reporting) Regulation 2010, Council grant an exemption from the requirement to pay the Minimum General Rate for properties identified hereunder:

- (a) Any rateable land held as a Permit to Occupy for water facility purposes, namely bore and pump site and associated purposes only.
- (b) Properties that are small parcels of land worked in conjunction with properties held in the same ownership.

Exemption from General rates

In accordance with *Section 93(3)* of the Local Government Act 2009 and *Section 7* of the Local Government (Finance, Plans & Reporting) Regulation 2010, Council provide an exemption off general rates for properties identified hereunder:

Land Owned By a Religious Entity:

- (a) Churches, Church Halls & Pastor's Residences
 - Exempted from General Rates by LG Act 2009 Section 93(j)(2) & LG (F,P&R) Regulation 2010 Section 7(a)(1)
- (b) Schools (including vacant land used in conjunction with School)
 - Exempted from General Rates by LG Act 2009 Section 93(j)(2) & LG (F,P&R) Regulation 2010 Section 7(a)(2)
- (c) Aged Care Facilities
 - Exempted from General Rates by LG Act 2009 Section 93(j)(2) & LG (F,P&R) Regulation 2010 Section 7(a)(2)

Land Owned by a Community Entity

- (a) Queensland Country Women Associations
 - Exempted from General Rates by LG Act 2009 Section 93(j)(2) & LG (F,P&R) Regulation 2010 Section 7(a)(2)
- (b) Scout Associations, Girl Guides Associations and Blue Light Organisations
 - Exempted from General Rates by LG Act 2009 Section 93(j)(2) & LG (F,P&R) Regulation 2010 Section 7(a)(2)
- (c) Kindergarten, Child Care, Endeavour, Senior Citizen and other Welfare Facilities
 - Exempted from General Rates by LG Act 2009 Section 93(j)(2) & LG (F,P&R) Regulation 2010 Section 7(a)(2)

Land used for Showgrounds or Horseracing:

- (a) Showground's
 - Exempted from General Rates by LG Act 2009 Section 93(h)(1)
- (b) Racegrounds
 - Exempted from General Rates by LG Act 2009 Section 93(h)(1)

Land used for Charitable Purposes:

- (a) Aged Care Facilities – Non Religious
 - Exempted from General Rates by LG Act 2009 Section 93(i)
- (b) Charitable Organisations
 - Exempted from General Rates by LG Act 2009 Section 93(i)

Land used for other Community Purposes:

- (a) Community Owned Halls
 - Exempted from General Rates by LG Act 2009 Section 93(j)(2) & LG (F,P&R) Regulation 2010 Section 7(b)(1)
- (b) Museums, Theatres etc
 - Exempted from General Rates by LG Act 2009 Section 93(j)(2) & LG (F,P&R) Regulation 2010 Section 7(b)(1)
- (c) Sporting Groups & Associations
 - Exempted from General Rates by LG Act 2009 Section 93(j)(2) & LG (F,P&R) Regulation 2010 Section 7(b)(1)

Councillor's Remuneration

Section 45 of the Local Government Act 2009 requires Council to provide a copy of any resolution made during the year authorising the payment of remuneration, the provision of facilities and reimbursement of expenses for Councillors or members serving on advisory committees.

At its General Meeting on 12 January 2011, Council resolved the following in relation to Adoption of Remuneration Levels for Mayors and Councillors:

That Council in accordance with Section 42(5) of the Queensland Local Government (Operations) Regulation 2010 resolves the following in relation to the remuneration of the Mayor and Councillors of the South Burnett Regional Council in line with the report of the Local Government Remuneration Tribunal Report gazetted on 7 December 2010:

1. Councillors do not receive an increase to their current remuneration level as a result of the Remuneration Tribunal Report; and
2. Funds budgeted for Councillor Remuneration increases be set aside for use by each Councillor to provide assistance for minor projects in their area and that the Mayor for projects across the region or the divisional Councillor for projects within their division, together with the Chief Executive Officer be authorised to approve such expenditure.

Council Meetings and Minutes

General meetings of Council are held every third Wednesday unless otherwise advertised. Unconfirmed minutes are available for inspection no later than ten (10) days after each meeting and copies of confirmed minutes are available for purchase at applicable photocopying charges. Council minutes may also be accessed via Council's website www.southburnett.qld.gov.au.

Councillors Overseas Travel

Pursuant to Section 116 of the Local Government (Finance, Plans and Reporting) Regulation 2010 no overseas travel was undertaken by a Councillor in the 2010-2011 financial year.

Reimbursement of Expenses & Provision of Facilities for Councillors Policy

(Adopted 27 May 2009)

Legislative Authority

The Queensland Local Government Act, 1993 through sections 236B, 237, 250AR, 250AS, 250AT & 250AU sets out the process by which a Council can adopt a policy for the Reimbursement of expenses and the provision of facilities for Councillors of local governments.

Background and/or Principles

The Queensland Local Government Act requires that a policy be implemented if the Council wishes to have an approved process for the reimbursement of expenses and for the provision of facilities for Councillors other than the options provided under the Transitional Expenses Reimbursement Policy for local government Councillors.

General Information

This policy is to ensure that Councillors of the South Burnett Regional Council can receive reimbursement for reasonable expenses and are provided with the necessary facilities to perform their role as a local government Councillor.

Policy Statement

The policy will cover the following range of options and activities that will come into consideration for reimbursement or provision of facilities during the term of the current Council (i.e. 2008 - 2012).

Payment of Expenses

Expenses will be paid to a Councillor through administrative processes approved by Council's Chief Executive Officer subject to:

- the limits outlined in this policy; and
- council endorsement by resolution.

Expense Categories

Professional Development - Council will reimburse expenses incurred for:

- mandatory professional development; and
- discretionary professional development deemed essential for the Councillor's role and approved by Council.

Travel as Required to Represent Council - A local government may reimburse local and in some cases interstate and overseas travel expenses (e.g. flights, car, accommodation, meals and associated registration fees) deemed necessary to achieve the business of Council where:

- a Councillor is an official representative of Council; and
- the activity/event and travel have been endorsed by resolution of Council.

Councillors are to travel via the most direct route, using the most economical and efficient mode of transport.

Council will pay for reasonable expenses incurred for overnight accommodation when a Councillor is required to stay outside the local government's region.

NOTE: Any fines incurred while travelling in Council-owned vehicles

or privately owned vehicles when attending to Council business, will be the responsibility of the Councillor incurring the fine.

Travel Bookings - All Councillor travel approved by Council will be booked and paid for by Council. Economy class is to be used where possible although Council may approve business class in certain circumstances.

Airline tickets are not transferable and can only be procured for the Councillor's travel on Council business. They cannot be used to offset other unapproved expenses (e.g. cost of partner or spouse accompanying the Councillor).

Travel Transfer Costs - All travel transfer expenses associated with Councillors travelling for Council approved business will be reimbursed.

Example: Trains, taxis, buses and ferry fares. Cab charge vouchers may also be used if approved by Council where Councillors are required to undertake duties relating to the business of Council.

Accommodation - All Councillor accommodation for Council business will be booked and paid for by Council. Council will pay for the most economical deal available. Where possible, the minimum standards for Councillors' accommodation should be three or four star rating.

Where particular accommodation is recommended by conference organisers, Council will take advantage of the package deal that is the most economical and convenient to the event.

Meals - Council will reimburse costs of meals for a Councillor when:

- the Councillor incurs the cost personally; and
- the meal was not provided:
- within the registration costs of the approved activity/event; or
- during an approved flight.

The following amounts will be reimbursed for meals by Council and receipts are to be provided to substantiate the expense incurred.

NB: If a receipt is provided for a larger amount, provided it is reasonable it will be refunded:

- | | |
|-------------|---------|
| • Breakfast | \$25.00 |
| • Lunch | \$25.00 |
| • Dinner | \$50.00 |

No alcohol will be paid for by Council.

Incidental Allowance - An amount of \$20.00 per day will be paid by Council to cover any incidental costs incurred by Councillors required to travel, and who are away from home overnight, for official Council business.

Additional Expenses for Mayor

Hospitality - Local governments may reimburse Mayors up to \$2,000 per annum for hospitality expenses deemed necessary in the conduct of Council business. Each Councillor may claim up to \$500.00 per annum for hospitality expenses deemed necessary in the conduct of Council business. In claiming hospitality a Councillor will be required to complete the relevant form to identify why the hospitality occurred and who attended.

Provision of Facilities

All facilities provided to Councillors remain the property of Council and must be returned to Council when a Councillor's term expires.

Private Use of Council Owned Facilities

Based on the principle that no private benefit is to be gained, the facilities provided to Councillors by local governments are to be used only for Council business unless prior approval has been granted by resolution of Council. The Council resolution authorising private use of Council owned facilities will set out the terms under which the Councillor will reimburse Council for the percentage of private use. This would apply when Councillors have private use of Council owned motor vehicles and/or mobile telecommunication devices.

Facilities Categories

Administrative tools - Administrative tools will be provided to Councillors as required to assist Councillors in their role.

Administrative tools include:

- office space and meeting rooms;
- computers including internet access and wireless remote where appropriate;
- stationery;
- access to photocopiers;
- printers;
- facsimile machines;
- publications; and
- use of Council landline telephones and internet in Council offices.

Secretarial support will be provided for the Mayor and Councillors. Council will provide a Councillor with home office equipment including computer and internet access.

Maintenance Costs of Council Owned Equipment

Council will be responsible for the ongoing maintenance and reasonable wear and tear costs of council owned equipment that is supplied to Councillors for official business use. This includes the replacement of any facilities, which fall under Council's asset replacement program.

Name Badge & Safety Equipment for Councillors

Council will provide Councillors with two (2) name badges and the necessary safety equipment for use on official business. (i.e. safety helmet/boots).

Use of Council Vehicles on Council business

Councillors may have access to a Council vehicle for official business. This is to be organised through the Mayor or Executive Services.

Private Use of Council Vehicles

Private use of Council owned vehicles is permitted if prior approval has been granted by resolution of Council. Council will in its resolution authorise private use and set out the terms for the Councillor to reimburse Council for the private use.

Fuel for a Council-owned vehicle used for official Council business, will be either provided or paid for by Council.

The Mayor will be provided with a Council vehicle with full private use.

Telecommunication Needs (Mobile Devices)

Mobile telecommunication devices owned by Council will be provided to each Councillor for official Council business. Additionally, where Council deems it necessary to acquire new mobile devices, extra facilities may be approved by Council resolution. Example: Mobile telephones or hand-held personal digital assistants (i.e. Blackberry).

Contribution to Councillors Telephone Costs

Council will contribute a maximum amount of \$1,200.00 per annum to each Councillor (excluding the Mayor) to offset the cost of fixed and mobile telephone costs. This will only be reimbursed on the production of appropriate invoices/tax receipts. For the Council supplied mobile telephone Council will pay the monthly account and when the \$1,200.00 is used Council will issue an invoice for any balance outstanding.

Contribution to Mayors Telephone Costs

Council will contribute a maximum amount of \$2,500.00 per annum to the Mayor to offset the cost of fixed and mobile telephone costs. This will only be reimbursed on the production of appropriate invoices/tax receipts. For the Council supplied mobile telephone Council will pay the monthly account and when the \$2,500.00 is used Council will issue an invoice for any balance outstanding.

Insurance Cover

Council will indemnify and insure Councillors in the event of injury sustained while discharging their civic duties. Council will pay the excess for injury claims made by a Councillor resulting from conducting official Council business.

Vehicle Fuel & Operation Costs

Councillors may choose either option but not both.

Option 1

A monthly amount will be paid to each Councillor covering the cost of fuel and fair wear and tear on the private vehicle of the Councillor as follows:

- Division one and four \$150.00
- Division three \$180.00
- Division two \$300.00
- Division five and six \$450.00

Option 2

Council provides a monthly allowance of \$120.00 for use of Councillors own vehicle (to cover wear and tear on the vehicle) plus a fuel card will be provided to the Councillor. The requirements are that a monthly statement is provided outlining fuel purchases and each Councillor will need to sign off their respective fuel invoice indicating whether there is any private fuel purchases and return the signed invoice to the Finance Section. If there are private fuel purchases the Councillor will be issued with an invoice by the South Burnett Regional Council requesting payment of that amount.

Car Parking Amenities

Councils will reimburse Councillors for parking costs paid by Councillors while attending to official Council business.

Scope

This policy covers the reimbursement of expenses and the provision of facilities for Councillors for the period 2008 - 2012 the local government quadrennial term for Queensland local government.

Policy Objectives

The objective of this policy is to set out the guidelines and the processes for the provision of facilities and the reimbursement of expenses for the elected Councillors of the South Burnett Regional Council.

Associated Policy Procedures

The Queensland Councillor Remuneration arrangements are set out in the Local Government Remuneration Tribunal Report.

Date Reviewed

December 2008

Date Adopted

27 May 2009

Next Review

Following the completion of the 2012 Queensland quadrennial local government elections the policy is to be reviewed in accordance with the Queensland Local Government Act requirements at that time.

Councillor Discretionary Funds

Pursuant to *Section 117(b)* Local Government (Finance, Plans and reporting) Regulation 2010, Council must report on expenditure from Councillor discretionary funds. Expenditure for 2010/11 for each Councillors is as follows:

Cr David Carter

South Burnett CTC	Support Maintenance on Garden Shed	\$ 1,149.29
South Burnett Gas Guzzlers	Donation	\$ 100.00
Endeavour Kingaroy	Donation for Rally Car 036	\$ 250.00

Cr Keith Campbell

South Burnett Regional Council	Nanango Community Action Group - Town Hall Rent	\$ 45.35
Cr Campbell	Mayor's Flood Appeal - Fruit, Vegetables & Milk	\$ 46.14

Cr Cheryl Dalton

Burrandowan Hall	Hall operating expenses	\$ 164.48
Inverlaw Farmers Hall Inc	Hall operating expenses	\$ 164.48
Ironpot Hall Assoc.	Hall operating expenses	\$ 164.48
Kumbia & District Hall Committee Inc	Hall operating expenses	\$ 164.48
Tablelands Hall Committee	Donation towards vacuum cleaner	\$ 164.48
Wooroolin Community Committee	Hall operating expenses	\$ 164.48

Cr Kathy Duff

Tablelands Hall Committee	Donation towards vacuum cleaner	\$ 45.08
Cr Duff	Blazeaid (Salvation Army) - Meat	\$ 171.55
Cr Duff	'One punch can kill' group - function at Murgon Town Hall	\$ 42.35
Cr Duff	Proston Hall - Clocks, Cutting boards	\$ 58.95
Cr Duff	Proston Hall - Kitchen equipment & Restoration of photo of queen	\$ 668.95

Cr Barry Green

South Burnett Gas Guzzlers	Donation - Independence Hot Rod roundup	\$ 200.00
Brisbane Valley Heritage Trail	Donation - Photos, Frames & Signs	\$ 355.00
Nanango Funfest Inc	Donation - Funfest 2011 Trophies	\$ 350.00

Cr Debbie Palmer

Blackbutt P&C	Funding for Pool Blankets	\$ 986.88
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Cr Damien Tessmann

Nakita Bryant	Donation - Stefan Planic Memorial Bursary	\$ 200.00
Kingaroy Rotary Club	Book Purchases	\$ 750.00

Equal Employment Opportunity Management Plan

Pursuant to *Section 201(a)* of the Local Government Act 2009, Council has obligations to develop and implement an Equal Employment Opportunity (EEO) Management Plan and then integrate the plan into Council's operations and ethos. Council is also obligated to establish procedures to monitor compliance of the requirements of the regulation.

To date, preliminary research has been conducted into the development of an EEO Management Plan, including the investigation of typical plan formats and surveying techniques. It is envisioned that a final EEO Management Plan will be adopted and implemented during 2010-2011, however in the interim Council has been proud to promote itself as an equal opportunity employer, and has promoted and enforced EEO in various facets of its operations. For instance, all new employees now participate in a Corporate Orientation Program where they are introduced to Council's EEO Policy. Meanwhile, Human Resources continues to maintain a strong presence in the conduct and review of recruitment and selection actions, in order to promote the importance of EEO and establish and maintain adherence to EEO principles.

Meanwhile, Council's Recruitment and Selection Policy and procedure continue to be integrated into the various levels of the workforce and Council operations. In June 2010, Human Resources commenced development of a Recruitment and Selection Training Package which will eventually be rolled out to train relevant Council staff members in appropriate processes and useful techniques related to recruitment and selection. Human Resources has also recently completed a review of how positions are advertised and assessed. Council's staff now have access via the staff intranet to more documentation templates, information and instruction related to recruitment and selection. Also, people seeking employment with Council now have a streamlined, more informative process. This provision of comprehensive and clear information on appropriate recruitment and selection practices, and linkage to EEO, will continue to ensure that decisions are made with due consideration to EEO principles.

Executive Remuneration

Pursuant to *Section 201* of the Local Government Act 2009, the total remuneration packages payable to senior contract employees, including the Chief Executive Officer and employees reporting directly to the Chief Executive Officer, are:

- 4 senior contract employees with a total remuneration package in the range of \$140,000 - \$160,000
- 1 senior contract employee with a total remuneration package in the range of \$200,000 - \$220,000

Remuneration package includes salary and superannuation at 12%.

Joint Local Government Activities

Pursuant to *Section 119(1)(c)* of the Local Government (Finance, Plans and Reporting) Regulation 2010, Council entered into one Joint Local Government Activity with North Burnett Regional Council for a Tender for 1,252,000L of bitumen and 6,330m³ of screenings.

Changes to Tenders

Pursuant to *Section 119(1)(d)* of the Local Government (Finance, Plans and Reporting) Regulation 2010, no invitations were extended to change tenders under Section 177(7) of the Regulation during the reporting period.

Employees' Overseas Travel

Pursuant to *Section 116* of the Local Government (Finance, Plans and Reporting) Regulation 2010 no overseas travel was undertaken by a Council employee in the 2010-2011 financial year.

Administrative Action Complaints

Pursuant to *Section 115* of the Local Government (Finance, Plans and Reporting) Regulation 2010:

Council's Complaints Management Process was instituted to ensure that, to the greatest practicable extent, any complaint is dealt with fairly, promptly, professionally, in confidence (subject to any legal requirements) and in a manner respectful to the complainant.

Council treats complaints seriously and has implemented a policy and procedure with Council's endorsement. As per the policy, a complainant may lodge a complaint via written, electronic and verbal means.

Council received one complaint through this process and the investigations were assigned to a senior officer to resolve the issues as quickly as possible in accordance with statutory timeframes. One complaint remained unresolved in the reporting period.

There were no unresolved Administrative Action Complaints carried over from 2009-2010 financial year.

Tenders

Pursuant to *Section 119(1)(d)* of the Local Government (Finance, Plans and Reporting) Regulation 2010, no invitations were extended to change tenders under Section 177(7) of the Regulation during the reporting period.

Shareholder's Delegates

Pursuant to *Section 76* of the Local Government (Beneficial Enterprises and Business Activities) Regulation 2010, South Burnett Regional Council had two Local Government Owned Controlled Entities - Castra Retirement Home and Kingaroy Private Hospital during the reporting period.

No shareholder delegates have been appointed by Council in relation to these entities, but the performance of the entities is monitored through representation at Board level; in both instances by a Council appointed director.

Land & Reserves

Council has control of:-

- Land under infrastructure - 3,704km roads (includes 690km of main roads)
- Reserve land that are reserves under the Land Act 1994 - 250 hectares.

This land does not have a value for the Council's financial statements.

Right to Information (RTI)

Under Queensland's Right to Information Act 2009 and Information Privacy Act 2009, members of the community are able to apply for access to documents held by council (subject to statutory exemptions). The Act also allows members of the community to apply for an amendment to be made to documents concerning their personal affairs, where it is believed the information is incomplete, out-of-date, inaccurate or misleading.

Our Governance Section receives and processes all of Council's Right to Information and Information Privacy requests. In 2010-11 they dealt with eleven applications. Applicants who are not satisfied with the response provided by council are able to have matters referred for consideration by a person independent of the Right to Information and Information Privacy Unit. During 2010-11 there were no applications for independent review, indicating that applicants were satisfied with the approach taken by the Governance Section.

Competitive Neutrality

Pursuant to *Section 176* of the Local Government (Beneficial Enterprises and Business Activities) Regulation 2010, no complaints in relation to competitive neutrality were received during the reporting period.

Commercial Business Units

Pursuant to *Section 32* of the Local Government (Beneficial Enterprises and Business Activities) Regulation 2010, Council did not operate any commercial business units during the reporting period.

General Purpose Financial Statement, Auditor-General's Audit Report and Community Financial Report

Pursuant to *Sections 110 and 111* of the Local Government Finance, Plans and Reporting) Regulation 2010:

The Community Financial Report is included on page 18 of the Annual Report. The Report is intended to simplify complex financial information, making it easier to understand Council's income statement, balance sheet and cash flow statement which are prepared in accordance with legislation.

Council's General Purpose Financial Statement and Auditor-General's Audit Report appear at the end of the Community Financial Report.

Council Registers

Section 119(1)(e) of the Local Government (Finance Plans and Reporting) Regulation 2010, requires Council to report 'a list of registers kept by it and open to inspection'. The registers open to inspection include:

- Register of all development applications (s730(1)(c) Sustainable Planning Act 2009)
- Register of all development applications given to a referral agency under section 272 (s731 (1) Sustainable Planning Act 2009)
- Register of all request for compliance assessments received by the compliance assessor (s735(1) Sustainable Planning Act 2009)
- Register of Gifts and Benefits
- Register of Councillors' Interests (s104(1)(a) Local Government Act 2009)
- Register of Delegations of Authority by Council (s260(2)(a) Local Government Act 2009)
- Register of Delegations of Authority by Chief Executive Officer (s260(1)(b) Local Government Act 2009)
- Register of Local Laws (s31 Local Government Act 2009)
- Register of Roads Map (s74 Local Government Act 2009)
- Register of Service Contract Employees Interests (s104(1) (c) Local Government Act 2009)
- Minutes of Council Meetings
- Cemetery Register
- Register of Beneficial Enterprises (s41 Local Government Act 2009)
- Register of Cost - Recovery Fees (s98 Local Government Act 2009)
- Asset Register (s104(2)(d) Local Government Act 2009)
- Register of Regulated Infrastructure Charges (s724(s) Sustainable Planning Act 2009)
- Register of Adopted Infrastructure Charges (s724(ta) Sustainable Planning Act 2009)
- Register of Contracts

Grants to Community Organisations

Pursuant to Section 117 of the Local Government (Finance, Plans and Reporting) Regulation 2010, Council must report a summary of expenditure on grants to Community Organisations.

Applicants Name	Amount Approved
Nanango State High School Annual Award Night	\$100
Wondai State School Annual Award Night	\$100
Kingaroy State High School Annual Award Night	\$100
Proston State School Annual Award Night	\$100
Yarraman State School Annual Award Night	\$100
Murgon State School Annual Award Night	\$100
St. Mary's Catholic College Annual Award Night	\$100
Wondai Proston Junior Rugby League Football Club	\$200
SB Orchid Society	\$236
Wondai Hospital Auxiliary Fete	\$250
Shelley Allen (National Restricted Challenge Ten Pin Bowling)	\$250
Glen Radunz (National Restricted Challenge Ten Pin Bowling)	\$250
Sharon McLeod (National Restricted Challenge Ten Pin Bowling)	\$250
Variety Special Children's Party	\$250
South Burnett Sub-Chamber of Agricultural Societies	\$300
Proston P A & H Society	\$300
Wondai A P & I Society	\$329.60
Koori Kids Pty Ltd (NAIDOC Week Initiatives)	\$450
Wondai Garden Expo	\$483
Kumbia Hack & Pony Club	\$490
Wondai Proston Junior Rugby League Football Club	\$499.40
South Burnett Orchid Society	\$500
Wondai Garden Expo Committee - Spring Show	\$500
Wondai Garden Expo Committee - Autumn Show	\$500
Blackbutt Benarkin Lions Club Inc - Garden & Country Lifestyle Expo	\$500
Barambah Garden Club Inc. Festival	\$500
Nanango Campdraft	\$500
Wondai Proston Junior Rugby League Mini-Mods Carnival	\$500
Australian Brahmousin Association Inc. - Cattle Handling & Judging School	\$500
Boots & Bulldust Inc Festival	\$500
Proston Rally Car Club Inc	\$500
Nanango Small Farms Field Day Inc.	\$500
Kingaroy Lions Club Inc - Charity Rodeo	\$500
Wondai AP&I Society - Wondai Show	\$500
Nanango AP&M Society - Nanango Show	\$500

Applicants Name	Amount Approved
Blackbutt Agricultural Show Society - Blackbutt Show	\$500
Murgon PA&H Society - Murgon Show	\$500
Proston PA&H Association Inc - Proston Show	\$500
NAIDOC School Week Initiatives	\$500
South Burnett Community Orchestra Association Hall Hire	\$500
The Blackbutt Singers Hall Hire	\$500
Quota International of Kingaroy Inc Student of the Year Quest	\$500
South Burnett Regional Pipes & Drums	\$500
Nanart Arts Festival	\$500
Wondai & District Town Band Association - Operational Costs	\$500
South Burnett Reserve Forces Day Committee	\$500
Golden Casket Variety Special Children's Christmas Party	\$500
Kumbia & District Charity Campdraft Association	\$500
Proston Goldenspurs Campdraft Association	\$500
Burrandowan Campdraft Association Inc.	\$500
Lions Club of Nanango Inc - Christmas Carnival	\$500
Proston & District Lions Club - Christmas Carnival	\$500
Blackbutt Benarkin Lions Club Inc - Christmas Carnival	\$500
Hivesville Christmas Carnival Committee - Christmas Carnival	\$500
Kumbia Hall Committee - Christmas Carnival	\$500
The Salvation Army - Refuse	\$500
St. Vincent's de Paul, Kingaroy - Refuse	\$500
South Burnett Sub-chamber of Agricultural Societies - Rural Ambassadors & Miss Showgirl	\$500
Chelmsford Tennis Club - Refurbishment of lighting of tennis court	\$500
Daphne Ladow (Australian Indoor Bias Bowls National Championships)	\$500
Clive Weier (Australian Indoor Bias Bowls National Championships)	\$500
Beth Weier (Australian Indoor Bias Bowls National Championships)	\$500
Karate Union of Australia	\$500
Wondai Country Club	\$500
Proston Golden Spurs Campdraft	\$500
St. Anne's Anglican Church Nanango	\$500
Blackbutt Benarkin Lions Club	\$500
Blackbutt Singers	\$500
Nanart - Nanango Arts Festival Inc	\$500
Proston SS P & C	\$500
Wondai Kindergarten Assoc.	\$500

Applicants Name	Amount Approved
Wondai Hospital Auxiliary Inc.	\$500
SB Reserve Forces Day Committee	\$500
Burrandowan Picnic Races	\$500
Boondooma Bush Balladeers	\$500
Australian Brahamousin Association Inc.	\$500
Nathan Barbeler	\$500
Wondai Proston Junior Rugby League Football Club	\$572
Boondooma Historical Society Restoration Committee - Spirit of the Bush	\$600
Wondai Tennis Club	\$600
Booie Hall Association Public Liability Insurance	\$750
Wooroolin Hall Public Liability Insurance	\$750
Farmers Hall Inverlaw Inc. Public Liability Insurance	\$750
Tableland Hall Association Inc. Public Liability Insurance	\$750
Chahpingah Reserve Association Inc. Public Liability Insurance	\$750
Kumbia Hall Committee Public Liability Insurance	\$750
QLD Dairy & Heritage Museum Inc. Public Liability Insurance	\$750
Ironpot Farmers Hall Association Public Liability Insurance	\$750
South Burnett Relay for Life	\$1,000
Burrandowan Picnic Race Club	\$1,000
Kumbia Race Club Inc.	\$1,000
Nanango Race Club	\$1,000
South Burnett Race Club - Wondai Races	\$1,000
Wondai AP&I Society - Christmas Carnival	\$1,000
Kingaroy Christmas Carnival Committee - Christmas Carnival	\$1,000
Murgon Business & Development Association - Christmas Carnival	\$1,000
SB Community Orchestra	\$1,000
Crawford SS P & C Assoc. Centenary Committee	\$1,000
Ironpot Farmers Hall Assoc.	\$1,000
Chahpingah Reserve	\$1,000
Kumbia Campdraft	\$1,000
Rotary Club of Murgon - Murgon Music Muster	\$1,400
South Burnett Events - Wine & Food in the Park	\$2,000
Bloomin' Beautiful Blackbutt Festival	\$2,000
HMCCQI Inc 8th Veteran Rally	\$2,000
Lions Club of Nanango	\$2,000
Historical Motorcycle Club of QLD (8th Veteran Rally)	\$2,000
Nanango & District Kindergarten Inc.	\$2,000
Bloomin' Beautiful Blackbutt Festival Inc.	\$2,000
QLD Dairy & Heritage Museum Murgon Inc.	\$2,000

Applicants Name	Amount Approved
South Burnett Enterprise Centre	\$3,500
Nanango Funfest Inc.	\$4,000
Kingaroy Kindergarten	\$5,000
Kingaroy Junior Soccer Club	\$5,000
Kingaroy Kindergarten Assoc.	\$5,000
SB Care Operational Costs	\$18,000

FINANCIAL STATEMENTS



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South Burnett Regional Council
Statement of Comprehensive Income
 For the year ended 30 June 2011

	Note	2011 \$	2010 \$
Income			
Revenue			
Recurrent revenue			
Rates, levies and charges	3(a)	29,695,435	26,896,140
Fees and charges	3(b)	2,855,368	3,094,399
Rental income	3(c)	424,845	501,438
Interest received	3(d)	1,895,135	1,157,509
Sales revenue	3(e)	5,825,240	4,324,691
Other income	3(f)	1,259,067	1,148,737
Grants, subsidies, contributions and donations	4(a)	9,399,734	9,659,722
Total recurrent revenue		51,354,824	46,782,636
Capital revenue			
Grants, subsidies, contributions and donations	4(b)	30,458,431	4,813,325
Total revenue		81,813,255	51,595,961
Capital income	5	(1,936,422)	(4,930,309)
Total Income		79,876,833	46,665,652
Expenses			
Recurrent expenses			
Employee benefits	6	(22,095,923)	(20,412,429)
Materials and services	7	(17,686,624)	(17,624,091)
Finance costs	8	(744,942)	(791,011)
Depreciation and amortisation	9	(9,890,171)	(9,027,428)
Total Recurrent Expenses		(50,417,660)	(47,854,959)
Capital Expenses	10	0	(603,625)
Total Expenses		(50,417,660)	(48,458,584)
Net Operating surplus/(deficit)		29,459,173	(1,792,932)
Other Comprehensive Income			
Increase/(decrease) in asset revaluation surplus		73,232,222	43,500,349
Total Other Comprehensive Income for the year		73,232,222	43,500,349
Total Comprehensive income/(loss) for the year		102,691,395	41,707,417

The above Statement should be read in conjunction with the accompanying notes and the Summary of Significant Accounting Policies.

**South Burnett Regional Council
Statement of Financial Position**

For the year ended 30 June 2011

	Note	2011 \$	2010 \$
Current Assets			
Cash and cash equivalents	11	49,436,270	27,422,583
Trade and other receivables	12	7,677,667	4,439,296
Inventories	13	960,590	793,587
Investments	14	10,000	10,000
Total Current Assets		58,084,527	33,091,571
Non-Current Assets			
Trade and other receivables	12	21,732	29,227
Investment property	15	5,862,105	3,991,429
Property, plant and equipment	16b	554,797,831	477,934,636
Intangible Assets	17	6,234,638	6,234,638
Total Non-Current Assets		566,916,306	488,189,930
Total Assets		625,000,833	521,281,501
Current Liabilities			
Trade and other payables	18	6,775,339	4,847,682
Borrowings	19	600,688	902,602
Provisions	20	2,299,999	2,309,535
Total Current Liabilities		9,676,026	8,059,819
Non-Current Liabilities			
Borrowings	19	9,094,497	9,695,366
Provisions	20	524,310	511,713
Total Non-Current Liabilities		9,618,807	10,207,079
Total Liabilities		19,294,833	18,266,898
Net Community Assets		605,706,000	503,014,603
Community Equity			
Asset revaluation reserve	21	184,638,505	111,406,282
Retained surplus	22	377,720,599	375,735,020
Other reserves	23	43,346,896	15,873,301
Total Community Equity		605,706,000	503,014,603

The above Statement should be read in conjunction with the accompanying notes and the Summary of Significant Accounting Policies.

South Burnett Regional Council
Statement of Cash Flow
For the year ended 30 June 2011

	Note	2011 \$	2010 \$
Cash flows from operating activities:			
Receipts from customers		36,772,585	35,381,362
Payments to suppliers and employees		(37,973,002)	(38,468,557)
		(1,200,417)	(3,087,195)
Interest received		1,895,135	1,157,509
Rental income		424,845	501,438
Non-capital grants and contributions		9,399,736	9,659,722
Income from Investments		0	(412)
Borrowing costs		(744,942)	(791,011)
Net cash inflow/(outflow) from operating activities	28	9,774,357	7,440,051
Cash flows from investing activities:			
Payments for property, plant and equipment		(17,488,299)	(12,449,900)
Payments for investment properties		(9,140)	(61,886)
Net movement in loans and advances		11,923	(13,507)
Proceeds from sale of property, plant and equipment	5	169,198	551,660
Grants, subsidies, contributions and donations		30,458,430	4,813,325
Net cash inflow/(outflow) from investing activities		13,142,113	(7,160,308)
Cash flows from financing activities:			
Repayment of borrowings		(902,782)	(931,822)
Net cash inflow/(outflow) from financing activities		(902,782)	(931,822)
Net increase/(decrease) in cash held		22,013,687	(652,079)
Cash at the beginning of the reporting period		27,422,583	28,074,662
Cash at the end of the reporting period	11	49,436,270	27,422,583

The above Statement should be read in conjunction with the accompanying notes and the Summary of Significant Accounting Policies.

South Burnett Regional Council
Statement of Changes in Equity
For the year ended 30 June 2011

	Asset revaluation surplus	Retained surplus	Other Reserves	Total
Note	21	22	23	
	\$	\$	\$	\$
Balance as at 1 July 2009	67,905,933	378,251,745	15,149,510	461,307,188
Net result	0	(1,792,934)	0	(1,792,934)
Other comprehensive income for the year				
Increase / (decrease) in asset revaluation surplus	43,500,349	0	0	43,500,349
Available-for-sale-financial assets				
Current year gains/ (losses)	0	0	0	0
Reclassification to profit or loss	0	0	0	0
Cash flow hedging				
Current year gains/ (losses)	0	0	0	0
Reclassification to profit or loss	0	0	0	0
Share of comprehensive income of associates	0	0	0	0
Total comprehensive income for the year	43,500,349	(1,792,934)	0	41,707,415
Transfers to and from reserves				
Transfers to other reserves	0	(723,791)	723,791	0
Transfers from other reserves	0	0	0	0
Total transfers to and from reserves	0	(723,791)	723,791	0
Balance as at 30 June 2010	111,406,282	375,735,020	15,873,301	503,014,603
Net result	0	29,459,174	0	29,459,174
Other comprehensive income for the year				
Increase / (decrease) in asset revaluation surplus	73,232,222	0	0	73,232,222
Available-for-sale-financial assets				
Current year gains/ (losses)	0	0	0	0
Reclassification to profit or loss	0	0	0	0
Cash flow hedging				
Current year gains/ (losses)	0	0	0	0
Reclassification to profit or loss	0	0	0	0
Share of comprehensive income of associates	0	0	0	0
Total comprehensive income for the year	73,232,222	29,459,174	0	102,691,396
Transfers to and from reserves				
Transfers to/from capital				
Transfers to other reserves	0	(27,473,595)	27,473,595	0
Transfers from other reserves	0	0	0	0
Total transfers to and from reserves	0	(27,473,595)	27,473,595	0
Balance as at 30 June 2011	184,638,505	377,720,599	43,346,896	605,706,000

The above Statement should be read in conjunction with the accompanying notes and the Summary of Significant Accounting Policies.

South Burnett Regional Council

Notes to the Financial Statements

Note 1: Significant Accounting Policies

(a) Basis of preparation

These general financial statements for the period 1 July 2010 to 30 June 2011 have been prepared in accordance with all Australian Accounting Standards, Australian Accounting Interpretations and other pronouncements issued by the Australian Accounting Standards Board. They also comply with the requirements of the *Local Government Act 2009* and the *Local Government (Finance, Plans and Reporting) Regulation 2010*.

These financial statements have been prepared under the historical cost convention except for the revaluation of non-current assets.

(b) Statement of Compliance

These general purpose financial statements comply with all accounting standards and interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to Council's operations and effective for the current reporting period. Because the Council is a not-for-profit entity and the Australian Accounting Standards include requirements for not-for-profit entities which are inconsistent with International Financial Reporting Standards (IFRS), to the extent these inconsistencies are applied, these financial statements do not comply with IFRS. The main impacts are the offsetting of revaluation and impairment gains and losses within a class of assets, and the timing of the recognition of non-reciprocal grant revenue and the recognition of assets and liabilities of the former Councils at the amounts at which they were recognised by the transferor local governments.

(c) Consolidation

The financial statements have not been consolidated and do not incorporate the assets and liabilities of the entities controlled by the South Burnett Regional Council as at 30 June 2011 and nor do they incorporate the results of the controlled entities for the year ended 30 June 2011. The Council believes that the controlled entities are immaterial and of no major significance to be consolidated. The controlled entities during the period are Castra Retirement Home Limited and Kingaroy Private Hospital Ltd.

(d) Constitution

The South Burnett Regional Council is constituted under the Queensland *Local Government Act 2009* and is domiciled in Australia.

(e) Date of authorisation

The financial statements were authorised for issue on the date they were submitted to the Auditor-General for final signature. This is the date the management certificate is signed.

(f) Currency

The Council uses the Australian dollar as its functional currency and its presentation currency.

(g) Adoption of new and revised Accounting Standards

In the current year, Council adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to its operations and effective for the current reporting period. The adoption of the new and revised Standards and Interpretations has resulted in the following changes to Council's accounting policies:

South Burnett Regional Council

Notes to the Financial Statements

AASB 108.28 requires the following disclosures about the effect that the application of the relevant standard has on the current and past periods:

- (a) The title of the Australian Accounting Standard;
- (b) When applicable that the change in accounting is made in accordance with its transitional provisions;
- (c) The nature of the change in accounting policy;
- (d) When applicable, a description of the transitional provisions;
- (e) When applicable, the transitional provisions that might have an effect on future periods;
- (f) For the current period and each prior period presented to the extent practicable the amount of the adjustment for each financial statement line item affected; and
- (g) The amount of the adjustment relating to periods before those presented to the extent practicable

For the 2010-11 financial year council's need to consider whether the amendments made to AASB 117 *Leases made by 2009-5 Further Amendments to Australian Accounting Standards arising from the Annual Improvements Project* has had effect. This standard included amendments which revised the criteria for classification of leases involving land and buildings. As a result of this Council needed to reassess the classification of the land components of all unexpired leases that Council has entered into as at 1 July 2010 on the basis of the information existing at the inception of the relevant lease.

At the date of authorization of the financial statements, the Standards and Interpretations listed below were in issue but not yet effective.

	Effective for annual report periods beginning on or after:
AASB 9 Financial Instruments (December 2009)	1 January 2013
AASB 124 Related Party Disclosures (December 2009)	1 January 2011
AASB 1053 Application of Tiers of Australian Accounting Standards	1 July 2013
2009-11 Amendments to Australian Accounting Standards arising from AASB 9 (December 2009)	1 January 2013
2009-12 Amendments to Australian Accounting Standards in relation to AASB 8 Operating Segments (December 2009)	1 January 2011
2009-14 Amendments to Australian Interpretation – Prepayments of a Minimum Funding Requirement (Interpretation 14) (December 2009)	1 January 2011
AASB 2010-2 Amendments to Australian Accounting Standards arising from Reduced Disclosure Requirements	1 July 2013
AASB 2010-4 Further Amendments to Australian Accounting Standards arising from the Annual Improvements Project	1 January 2011
AASB 2010-5 Amendments to Australian Accounting Standards	1 January 2011
AASB 2010-6 Amendments to Australian Accounting Standards – Disclosures on Transfers of Financial Assets	1 July 2011
AASB 2010-7 Amendments to Australian Standards arising from AASB 9 (December 2010)	1 January 2013
AASB 2010-8 Amendments to Australian Accounting Standards – Deferred Tax: Recovery of underlying Assets	1 January 2012

South Burnett Regional Council

Notes to the Financial Statements

AASB 2010-9 Amendments to Australian Accounting Standards – Severe Hyperinflation and Removal of Fixed Dates for First-time adopters	1 July 2011
AASB 2010-10 Further Amendments to Australia Accounting Standards – Removal of Fixed Dates for First-time adopters	1 January 2013
AASB 1054 Australian Additional Disclosures (June 2010)	1 July 2011
AASB 2011-1 Amendments to Australian Accounting Standards arising from the Trans-Tasman Convergence Project (May 2011)	1 July 2011
AASB 2011-2 Amendments to Australian Accounting Standards arising from the Trans-Tasman Convergence Project, Reduced Disclosure Requirement (May 2011)	1 July 2013
AASB 2011-3 Amendments to Australian Accounting Standard – orderly adoption of changes to ABS GFS manual and related amendments (May 2011)	1 July 2012

Management have yet to assess the impact that AASB 9 *Financial Instruments* and 2009-11 *Amendments to Australian Accounting Standards arising from AASB 9* is likely to have on the financial statements of Council as it is anticipated that further amendments will occur. Council does not expect to implement the amendments prior to the adoption date of 1 January 2013. Further Amendments to Australian Accounting Standards arising from the Annual Improvements Project includes amendments to AASB 117 *Leases* which revise the criteria for classification of leases involving land and buildings. Council will be required to reassess the classification of the land components of all unexpired leases that Council has entered into as at 1 July 2010, on the basis of the information existing at the inception of the relevant lease. If any such leases are reclassified to become finance leases, retrospective accounting adjustments will be processed as far as practicable. Initial application of the other Standards/Interpretations in issue but not yet effective is not expected to have any material impact on Council's financial statements.

(h) Critical accounting judgments and key sources of estimation uncertainty

In the application of Council's accounting policies, management is required to make judgments, estimates and assumptions about carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates. The estimates and ongoing assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in future periods as relevant. Judgments, estimates and assumptions that have a potential significant effect have been outlined in the following financial statement notes:

- Valuation of property, plant and equipment – Note 1(r) and Note 16b
- Impairment of property, plant and equipment – Note 1(t) and Note 10
- Provisions – Note 1(w) and Note 20
- Contingences – Note 25

(i) Revenue

Rates, levies, grants and other revenue are recognised as revenue on receipt of funds or earlier upon unconditional entitlement to the funds.

Rates and levies

Where rate monies are received prior to the commencement of the rating/levying period, the amount is recognised as revenue in the period in which they are received.

Grants and subsidies

Grants, subsidies and contributions that are non-reciprocal in nature are recognised as revenue in the year in which Council obtains control over them. An equivalent amount is placed in a reserve until the funds are expended. Unspent non-reciprocal capital grants are placed in the Unspent capital grants reserve. Council spends all recurrent grants in the year received and therefore Council has not established a reserve for this purpose.

South Burnett Regional Council

Notes to the Financial Statements

Where grants are received that are reciprocal in nature, revenue is recognised over the term of the funding arrangements. Council does not currently have any reciprocal grants.

Non-cash contributions

Non-cash contributions with a value in excess of the recognition thresholds are recognised as revenue and as non-current assets. Non-cash contributions below the thresholds are recorded as revenue and expenses.

Physical assets contributed to Council by developers in the form of road works, storm water, water and waste water infrastructure and park equipment are recognised as revenue when the development becomes "on maintenance" (i.e. the Council obtains control of the assets and becomes liable for any ongoing maintenance) and there is sufficient data in the form of drawings and plans to determine approximate specifications and values of such assets. All non-cash contributions are recognised at the fair value of the contribution received on the date of acquisition.

Cash Contributions

Council receives cash contributions from property developers to construct assets such as roads and footpaths and to connect new property developments to water and sewerage networks in the local government area. Where agreements between Council and the developers relating to these contributions are determined to fall within the scope of *AASB Interpretation 18 Transfers of Assets from Customers* these contributions are recognised as revenue when the related service obligations are fulfilled.

Developers may also make cash contributions towards the cost of constructing existing and proposed water supply and sewerage headwork's in accordance with Council's planning scheme policies. (Headworks including pumping stations, treatment works, mains, sewers and water pollution control works). Cash contributions in relation to water supply and sewerage headwork's are not within the scope of *AASB Interpretation 18* because there is no performance obligation associated with these contributions. Consequently, these cash contributions are recognised as income when received.

AASB Interpretation 18 has been applied prospectively from 1 July 2009. All cash contributions were recognised as revenue on receipt prior to 1 July 2009.

Rental income

Rental revenue from investment and other property is recognised as income on a periodic straight line basis over the lease term, or as cash receipts when received in respect of tourist accommodation.

Interest

Interest received from term deposits is accrued over the term of the investment.

(j) Financial assets and financial liabilities

Council recognises a financial asset or a financial liability in its Statement of Financial Position when, and only when, Council becomes a party to the contractual provisions of the instrument.

South Burnett Regional Council has categorised and measured the financial assets and financial liabilities held at balance date as follows:-

Financial Assets

Cash and cash equivalents – Note 1(k)
Receivables - measured at amortised cost – Note 1(l)

Financial liabilities

Payables - measured at amortised cost - Note 1(v)
Borrowings - measured at amortised cost - Note 1(x)

Financial assets and financial liabilities are presented separately from each other and offsetting has not been applied.

South Burnett Regional Council

Notes to the Financial Statements

The fair value of financial instruments is determined as follows:

The fair value of cash and cash equivalents and non-interest bearing monetary financial assets and financial liabilities approximate their carrying amounts and are not disclosed separately.

The fair value of borrowings, as disclosed in Note 19 to the accounts, is determined by reference to published price quotations in an active market and/or by reference to pricing models and valuation techniques. It reflects the value of the debt if the Council repaid it in full at balance date. As it is the intention of the Council to hold its borrowings for their full term, no adjustment provision is made in these accounts.

The fair value of trade receivables is the amount due at the time of sale/service delivery less any impairment. The fair value of payables approximates the amortised cost.

The fair value of trade receivables approximates the amortised cost less any impairment. The fair value of payables approximates the amortised cost.

South Burnett Regional Council does not recognise financial assets or financial liabilities at fair value in the Statement of Financial Position.

All other disclosures relating to the measurement and financial risk management of financial instruments are included in Note 29.

(k) Cash and cash equivalents

Cash and cash equivalents includes cash on hand, all cash and cheques receipted but not banked at year end, deposits held at call with financial institutions, other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value, and bank overdrafts.

(l) Receivables

Trade receivables are recognised at the amounts due at the time of sale or service delivery i.e. the agreed purchase price / contract price. Settlement of these amounts is required within 30 days from invoice date.

The collectability of receivables is assessed periodically and if there is objective evidence that Council will not be able to collect all amounts due, the carrying amount is reduced for impairment. The loss is recognised in finance costs. The amount of the impairment is the difference between the asset's carrying amount and the present value of the estimated cash flows discounted at the effective interest rate.

All known bad debts were written off at 30 June 2011. Subsequent recoveries of amounts previously written off in the same period are recognized as finance costs in the Statement of Comprehensive Income. If an amount is recovered in a subsequent period it is recognised as revenue.

Because Council has the power to sell an owner's property to recover outstanding rate debts, Council does not impair any rate receivable apart from those otherwise in dispute.

Loans and advances are recognised in the same way as other receivables. Terms are usually a maximum of five years with interest charged at commercial rates or where paid in full within 12 months is interest free. Security is not normally obtained.

(m) Inventories

Stores and raw materials held for resale are valued at the lower of cost or net realisable value and include, where applicable, direct material, direct labor and an appropriate portion of variable and fixed overheads. Costs are assigned on the basis of weighted average cost.

Inventories held for distribution are:

- goods to be supplied at no or nominal, charge, and
- goods to be used for the provision of services at no or nominal, charge.

These goods are valued at cost, adjusted, when applicable, for any loss of service potential.

South Burnett Regional Council

Notes to the Financial Statements

(n) Other financial assets

Other financial assets are recognised at cost. At present Council does not have any other financial assets.

(o) Land held for resale

Land acquired with the intention of reselling (with or without further development) is classified as inventory. This land is valued at the lower of cost or net realisable value. Inventory land is treated as a current asset.

Profit arising upon sale of land is recognised in the Statement of Comprehensive Income on the signing of a valid unconditional contract of sale.

(p) Investments

Term deposits in excess of three months are reported as investments, with deposits of less than three months being reported as cash equivalents. At 30 June 2011 Council did not have any term deposits in excess of three months.

(q) Investment property

Investment property is property held for the primary purpose of earning rentals and/or capital appreciation. This includes land held by Council for a currently undetermined future use.

Investment property is measured using the fair value model. This means all investment property is initially recognised at cost (including transaction costs) and then subsequently revalued annually at the balance sheet date. Where investment property is acquired at no or nominal cost it is recognised at fair value.

Property that is being constructed or developed for future use as investment property is now classified as investment property rather than as property, plant and equipment. Investment property under construction is measured at fair value, unless fair value cannot be reliably determined for an individual property (in which case the property concerned is measured at cost until fair value can be reliably determined).

Gains or losses arising from changes in the fair value of investment property are included in the Statement of Comprehensive Income for the period in which they arise. Investment property is not depreciated and is not tested for impairment.

(r) Property, plant and equipment

Each class of property, plant and equipment is stated at cost or fair value less, where applicable, any accumulated depreciation and accumulated impairment loss. Items of plant and equipment and infrastructure assets and buildings with a total value of less than \$5,000 are treated as an expense in the year of acquisition. All other items of property, plant and equipment are capitalised.

The classes of property, plant and equipment recognised by the Council are:-

Land	Buildings	Major plant & equipment
Plant and equipment	Roads	Water
Sewerage	Work in progress	

Acquisitions of assets

Acquisitions of assets are initially recorded at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including freight in, architect's fees, engineering design fees and all other establishment costs.

Property, plant and equipment received in the form of contributions, are recognised as assets and revenues at fair value by Council valuation where that value exceeds the recognition thresholds for the respective asset class.

Fair value means the amount for which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm's length transaction.

South Burnett Regional Council

Notes to the Financial Statements

Capital and operating expenditure

Wages and materials expenditure incurred for the acquisition or construction of assets is treated as capital expenditure. Routine operating maintenance, repair costs and minor renewals to maintain the operational capacity of the non-current asset is expensed as incurred, whilst expenditure that relates to replacement of a major component of an asset to maintain its service potential is capitalised.

Valuation

Land, buildings, major plant and all infrastructure assets are measured on the revaluation basis, at fair value, in accordance with *AASB116 Property, Plant and Equipment* and the *Local Government (Finance, Plans and Reporting Regulation 2010)*. Other plant and equipment is measured at cost.

Land, buildings and major plant assets measured at fair value are revalued, where required, so that the carrying amount of each class of asset does not materially differ from its fair value at the reporting date. This is achieved by comprehensively revaluing these assets at least once every five years, with interim valuations using a suitable index being otherwise performed on an annual basis where there has been a material variation in the index. The Indexation Percentage for the Buildings Valuations has been derived from reference to costing guides issued by the Australian Institute of Quantity Surveyors, Rawlinson's (Australian Construction Handbook), Construction Data from the Australian Bureau of Statistics and APV Valuers own internal market research and costings

Infrastructure assets are revalued annually by assessing unit rates based on actual cost.

Any revaluation increment arising on the revaluation of an asset is credited to the appropriate class of the asset revaluation reserve, except to the extent it reverses a revaluation decrement for the class previously recognised as an expense. A decrease in the carrying amount on revaluation is charged as an expense to the extent it exceeds the balance, if any, in the revaluation reserve to that asset class.

On revaluation, accumulated depreciation is restated proportionately with the charge in the carrying amount of the asset and any change in the estimate of remaining useful life.

Separately identified components of assets are measured on the same basis as the assets to which they relate.

Details of valuer's methods of valuations are disclosed in Note 16(a).

Major plant

The Council has determined that plant which has an individual cost in excess of \$1,000,000 is of high value to the Council. Plant which meets this criteria is major plant if it is prone to a high degree of price fluctuations or in danger of becoming obsolete. The asset class primarily includes specialised earthmoving equipment.

Capital work in progress

The cost of property, plant and equipment being constructed by the Council includes the cost of purchased services, materials, direct labour and an appropriate proportion of labour overheads.

Investment property under construction is classified as investment property. Refer to Note 1(q) for further information.

Depreciation

Land is not depreciated as it has an unlimited useful life. Depreciation on other property, plant and equipment is calculated on a straight-line basis so as to write-off the net cost or revalued amount of each depreciable asset, less its estimated residual value, progressively over its estimated useful life to the Council.

Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time an asset is completed and commissioned ready for use.

Where assets have separately identifiable components that are subject to regular replacement, these components are assigned useful lives distinct from the asset to which they relate. Any expenditure that increases the originally assessed capacity or service potential of an asset is capitalised and the new depreciable amount is depreciated over the remaining useful life of the asset to the Council.

South Burnett Regional Council

Notes to the Financial Statements

The depreciable amount of improvements to or on leasehold land is allocated progressively over the estimated useful lives of the improvements to the Council.

The estimated useful lives of property, plant and equipment are reviewed annually. Details of the range of useful lives for each class of asset are shown in Note 16(b) and 16(c).

Land under roads

Land under roads acquired before 30 June 2008 is recognised as a non-current asset where the Council holds title or a financial lease over the asset. The South Burnett Regional Council currently does not have any such land holdings.

Land under the road network within the Council area that has been dedicated and opened for public use under the *Land Act 1994* or the *Land Title Act 1994* is not controlled by council but is controlled by the state pursuant to the relevant legislation. Therefore this land is not recognised in these financial statements.

(s) Intangible assets

Intangible assets with a cost or other value exceeding \$5,000 are recognised as intangible assets in the financial statements, items with a lesser value being expensed.

It has been determined that there is an active market for Councils intangible assets. Therefore, the assets are recognised and carried at cost and no amortisation has been applied.

(t) Impairment of non-current assets

Each non-current physical and intangible asset and group of assets is assessed for indicators of impairment annually. If an indicator of possible impairment exists, the Council determines the asset's recoverable amount. Any amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss. The recoverable amount of an asset is the higher of its fair value less costs to sell and its value in use.

An impairment loss is recognised as an expense in the Statement of Comprehensive Income, unless the asset is carried at a revalued amount. When the asset is measured at a revalued amount, the impairment loss is offset against the asset revaluation surplus of the relevant class to the extent available.

Where an impairment loss subsequently reverses, the carrying amount of the asset is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset in prior years. A reversal of an impairment loss is recognised as income unless the asset is carried at a revalued amount, in which case the reversal of the impairment loss is treated as revaluation surplus increase.

(u) Leases

Council leases, where substantially all the risks and benefits remain with the lessor, are classified as Operating Leases.

Payments made under operating leases are expensed in equal instalments over the accounting periods covered by the lease term, except where an alternative basis is more representative of the pattern of benefits to be derived from the leased property.

(v) Payables

Trade creditors are recognised upon receipt of the goods or services ordered and are measured at the agreed purchase/contract price net of applicable discounts other than contingent discounts. Amounts owing are unsecured and are generally settled on 30 day terms.

South Burnett Regional Council

Notes to the Financial Statements

(w) Liabilities - employee benefits

Liabilities are recognised for employee benefits such as wages and salaries, annual leave and long service leave in respect of services provided by the employees up to the reporting date. Liabilities for employee benefits are assessed at each reporting date. Where it is expected that the leave will be paid in the next twelve months the liability is treated as a current liability. Otherwise the liability is treated as non-current.

Salaries and wages

A liability for salaries and wages is recognised and measured as the amount unpaid at the reporting date at current pay rates in respect of employees' services up to that date. This liability represents an accrued expense and is reported in Note 18 as a payable.

Annual Leave

A current liability for annual leave is recognised. This liability is calculated on current wage and salary levels and includes related employee on-costs. This liability represents an accrued expense and is reported in Note 18 as a payable.

Sick Leave

Council expenses sick leave as it accrues and therefore no liability has been recognised for this obligation. No entitlement vests with the employee on termination.

Superannuation

The superannuation expense for the reporting period is the amount of the contribution the Council makes to the superannuation plan which provides benefits to its employees. Details of those arrangements are set out in Note 26.

Long service leave

A liability for long service leave is measured as the present value of the estimated future cash outflows to be made in respect of services provided by employees up to the reporting date. The value of the liability is calculated using current pay rates and projected future increases in those rates and includes related employee on-costs. The estimates are adjusted for the probability of the employee remaining in Council's employment or other associated employment which would result in Council being required to meet the liability. Adjustments are then made to allow for the proportion of the benefit earned to date, and the result is discounted to present value. The interest rates attaching to the Commonwealth Government guaranteed securities at the reporting date are used to discount the estimated future cash outflows to their present value. This liability is reported in Note 20 as a provision.

(x) Borrowings and Borrowing costs

Borrowings are initially recognised at fair value plus any directly attributable transaction costs. Subsequent to initial recognition these liabilities are measured at amortised cost.

All borrowing costs are expensed in the period in which they are incurred. No borrowing costs are capitalised on qualifying assets.

(y) Asset revaluation surplus

The asset revaluation surplus comprises adjustments relating to changes in value of property, plant and equipment that do not result from the use of those assets. Net incremental changes in the carrying value of classes of non-current assets since their initial recognition are accumulated in the asset revaluation surplus.

Increases and decreases on revaluation are offset within a class of assets.

Where a class of asset is decreased on revaluation, that decrease is offset first against the amount remaining in the asset revaluation surplus in respect of that class. Any excess is treated as an expense.

When an asset is disposed of, the amount in the reserve in respect of that asset is realised to Retained Surplus.

South Burnett Regional Council

Notes to the Financial Statements

(z) Retained surplus

This represents the amount of Council's net funds not set aside in reserves to meet specific future needs.

(aa) ReservesFuture capital works reserve

This reserve represents amounts set aside for the future development within the South Burnett Regional Council area.

Asset replacement reserve

This reserve represents amounts set aside for the future replacement of Council assets.

Constrained Public Contributions Reserve

This reserve represents the unspent portion of contributions from the public towards specific community projects.

Constrained works reserve

This reserve represents contributions received for capital works where the required works have not yet been carried out. Unspent grants received by Council are also placed in this reserve until the obligation is satisfied.

Future recurrent expenditure reserve

This is a cash backed reserve and represents amounts that are accumulated within the Council to meet anticipated future recurrent or operating expenditure needs. In each case the amount relates to a perceived future requirement which is not currently a liability.

(ab) National competition policy

The Council has reviewed its activities to identify its business activities and has resolved not to apply the code of competitive conduct to any of its business activities.

(ac) Rounding and comparatives

Amounts included in the financial statements have been rounded to the nearest \$1.

Comparative information has been restated where necessary to be consistent with disclosures in the current reporting period.

(ad) Trust funds held for outside parties

Funds held in the trust account on behalf of outside parties include those funds from the sale of land for arrears in rates, deposits for the contracted sale of land, security deposits lodged to guarantee performance and unclaimed monies (e.g. wages) paid into the trust account by the Council. The Council performs only a custodian role in respect of these monies and because the monies cannot be used for Council purposes, they are not considered revenue nor brought to account in the financial statements.

The monies are disclosed in the notes to the financial statements for information purposes only at Note 27.

(ae) Taxation

Income of local authorities and public authorities is exempt from Commonwealth taxation except for Fringe Benefits Tax and Goods and Services Tax (GST). The net amount of GST recoverable from the Australian Taxation Office (ATO) or payable to the ATO is shown as an asset or liability respectively.

Council pays payroll tax to the Queensland Government on certain activities.

South Burnett Regional Council

Notes to the Financial Statements

Note 2a: Components of Council's functions

The activities relating to the Council's components reported are as follows:-

Enhancing Our Communities

Building vibrant, healthy, supportive and inclusive communities.

Growth and Opportunity

A strong and sustainable regional economy supported by diverse sectors and innovative planning mechanisms.

Our Environment

A strong and sustainable environment, proactively and responsibly managed in partnership with the community for future generations.

Organisational Excellence

An organisation that is characterised by effective leadership, responsible management and quality service delivery.

Service Delivery and Infrastructure

The provision of quality services and infrastructure for our growing community that is planned, provided and managed on sound asset management principles.

South Burnett Regional Council

Notes to the Financial Statements

Note 2b: Analysis of Results by Function

	Gross Inc Recurring Grants		Gross Inc Recurring Other		Gross Inc Capital Grants		Gross Inc Capital Other		Total Income		Gross Recurring Expenses		Gross Capital Expenses		Total Expenses		Net Result from Recurring		Net Operating Surplus		Assets		
	2011	2011	2011	2011	2011	2011	2011	2011	2011	2011	2011	2011	2011	2011	2011	2011	2011	2011	2011	2011	2011	2011	
Income and expenses defined between recurring and capital are attributed to the following functions:																							
Enhancing Our Communities	510,565	1,435,271	1,132,460	-	-	3,078,296	(6,171,801)	-	(4,225,965)	(4,225,965)	(3,093,505)	137,502,065											
Growth & Opportunity	31,537	1,278,031	-	-	1,309,568	(3,121,446)	-	(1,811,878)	(1,811,878)	(1,811,878)	-	-											
Our Environment	156,319	4,403,219	28,964	-	4,588,502	(4,161,380)	-	398,158	398,158	427,122	560,375												
Organisational Excellence	6,615,170	20,325,272	210,000	(259,331)	26,891,111	(13,398,532)	-	13,541,910	13,541,910	13,492,579	62,378,628												
Service Delivery & Infrastructure	2,086,145	14,513,297	29,087,007	(1,677,091)	44,009,358	(23,564,502)	-	(6,965,060)	(6,965,060)	20,444,856	405,264,932												
Total Council	9,399,736	41,955,090	30,458,431	(1,936,422)	79,876,835	(50,417,661)	-	937,165	937,165	29,459,174	605,706,000												
Controlled Entity Net of Elimination	-	-	-	-	-	-	-	-	-	-	-	-											
Total Council	9,399,736	41,955,090	30,458,431	(1,936,422)	81,553,926	(50,417,661)	-	937,165	937,165	29,459,174	605,706,000												

	Gross Inc Recurring Grants		Gross Inc Recurring Other		Gross Inc Capital Grants		Gross Inc Capital Other		Total Income		Gross Recurring Expenses		Gross Capital Expenses		Total Expenses		Net Result from Recurring		Net Operating Surplus		Assets		
	2010	2010	2010	2010	2010	2010	2010	2010	2010	2010	2010	2010	2010	2010	2010	2010	2010	2010	2010	2010	2010	2010	
Income and expenses defined between recurring and capital are attributed to the following functions:																							
Enhancing Our Communities	157,814	1,593,298	-	(26309)	1,724,803	(5,458,465)	-	(3,707,353)	(3,707,353)	(3,733,662)	114,189,965												
Growth & Opportunity	65,077	1,176,046	-	(134)	1,240,989	(1,712,068)	-	(470,945)	(470,945)	(471,079)	-												
Our Environment	110,327	3,535,095	-	(106)	3,645,316	(7,255,830)	-	(3,610,408)	(3,610,408)	(3,610,514)	465,369												
Organisational Excellence	7,178,208	8,659,575	-	(11,759)	15,826,024	(9,320,160)	-	6,517,623	6,517,623	6,505,864	51,802,955												
Service Delivery & Infrastructure	2,148,296	22,158,900	4,813,325	(4,892,001)	24,228,520	(24,108,436)	(603,625)	198,760	198,760	(483,541)	336,556,315												
Total Council	9,659,722	37,122,914	4,813,325	(4,930,309)	46,665,652	(47,854,959)	(603,625)	(1,072,323)	(1,072,323)	(1,792,932)	503,014,604												
Controlled Entity Net of Elimination	-	-	-	-	-	-	-	-	-	-	-	-											
Total Council	9,659,722	37,122,914	4,813,325	(4,930,309)	46,665,652	(47,854,959)	(603,625)	(1,072,323)	(1,072,323)	(1,792,932)	503,014,604												

South Burnett Regional Council

Notes to the Financial Statements

	2011 \$	2010 \$
Note 3: Revenue Analysis		
(a) Rates, levies and charges		
General rates/community levy	19,315,376	18,340,830
Separate rates	1,617,795	354,877
Water	3,264,093	2,862,541
Water consumption, rental and sundries	2,625,145	2,738,235
Sewerage	2,557,345	2,786,810
Waste management	2,308,923	2,857,308
Total rates and utility charges revenue	31,688,677	29,940,601
Less: Discounts	(2,389,997)	(2,341,794)
Less: Pensioner remissions	(338,245)	(327,667)
Plus: Recovery of debts considered non-recoverable *	735,000	(375,000)
Net rates and utility charges	29,695,435	26,896,140
(b) Fees and charges		
Other fees and charges	2,855,368	3,094,399
Total Fees and charges	2,855,368	3,094,399
(c) Rental income		
Investment property rentals	424,845	501,438
Total Rental income	424,845	501,438
(d) Interest received		
Interest received from term deposits	1,579,501	889,075
Other sources	84	0
Interest from overdue rates and utility charges	315,550	268,434
Total Interest received	1,895,135	1,157,509
(e) Sales revenue – Sales of service		
Contract and recoverable works	5,825,240	4,324,691
Total Sales revenue	5,825,240	4,324,691
(f) Other recurrent income		
Other income	1,259,067	1,148,737
Total Other recurrent Income	1,259,067	1,148,737

- Tarong Energy instigated legal action against Nanango Shire Council querying the validity of the rates charged in the 2007-2008 Financial Year. Tarong continued to default on their rates in the 2008-2009 and 2009-2010 Financial Years. The dispute was settled by the Courts in favour of South Burnett Regional Council, with the outstanding rates being paid in full in February 2011.

South Burnett Regional Council

Notes to the Financial Statements

	2011 \$	2010 \$
Note 4: Grants, Subsidies, Contributions and Donations		
(a) Recurrent		
General purpose grants	8,288,019	7,759,468
State Government subsidies and grants	948,343	1,813,813
Commonwealth government subsidies and grants	131,109	0
Donations	0	2,628
Contributions	32,263	83,813
Total recurrent revenue	9,399,734	9,659,722
(b) Capital		
State Government subsidies and grants	30,392,042	3,189,052
Contributions	66,389	1,624,273
Total capital revenue	30,458,431	4,813,325
(c) Conditions over contributions		
Contributions recognised as income during the reporting period and obtained on the condition that they be expended in a manner specified by the contributor but had not been expended at the reporting date are as follows:-		
Non-reciprocal grants for expenditure on services	627,645	497,339
Non-reciprocal grants for expenditure on infrastructure	1,627,275	1,771,596
Developer contributions for infrastructure	66,389	1,624,273
Total Conditions over contributions	2,321,309	3,893,208
	2011 \$	2010 \$
Note 5: Capital Income		
Gain/(loss) on the disposal of non-current assets		
(a) Proceeds from the sale of property, plant and equipment	169,198	349,010
Less: Book value of property, plant and equipment disposed of	(2,105,620)	(5,156,969)
	(1,936,422)	(4,807,959)
(b) Proceeds from the sale of land and improvements	0	202,650
Less: Book value of land sold	0	(325,000)
		(122,350)
Revaluations		
Revaluations up of property, plant and equipment reversing previous revaluation down	0	0
Revaluations up of investment property	0	0
	0	0
Total capital income	(1,936,422)	(4,930,309)

South Burnett Regional Council

Notes to the Financial Statements

	Note	2011 \$	2010 \$
Note 6: Employee Benefits			
Total staff wages and salaries		16,029,938	16,258,532
Councillors' remuneration		522,449	514,486
Annual, sick and long service leave entitlements		4,092,498	2,485,748
Superannuation	26	2,108,896	2,032,315
		22,753,781	21,291,081
Other employee related expenses		116,818	166,413
		22,870,599	21,457,494
Less: Capitalised employee expenses		(774,676)	(1,045,065)
		22,095,923	20,412,429
Councillor remuneration represents salary, superannuation contributions and other allowances paid in relation to the carrying out of their duties.			
Total Council employees at the reporting date		Number	Number
Elected members		7	7
Administrative staff		137	156
Depot and outdoors staff		171	189
Total full time equivalent employees		315	352

	2011 \$	2010 \$
Note 7: Materials and Services		
Advertising and marketing	108,628	0
Administration supplies and consumables	774,525	0
Audit services	252,509	251,037
Communications and IT	512,947	0
Consultants	376,339	171,000
Contractors	3,052,630	0
Donations paid	236,838	199,922
Power	1,615,087	1,685,084
Repairs and maintenance	3,803,570	0
Rentals - Operating leases	220,031	175,674
Subscriptions and registrations	142,556	0
Travel	1,658	0
Other material and services	6,589,306	15,141,374
Total Materials and services	17,686,624	17,624,091

South Burnett Regional Council

Notes to the Financial Statements

	2011 \$	2010 \$
Note 8: Finance Costs		
Finance costs charged by Queensland Treasury Corporation	645,764	684,755
Bank charges	99,178	106,256
Total Finance Cost	744,942	791,011

	2011 \$	2010 \$
Note 9: Depreciation and Amortisation		
(a) Depreciation of non-current assets		
Buildings	1,653,431	1,652,802
Other plant and equipment	1,897,796	2,609,833
Road, drainage and bridge network	3,856,900	2,086,407
Water	1,835,411	1,982,868
Sewerage	646,633	695,518
Total Depreciation of non-current assets	9,890,171	9,027,428
Total Depreciation and Amortisation	9,890,171	9,027,428

	2011 \$	2010 \$
Note 10: Capital Expenses		
Revaluation down of property, plant and equipment	0	(561,205)
Revaluation down of investment properties	0	(42,420)
Total Capital expenses	0	(603,625)

South Burnett Regional Council

Notes to the Financial Statements

	2011 \$	2010 \$
Note 11: Cash and Cash Equivalents		
Cash at bank and on hand	9,807,708	8,830,553
Deposits at call	38,617,938	12,637,368
Term deposits	1,010,624	5,954,662
Balance per Statement of Cash Flows	49,436,270	27,422,583
Externally imposed expenditure restrictions at the reporting date relate to the following cash assets:		
Unspent government grants and subsidies	29,716,691	395,477
Unspent developer contributions	5,059,209	5,059,209
Unspent loan monies	5,259	707,294
Total unspent restricted cash for capital projects	34,781,159	6,161,980

Cash, cash deposits and term deposits are held in the Australian and New Zealand Bank, National Australia Bank, Commonwealth Bank of Australia, Bank of Queensland, Queensland Treasury Corporation, Heritage Building Society and Electricity Credit Union Ltd in normal term deposits, deposits at call and business cheque accounts.

Note 11: Cash and Cash Equivalents continued

The previously mentioned banking institutions currently have a short and long term credit rating of:-

<u>Banking Institution</u>	<u>Short term</u>	<u>Long term</u>
ANZ	A-1+	AA
CBA	A-1+	AA
NAB	A-1+	AA
QTC	A-1+	AA+
BOQ	A2	BBB+
HBS	A2	BBB

South Burnett Regional Council

Notes to the Financial Statements

	2011 \$	2010 \$
Note 12: Trade and Other Receivables		
(a) Current		
Rateable revenue and utility charges	2,895,488	3,134,416
Other debtors	4,035,824	2,083,275
Less: provision for impairment of debts	(20,000)	(755,000)
GST recoverable	211,737	(35,318)
Loans and advances to community organisations	7,495	11,923
	7,130,544	4,439,296
Prepayments	547,123	426,105
Total current trade and other receivables	7,677,667	4,865,401
Loans and advances to community organisations	21,732	29,227
Total non-current trade and other receivables	21,732	29,227

Interest is charged on outstanding rates at a rate of 11% per annum. No interest is charged on other debtors. There is no concentration of credit risk for rates and utility charges, fees and other debtors receivable.

Movement in accumulated impairment losses (other debtors) is as follows:

Opening Balance	380,000
Impairment	375,000
Recovery of debt	(735,000)
Closing Balance	20,000

	2011 \$	2010 \$
Note 13: Inventories		
Current		
Inventories held for sale		
Land held for sale	115,994	115,994
Total Inventories held for sale	115,994	115,994
Inventories held for distribution:		
Quarry and road materials	34,810	54,072
Plant and equipment stores	809,786	623,521
Total Inventories held for distribution	844,596	677,593
Total Inventories	960,590	793,587

South Burnett Regional Council

Notes to the Financial Statements

	2011 \$	2010 \$
Note 14: Investments		
Nanango Progressive Community Ltd	10,000	10,000
Total Investments	10,000	10,000

Reconciliation of non traded shares

Carrying amount at beginning of period	10,000	10,000
Carrying amount at period end	10,000	10,000

	2011 \$	2010 \$
Note 15: Investment Property		
Fair value at beginning of financial year	3,991,429	0
Transfer buildings and plant from non-current assets at fair value at the date of change of use	1,861,536	3,971,963
Add Additions	9,140	61,886
Revaluation	0	(42,420)
Fair value at 30 June 2011	5,862,105	3,991,429

Investment property comprises:-

- Murgon retail property which is rented out;
- Lake Boondooma Tourist Facility;
- Yallakool Tourist Facility
- Land for Sale at Boondooma Dam, Murgon and Wondai

The above investment properties other than the Lake Boondooma and Yallakool facilities were valued at market value by APV Valuers at 30 June 2011. Lake Boondooma and Yallakool facilities were last valued 30 June 2009.

Income from the investment property is shown in note 3(c).

At reporting date there was no property being constructed or developed for future use as investment property.

South Burnett Regional Council

Notes to the Financial Statements

Note 16a: Property, Plant and Equipment Valuations

Property, plant and equipment valuations were determined by reference to the following:

Land and Improvements

Land has been included at market value as determined by APV Valuers as at 30 June 2011.

Buildings

Buildings have been included at their written down current replacement cost as valued by APV Valuers, as at 30 June 2011.

Major plant

Major plant was revalued at their written down replacement cost as at 30 June 2011 by APV Valuers.

Other plant and equipment

Other plant and equipment is measured at original cost less accumulated depreciation.

Infrastructure

Water and sewerage infrastructure is included at written down replacement cost as at 30 June 2011 as determined South Burnett Regional Council.

Road and drainage infrastructure is included at written down replacement cost as at 30 June 2011 as determined by Aurecon.

South Burnett Regional Council
Notes to the Financial Statements

Note 16b: Council Property, Plant and Equipment 30 June 2011									
	Land \$	Buildings \$	Plant & Equipment \$	Plant & Equipment (Major) \$	Road, Drainage and Bridge Network \$	Water \$	Sewer \$	Work in Progress \$	TOTAL \$
Opening gross value	38,421,450	114,035,151	26,941,358	1,570,000	266,056,539	136,885,406	59,505,920	6,489,666	649,905,490
Additions at cost	47,066	834,490	755,763	0	3,440,972	1,210,995	260,050	17,497,437	24,046,772
Disposals	0	(26,825)	47,063	0	(2,349,498)	(565,650)	(32,230)	(6,558,475)	(9,485,615)
Revaluation adjustment to the ARR	4,559,484	8,370,185	0	130,000	66,304,075	0	0	0	79,363,744
Revaluation adjustment to income	0	0	0	0	0	0	0	0	0
Assets classified as held for sale	0	0	0	0	0	0	0	0	0
Assets transferred to investment property	(1,861,536)	0	0	0	0	0	0	0	(1,861,536)
Transfers between classes	0	0	0	0	0	0	0	0	0
Closing gross value	41,166,464	123,213,000	27,744,185	1,700,000	333,452,089	137,530,752	59,733,740	17,428,628	741,968,857
Opening balance	0	17,896,288	16,758,214	1,342,000	48,984,705	52,176,236	34,813,412	0	171,970,854
Depreciation provided in period	0	1,662,236	1,888,990	0	3,856,900	1,835,411	646,633	0	9,890,171
Depreciation on disposals	0	(15,688)	186,254	0	(672,407)	(303,732)	(15,948)	0	(821,521)
Revaluation adjustment to ARR	0	(2,968,832)	0	148,000	8,952,354	0	0	0	6,131,522
Revaluation adjustment to income	0	0	0	0	0	0	0	0	0
Impairment adjustment to ARR	0	0	0	0	0	0	0	0	0
Impairment adjustment to income	0	0	0	0	0	0	0	0	0
Assets transferred to investment property	0	0	0	0	0	0	0	0	0
Transfers between classes	0	0	0	0	0	0	0	0	0
Accumulated depreciation at period end	0	16,574,004	18,833,458	1,490,000	61,121,552	53,707,914	35,444,097	0	187,171,026
Total written down value at period end	41,166,464	106,638,996	8,910,727	210,000	272,330,537	83,822,837	24,289,643	17,428,628	554,797,831
Estimated useful life (years)	Not Depreciated	40-100	3-20	20	5-100	20-80	20-60	Not Depreciated	

South Burnett Regional Council
Notes to the Financial Statements

Note 16c: Council Property, Plant and Equipment 30 June 2010										
	Land \$	Buildings \$	Plant & Equipment \$	Plant & Equipment (Major) \$	Roads \$	Water \$	Sewerage \$	Work in Progress \$	Total \$	
Asset Values										
Opening gross value	38,731,001	114,367,034	16,662,519	13,394,500	285,025,124	96,981,215	46,399,284	11,244,616	622,805,293	
Additions at cost								12,449,900	12,449,900	
Disposals	(325,000)	(9,000)	(1,927,303)		(7,734,871)				(9,996,174)	
Revaluation adjustment					(19,828,014)	36,593,411	12,874,557		29,639,954	
Impairment adjustment	-	-	-	-	-	-	-	(561,205)	(561,205)	
Transferred to Investment Properties		(4,423,030)	(9,248)						(4,432,278)	
Transfer between classes	15,449	4,100,147	12,215,390	(11,824,500)	8,594,300	3,310,780	232,079	(16,643,645)	-	
Closing gross value	38,421,450	114,035,151	26,941,358	1,570,000	266,056,539	136,885,406	59,505,920	6,489,666	649,905,490	
Accumulated Depreciation										
Opening balance	-	15,370,212	9,092,511	9,165,500	80,011,086	40,239,385	27,899,645	-	181,778,339	
Depreciation provided in period	-	1,652,802	2,609,833	-	2,086,407	1,982,868	695,518		9,027,428	
Depreciation on disposals	-	(4,477)	(1,429,565)		(3,080,163)				(4,514,205)	
Revaluation adjustment					(30,032,625)	9,953,983	6,218,249		(13,860,393)	
Impairment adjustment	-	-	-	-	-	-	-		-	
Assets transferred to investment property	-	-	-	-	-	-	-		-	
Transferred to Investment Properties		(454,229)	(6,086)						(460,315)	
Transfer between classes		1,331,981	6,491,519	(7,823,500)					-	
Accumulated depreciation at period end	0	17,896,289	16,758,212	1,342,000	48,984,705	52,176,236	34,813,412	0	171,970,854	
Total written down value at period end	38,421,450	96,138,862	10,183,146	228,000	217,071,834	84,709,170	24,692,508	6,489,666	477,934,636	
Estimated useful life (years)	Not Depreciated	40-100	3-20	20	5-100	20-80	20-60	Not Depreciated		

South Burnett Regional Council

Notes to the Financial Statements

	2011 \$	2010 \$
Note 17: Intangible Assets		
Water Allocation		
Opening gross carrying value	6,234,638	6,234,638
Movement during the period	0	0
Closing carrying value – Total Intangible Assets	6,234,638	6,234,638

	2011 \$	2010 \$
Note 18: Trade and Other Payables		
Current		
Creditors and accruals	4,514,886	2,508,134
Annual leave	2,114,634	2,191,788
Other entitlements	145,819	147,760
Total current trade and other payables	6,775,339	4,847,682

South Burnett Regional Council

Notes to the Financial Statements

	2011 \$	2010 \$
Note 19: Borrowings		
(a) Current		
Loans - Queensland Treasury Corporation	600,688	902,602
Total current borrowings	600,688	902,602
(b) Non-Current		
Loans - Queensland Treasury Corporation	9,094,497	9,695,366
Total non-current borrowings	9,094,497	9,695,366
TOTAL BORROWINGS	9,695,185	10,597,968

Borrowings – Loans		
(i) Queensland Treasury Corporation		
Opening balance at beginning of financial year	10,597,968	11,529,790
Loans raised	0	0
Principal repayments	(902,783)	(931,822)
Book value at end of financial year	9,695,185	10,597,968

The QTC loan market value at the reporting date was \$10,113,147, this represents the value of the debt if Council repaid it at that date. As it is the intention of Council to hold the debt for its term, no provision is required to be made to these accounts.

No assets have been pledged as security by the Council for any liabilities, however all loans are guaranteed by the Queensland Government.

All borrowings are in \$A denominated amounts and carried at amortised cost, interest being expensed as it accrues.

No interest has been capitalised during the current or comparative reporting period. Expected final repayment dates vary from 29 July 2011 to 20 January 2028

There have been no defaults or breaches of the loan agreement during the period.

Principal and interest repayments are made quarterly in arrears.

South Burnett Regional Council

Notes to the Financial Statements

	2011 \$	2010 \$
Note 20: Provisions		
Current		
Long service leave	2,299,980	2,309,535
Hall Sound Equipment	19	0
	2,299,999	2,309,535
Non-current		
Long service leave	524,310	511,713
	524,310	511,713
Details of movements in provisions:	2011	2010
(a) Long service leave		
Balance at beginning of financial year	2,821,248	2,526,245
Long service leave entitlement arising	610,756	332,911
Long service leave entitlement extinguished	(96,021)	164,803
Long service leave entitlement paid	(511,674)	(202,711)
Balance at end of financial year	2,824,309	2,821,248

	2011 \$	2010 \$
Note 21: Asset Revaluation Surplus		
(i) Movements in the asset revaluation reserve were as follows:-		
Balance at beginning of the period	111,406,282	67,905,933
Net adjustment to non-current assets to reflect a change in current fair value:		
Land and improvements	4,559,484	0
Buildings	11,339,017	0
Plant and equipment	(18,000)	0
Road, drainage and bridge network	57,351,721	10,204,611
Water	0	26,639,428
Sewerage	0	6,656,310
Balance at the end of the year	184,638,505	111,406,282
(ii) Asset Revaluation Reserve Analysis		
The closing balance of the asset revaluation reserve is comprised of the following asset categories:-		
Land and improvements	23,308,569	18,749,085
Buildings	56,833,329	45,494,312
Plant and equipment	666,903	684,903
Road, drainage and bridge network	67,556,332	10,204,611
Water	28,880,099	28,880,099
Sewerage	7,393,272	7,393,272
Total Balance	184,638,505	111,406,282

South Burnett Regional Council

Notes to the Financial Statements

	2011 \$	2010 \$
Note 22: Retained Surplus		
Movements in retained surplus were as follows:		
Retained surplus/(deficit) at the beginning of the financial year	375,735,020	378,251,745
Result from ordinary activities	29,459,174	(1,792,934)
Transfers (to)/from capital reserves for future capital project funding, or from reserves funds that have been expended:		
Future capital works reserve	0	0
Asset replacement reserve	(623,308)	(423,308)
Constrained public contributions reserve	(66,389)	(1,624,273)
Constrained works reserve	(1,233,786)	1,165,669
Transfers (to)/from recurrent reserves for future project funding, or from reserves, funds that have been expended:		
Recurrent Expenditure Reserve	(27,127,431)	158,121
Transfers (to)/from Shire Capital	1,577,319	0
Retained surplus at the end of the financial year	377,720,599	375,735,020

	2011 \$	2010 \$
Note 23: Other Reserves		
(a) Summary of reserves held for future capital expenditure:		
(i) Future capital works reserve	0	595,896
(ii) Asset replacement reserve	8,109,121	8,790,950
(iii) Constrained public contributions reserve	5,519,491	5,994,701
(iv) Constrained works reserve	27,152,224	395,477
	40,780,836	15,777,024
(b) Summary of reserves held for future recurrent expenditure:		
(i) Recurrent Expenditure Reserve	2,566,060	96,277
	2,566,060	96,277
Total reserves	43,346,896	15,873,301

South Burnett Regional Council

Notes to the Financial Statements

(c) Movements in capital reserves are analysed as follows:		
(i) Future capital works reserve		
	2011	2010
	\$	\$
Balance at the beginning of period	595,896	595,896
Transfer from retained earnings for future expenditure	(595,896)	0
Transfer to retained earnings funds expended in the period	0	0
Balance at the end of period	0	595,896
(ii) Asset replacement reserve		
Balance at the beginning of period	8,790,950	8,367,642
Transfer from retained earnings for future expenditure	(681,829)	423,308
Transfer to retained earnings funds expended in the period	0	0
Balance at the end of period	8,109,121	8,790,950
(iii) Constrained public contributions reserve		
Balance at the beginning of period	5,994,701	4,370,428
Transfer from retained earnings for future expenditure	(475,210)	1,624,273
Transfer to retained earnings funds expended in the period	0	0
Balance at the end of period	5,519,491	5,994,701
(iv) Constrained works reserve		
Balance at the beginning of period	395,477	1,561,146
Transfer from retained earnings for future expenditure	26,756,747	0
Transfer to the retained earnings funds expended in the period	0	(1,165,669)
Balance at the end of period	27,152,224	395,477
(d) Movements in recurrent reserves are analysed as follows:-		
(i) Recurrent expenditure reserve		
Balance at the beginning of period	96,277	254,399
Transfer from retained earnings for future expenditure	2,469,783	0
Transfer to retained earnings	0	(158,122)
Balance at the end of period	2,566,060	96,277

South Burnett Regional Council

Notes to the Financial Statements

	2011 \$	2010 \$
Note 24: Commitments for Expenditure		
Operating leases		
Minimum lease payments in relation to non-cancellable operating leases are as follows:		
Within one year	193,992	193,992
One to five years	581,976	775,968
	775,968	969,960
Contractual commitments		
Contractual commitments at balance date but not recognised in the financial statements are as follows:		
Garbage collection contract	811,470	1,217,231
	811,470	1,217,231

Note 25: Contingent Liabilities

Details and estimates of maximum amounts of contingent liabilities are as follows:-

Local Government Mutual

The South Burnett Regional Council is a member of the Local Government Mutual Liability self-insurance pool, LGM Queensland. In the event of the pool being wound up or being unable to meet its debts as they fall due, the trust deed and rules provide that any accumulated deficit will be met by the individual pool members in the same proportion as their contribution is to the total pool contributions in respect to any year that a deficit arises.

The most recent financial statements reported an accumulated surplus and that it was not anticipated that any liability would arise.

Local Government Workcare

The South Burnett Regional Council is a member of the Queensland Local Government Worker's Compensation Self-Insurance Scheme, Local Government Workcare. Under this scheme the Council has provided an indemnity towards a bank guarantee to cover bad debts which may remain should the self insurance licence be cancelled and there was insufficient funds to cover outstanding liabilities. Only the government's worker's compensation authority may call on any part of the guarantee should the above circumstances arise. The Council's maximum exposure to the bank guarantee is \$622,157 for 30 June 2011 and was \$557,899 in the prior year 30 June 2010.

South Burnett Regional Council

Notes to the Financial Statements

Note 26: Superannuation

The South Burnett Regional Council contributes to the Local Government Superannuation Scheme (Qld) (the scheme). The scheme is a Multi-employer Plan as defined in the Australian Accounting Standard *AASB119 Employee Benefits*.

The Queensland Local Government Superannuation Board, the trustee of the scheme, advised that the Local Government superannuation scheme was a complying scheme for the purpose of the Commonwealth Superannuation (Supervision) legislation.

The scheme has two elements referred to as the Defined Benefits Fund (DBF) and the Accumulated Benefits Fund (ABF). The ABF is a defined contribution scheme as defined in AASB119. Council has no liability to or interest in the ABF other than the payment of the statutory contributions as required by the *Local Government Act 2009*.

The DBF is a defined benefit plan as defined in AASB119. The Council is not able to account for the DBF as a defined benefit plan in accordance with AASB119 because the scheme is unable to account to the Council for its proportionate share of the defined benefit obligation, plan assets and costs.

Any amount by which either scheme is over or under funded would only affect future benefits and contributions to the DBF, and is not an asset or liability of the Council.

Accordingly there are no recognitions in the financial statements of any over-or under-funding of the scheme.

The audited general purpose financial report of the scheme as at 30 June 2010 (the most recent available) which were not subjected to any audit qualification, indicated that the assets of the plan are sufficient to meet the vested benefits.

The most recent actuarial assessment of the scheme was undertaken as at 1 July 2009. The actuary indicated that "the DBF" is in a very modest financial position with regard to the net asset coverage of vested liabilities. Investment returns will be volatile under the required investment strategy, particularly over short periods. The DBF therefore needs sufficient reserves to be able to withstand a reasonable range of such influences. Because the DBF is now running down and cash flows negative, the VBI (Vested benefit index) should not be allowed whenever possible to retreat below 100%. Once below 100%, benefits drawn reduce the available assets for remaining members and hence the net asset coverage of vested benefits declines further.

In order to withstand a one in ten 'low return' outcome, the DBF would need reserves of the order of 8% to 10% having regard to the investment strategy adopted. Given the current position of the DBF, such reserve can essentially only eventuate from either excess investment returns over salary increase or additional employer contributions.

Council has been advised by the trustee of the scheme, following advice from the scheme's actuary, that additional contributions may be imposed in the future at a level necessary to protect the entitlements of DBF members. Under the *Local Government Act 2009* the trustee of the scheme has the power to levy additional contributions on councils which have employees in the DBF when the actuary advises such additional contributions are payable - normally when the asset of the DBF are insufficient to meet members benefits.

The next actuarial investigation will be made as at 1 July 2012.

The amount of superannuation contributions paid by the South Burnett Regional Council to the scheme in this period for the benefit of employees was:

Contributions	2,108,896	2,032,315
----------------------	------------------	------------------

	2011 \$	2010 \$
Note 27: Trust Funds		
Security deposits	1,044,218	1,380,033
	1,044,218	1,380,033

Trust Funds are monies collected or held on behalf of other individuals and/or entities yet to be paid out to or on behalf of those individuals and/or entities. The South Burnett Regional Council performs only a custodial role in respect of these monies. As these funds cannot be used by Council, they are not brought to account in these financial statements.

South Burnett Regional Council

Notes to the Financial Statements

	2011 \$	2010 \$
Note 28: Reconciliation of Result from Ordinary Activities to net cash inflow/(outflow) from operating activities		
Net operating result	29,459,174	(1,792,932)
Non-cash operating items:		
Depreciation and amortisation	9,890,171	9,027,428
Revaluation adjustments	0	603,626
Impairment of trade and other receivables	0	375,000
Change in future rehabilitation and restoration costs	0	0
Gain on restructure of Local Government	0	0
Total non-cash operating items	9,890,171	10,006,054
Investing and development activities:		
Net (profit) / loss on disposal of non-current assets	1,936,422	4,930,309
Capital grants and contributions	(30,458,431)	(4,813,325)
Total investing and development activities	(28,522,009)	116,984
Financing activities:		
Financing activities	0	0
Total financing activities	0	0
Changes in operating assets and liabilities:		
(Increase) / decrease in receivables	(2,816,694)	(567,383)
(Increase) / decrease in inventory	(167,003)	(21,852)
(Increase)/ decrease in other financial assets	0	(418,994)
Increase / (decrease) in payables	1,927,657	118,174
Increase/(decrease) in provisions	3,060	0
	(1,052,980)	(890,055)
Net cash inflow from operating activities	9,774,356	7,440,051

South Burnett Regional Council

Notes to the Financial Statements

Note 29: Financial Instruments

South Burnett Regional Council's activities expose it to a variety of financial risks including interest rate risk, credit risk and liquidity risk.

Exposure to financial risks is managed in accordance with Council approved policies on financial risk management. These policies focus on managing the volatility of financial markets and seek to minimise potential adverse effects on the financial performance of Council.

Investments in financial assets are only made where those assets are with a bank or other financial institution in Australia. Council does not invest in derivatives or other high risk investments.

When Council borrows, it borrows from the Queensland Treasury Corporation unless another financial institution can offer a more beneficial rate, taking into account any risk. Borrowing by Council is constrained by the provisions of the *Statutory Bodies Financial Arrangements Act 1982*.

South Burnett Regional Council measures risk exposure using a variety of methods as follows:-

RISK EXPOSURE	MEASUREMENT METHOD
Interest rate risk	Sensitivity
Liquidity risk	Maturity Analysis
Credit risk	Ageing analysis

(i) Credit risk exposure

Credit risk exposure refers to the situation where the Council may incur financial loss as a result of another party to a financial instrument failing to discharge their obligations.

In the case of rate receivables, the Council has the power to sell the property to recover any defaulted amounts. In effect this power protects the Council against credit risk in the case of these debts.

In other cases the Council assesses the credit risk before providing goods or services and applies normal business credit protection procedures to minimise the risk.

The Council is exposed to credit risk through its investments with the Queensland Treasury Corporation (QTC) and deposits held with other banks or financial institutions. The QTC Cash Fund is an asset management portfolio that invests with a wide variety of high credit rating counterparties. Deposits are capital guaranteed. Other investments are held with highly rated/regulated banks/financial institutions and whilst not capital guaranteed, the likelihood of credit failure is remote.

By the nature of Council's operations, there is a geographical concentration of risk in the Council's area.

The maximum exposure to credit risk at balance date in relation to each class of recognised financial asset is the gross carrying amount of those assets inclusive of any provisions for impairment.

No collateral is held as security relating to the financial assets held by Council.

Council's maximum exposure to credit risk is as follows:-

	2011 \$	2010 \$
Financial assets		
Cash and cash equivalents - QTC	3,898,388	12,037,192
Cash and cash equivalents – Banking Institutions	45,537,882	15,385,391
Receivables – rates – net of impairment	2,895,488	2,379,416
Receivables - other	4,256,788	2,089,107
	56,588,546	31,891,106

South Burnett Regional Council

Notes to the Financial Statements

The following represents an analysis of the age of Council's financial assets that are either fully performing, past due, or impaired.

	Fully performing \$	<30 days \$	30-60 days \$	61+ days \$	Impaired \$	Total \$
2011						
Receivables	4,100,033	32,890	10,177	3,029,176	(20,000)	7,152,276
2010						
Receivables	757,483	95,760	137,199	4,233,081	(755,000)	4,468,523

(ii) Liquidity risk

Liquidity risk refers to the situation where the Council may encounter difficulty in meeting obligations associated with financial liabilities. The Council is exposed to liquidity risk through trading in the normal course of business and borrowings from the Queensland Treasury Corporation for Capital Works

The following table sets out the liquidity risk of financial liabilities held by Council in a format as it might be provided to management. The amounts disclosed in the maturity analysis represent the contractual undiscounted cash flows at balance date:

	0 to 1 year \$	1 to 5 years \$	Over 5 years \$	Total \$
2011				
Trade and other payables	6,775,339	0	0	6,775,339
Loans – QTC	1,191,658	4,466,628	8,929,830	14,588,116
Total	7,966,997	4,466,628	8,929,830	21,363,455
2010				
Trade and other payables	7,157,217	491,953	19,760	7,668,930
Loans – QTC	1,539,747	4,603,176	9,912,331	16,055,254
Total	8,696,964	5,095,129	9,932,091	23,724,184

The outflows in the above table are not expected to occur significantly earlier and are not expected to be for significantly different amounts than indicated in the table.

South Burnett Regional Council

Notes to the Financial Statements

(iii) Interest rate risk

The Council is exposed to interest rate risk through its borrowings from the Queensland Treasury Corporation and investments held with both Queensland Treasury Corporation and various banking institutions.

The risk in borrowing is effectively managed by borrowing only from Queensland Treasury Corporation and having access to a mix of floating and fixed funding sources such that the desired interest risk exposure can be constructed. Interest rate risk in other areas is minimal.

The Council does not undertake any hedging of interest rate risk.

The following interest rate sensitivity analysis is based on a report similar to that which would be provided to management, depicting the outcome to profit and loss should there be a 1 % increase in market interest rates. The calculations assume that the rate would be held constant over the next financial year, with the change occurring at the beginning of that year. It is assumed that interest rates on overdue rates would not change. If the rates decreased by 1% the impact would be equal in amount in the reverse direction.

	Net carrying amount		Profit		Equity	
	2011	2010	2011	2010	2011	2010
	\$	\$	\$	\$	\$	\$
Financial assets	49,436,270	27,422,583	494,362	274,225	494,362	274,225
Financial liabilities	(9,695,185)	(10,597,968)	(96,951)	(105,980)	(96,951)	(105,980)
Net value	39,741,085	16,824,615	397,411	168,245	397,411	168,245

Note 30: Events occurring after Balance Date

There are no materials adjusting events occurring after balance date.



**South Burnett Regional Council
Management Certificate
For the year ended 30 June 2011**

These general purpose financial statements have been prepared pursuant to Section 102 of the *Local Government (Finance, Plans and Reporting) Regulation 2010 (the Regulation)* and other prescribed requirements.

In accordance with Section 161 of the Regulation we certify that these general purpose financial statements:

- (i) have been prepared in accordance with the relevant accounting documents; and
- (ii) Accurately reflect the local government's financial performance and position for the financial year.

In addition we certify that, in our opinion:

- (i) the prescribed requirements of the Local Government Act 2009 and associated Regulations for the establishment and keeping of accounts have been complied with in all material aspects; and
- (ii) the general purpose financial statements, as set out on pages 4 to 42, have been prepared in accordance with Australian accounting standards (including Australian Accounting Interpretations and other authoritative pronouncements issued by the Australian Accounting Standard Board); and
- (iii) the general purpose financial statements present a true and fair view of the Council's and the consolidated entity's financial position as at 30 June 2011 and of their financial performance and cash flows for the financial year ended on that date.

David Carter
Mayor

Ken McLoughlin
Chief Executive Officer

Date:

Date: 14 DECEMBER 2011

INDEPENDENT AUDITOR'S REPORT

To the Mayor of South Burnett Regional Council

Report on the Financial Report

I have audited the accompanying financial report of South Burnett Regional Council, which comprises the statement of financial position as at 30 June 2011, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information.

The Council's Responsibility for the Financial Report

The Council is responsible for the preparation of the financial report that gives a true and fair view in accordance with prescribed accounting requirements identified in the *Local Government Act 2009* and *Local Government (Finance, Plans and Reporting) Regulation 2010*, including compliance with Australian Accounting Standards. The Council's responsibility also includes such internal control as the Council determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on the financial report based on the audit. The audit was conducted in accordance with the *Auditor-General of Queensland Auditing Standards*, which incorporate the Australian Auditing Standards. Those standards require compliance with relevant ethical requirements relating to audit engagements and that the audit is planned and performed to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control, other than in expressing an opinion on compliance with prescribed requirements. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Council, as well as evaluating the overall presentation of the financial report.

I believe that the audit evidence obtained is sufficient and appropriate to provide a basis for my audit opinion.

Independence

The *Auditor-General Act 2009* promotes the independence of the Auditor-General and all authorised auditors. The Auditor-General is the auditor of all Queensland public sector entities and can only be removed by Parliament.

The Auditor-General may conduct an audit in any way considered appropriate and is not subject to direction by any person about the way in which audit powers are to be exercised. The Auditor-General has for the purposes of conducting an audit, access to all documents and property and can report to Parliament matters which in the Auditor-General's opinion are significant.

Opinion

In accordance with s.40 of the *Auditor-General Act 2009* –

- (a) I have received all the information and explanations which I have required; and
- (b) In my opinion -
 - (i) the prescribed requirements in relation to the establishment and keeping of accounts have been complied with in all material respects; and
 - (ii) the financial report presents a true and fair view, in accordance with the prescribed accounting standards, of the financial performance and cash flows of South Burnett Regional Council for the financial year 1 July 2010 to 30 June 2011 and of the financial position as at the end of that year.

Other Matters - Electronic Presentation of the Audited Financial Report

This auditor's report relates to the financial report of South Burnett Regional Council for the year ended 30 June 2011. Where the financial report is included on South Burnett Regional Council's website the Council is responsible for the integrity of South Burnett Regional Council's website and I have not been engaged to report on the integrity of South Burnett Regional Council's website. The auditor's report refers only to the subject matter described above. It does not provide an opinion on any other information which may have been hyperlinked to/from these statements or otherwise included with the financial report. If users of the financial report are concerned with the inherent risks arising from publication on a website, they are advised to refer to the hard copy of the audited financial report to confirm the information contained in this website version of the financial report.

These matters also relate to the presentation of the audited financial report in other electronic media including CD Rom.



Michael J McDonald

as Delegate of the Auditor-General of Queensland

Brisbane

Date : 15 December 2011

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Acronym list

Australian Institute of Management	AIM	Roads to Recovery	RTR
Australasian Reporting Awards	ARA	South Burnett Healthy Communities Plan	SBHCP
Burnett Inland Economic Development Organisation	BIEDO	South Burnett Local Disaster Management Group	SBLDMG
Brisbane Valley Rail Trail	BVRT	Toowoomba Golden West South Burnett Tourism	TGWSBT
Chief Executive Officer	CEO	Traffic Infrastructure Development Scheme	TIDS
Certified Internal Auditor	CIA	Wide Bay Regional Plan	WBRP
Council of Australian Governments	COAG	Written-down Value	WDV
Community Plan	CP	Workplace Health and Safety Management System	WHSMS
Community Training Centre	CTC	Water Industry Operators Association	WIOA
Department of Local Government and Planning	DLGP	Waste Management Plan	WMP
Department of Transport and Main Roads	DTMR		
Enterprise Bargaining Agreement	EBA		
Equal Employment Opportunity	EEO		
Emergency Operations Centre	EOC		
Goods and Services Tax	GST		
Healthy Communities Committee	HCC		
Information and Communications Technology	ICT		
Integrated Planning Act	IPA		
Joint Consultative Committee	JCC		
Key Performance Indicator	KPI		
Local Disaster Management Group	LDMG		
Local Government Act	LGA		
Local Government (Finance, Planning & Reporting Regulation 2010	LG (F,P & R) R		
Local Government Association of Queensland	LGAQ		
Natural Disaster Relief Recovery Arrangements	NDRRA		
National Film and Sound Archives	NFSA		
Natural Resource Management	NRM		
Planning Institute of Australia	PIA		
Planning Information and Forecasting Unit	PIFU		
Priority Infrastructure Plan	PIP		
Queensland Information Centres Association	QICA		
Queensland Reconstruction Authority	QRA		
Queensland Treasury Corporation	QTC		
Regional Arts Development Fund	RADF		
Regional Economic Development Advisory Board	REDAB		
Regional and Local Community Infrastructure Program	RLCIP		
Recovery Point Objective	RPO		
Regional Road Group	RRG		
Recover Time Objective	RTO		

Council Contacts



www.southburnett.qld.gov.au

South Burnett Regional Council

PO Box 336, Kingaroy Qld 4610

email: info@southburnett.qld.gov.au
phone: 1300 789 279 or (07) 4189 9100
fax: (07) 4162 4806

Customer Service Centres:

Blackbutt Office

69 Hart Street, Blackbutt QLD 4306

Kingaroy Office

Glendon Street, Kingaroy QLD 4610

Murgon Office

42 Stephens Street West, Murgon QLD 4605

Nanango Office

48 Drayton Street, Nanango QLD 4615

Wondai Office

Cnr Scott & Mackenzie Streets, Wondai QLD 4606

Stores & Depots:

Nanango Stores

Dalby Street, Nanango QLD 4615

Murgon Depot

Macalister Street, Murgon Qld 4605

Kingaroy Depot

Ivins Street, Kingaroy QLD 4610

Wondai Stores

30 Peroone Street, Wondai QLD 4606

Proston Depot

46 Okden Road, Proston QLD 4613

Libraries:

Blackbutt Library

69 Hart Street, Blackbutt QLD 4306

Kingaroy TJ O'Neill Memorial Library

Glendon Street, Kingaroy QLD 4610

Murgon Dermot Tiernan Memorial Library

2/43 Stephen Street West, Murgon QLD 4605

Nanango Municipal Library

Drayton Street, Nanango QLD 4615

Proston Public Library

34 Blake Street, Proston Qld 4613

Wondai Col Morris Library

78 Mackenzie Street, Wondai Qld 4606

Visitor Information Centres:

Blackbutt Visitor Information Centre

Hart Street, Blackbutt QLD 4306

Murgon Visitor Information Centre

Lamb Street, Murgon QLD 4605

Nanango Visitor Information Centre

Henry Street, Nanango QLD 4615

South Burnett Visitor Information Centre Kingaroy

Haly Street, Kingaroy QLD 4610

Wondai Visitor Information Centre

80 Haly Street, Wondai QLD 4606

Recreational Facilities:

Boondooma Dam Caravan and Recreation Park

40 Bushcamp Rd, Proston Qld 4613

(07) 4168 9694

Yallakool Park on Bjelke-Petersen Dam

Barambah Road, Murgon Qld 4605

(07) 4168 4746

Customer Feedback Form

We want to hear your views on the Annual Report so we can continually improve our reporting to the community. We would appreciate your feedback by completing this survey and returning to:

Chief Executive Officer
South Burnett Regional Council
PO Box 336
Kingaroy Qld 4610

Name:

Organisation:

Postal Address:

Email:

Content:

How would you rate the usefulness of the information?

Excellent	Good	Satisfactory	Poor
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

How would you rate the degree of detail provided?

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------	--------------------------

How could the information be made more useful?

Structure:

How would you rate the grouping of information in each section?

Excellent	Good	Satisfactory	Poor
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

How would you rate the sequencing of the sections?

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------	--------------------------

How could grouping and sequencing be improved?

Style and Design:

How would you rate the style of writing?

Excellent	Good	Satisfactory	Poor
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

How would you rate the clarity of information in tables and graphs?

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------	--------------------------

How could the style and design be improved?

Overall rating of the report:

Please provide an overall rating of this report.

Excellent	Good	Satisfactory	Poor
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Stakeholder:

Please indicate what stakeholder group you belong to (tick appropriate category)

- Resident
- Ratepayer
- Customer
- Community Organisation
- Local Government
- Government Department
- Potential Investor
- Industry Organisation

Any other suggestions for improvement:

Thank you for your feedback

